

Union County, NC

Union County Government Center
500 North Main Street
Monroe, North Carolina



Meeting Agenda

Tuesday, September 2, 2025

6:00 PM

Board Room, First Floor

Board of Commissioners

Chair Melissa Merrell

Vice Chair Brian Helms

Commissioner Clancy Baucom

Commissioner Christina Helms

Commissioner Gary Sides

Visitor Advisory

Due to construction on the first floor of the UC Government Center, the primary entrance off Main Street Plaza is closed. Throughout construction, visitors should follow signage to enter or exit the facility. For meetings of the Board of County Commissioners, two temporary entrances will be available. Meeting attendees may enter via Main Street Plaza (near the intersection of W. Crowell St. and N. Stewart St.) or via the ground floor of the Government Center (off N. Church St.). To learn more about the project or view a project map, visit ucgov.info/PardonOurProgress.

Closed Session - 5:15 PM

[25-557](#) Closed Session

Opening of Meeting - 6:00 PM

Invocation - Commissioner Clancy Baucom

Pledge of Allegiance

Informal Comments

Public Hearing(s)

[25-535](#) Public Hearing - FFY23, 24 & 25 5307 Urbanized Area Formula Funding Application

Attachments: [Public Hearing Record](#)
[Affidavit of Publication](#)

[25-537](#) Public Hearing - FY2027 Combined Capital Transportation Grant Application

Attachments: [Public Hearing Record](#)
[Affidavit of Publication](#)

[25-538](#) Public Hearing - FY2027 5311 Administrative (Non-Urbanized Area Formula Program) Transportation Grant Application

Attachments: [Public Hearing Record](#)
[Affidavit of Publication](#)

Staff Recognition

[25-527](#) Recognize Lifesaver Award Recipient

Consent Agenda

[25-536](#) Purchase - Law Enforcement Vehicles

Attachments: [Silverado Quote](#)
[Tahoe Quote](#)

[25-540](#) Amendment to Amendment 1 to Water and Wastewater Agreement with the City of Monroe

Attachments: [Amendment](#)

[25-531](#) Resolution to Allow NCDOT to Investigate and Add Roads to the State-Maintained System Without Individual Resolutions

Attachments: [Resolution](#)

[25-433](#) Purchase - Library Books

Attachments: [Agreement](#)
[Quote](#)

[25-534](#) 2025-2026 Application for State Aid to Public Libraries

Attachments: [State Aid Form F](#)
[State Aid Form A](#)

[25-529](#) Sole Source Standardization Approval and Purchase - Knox Box eKey System

Attachments: [Memorandum](#)
[Vendor Letter](#)
[Quote 1](#)
[Quote 2](#)

[25-525](#) Budget Amendment - WIC Program, Community Support and Outreach

Attachments: [Budget Amendment 5](#)
[Aid to Counties](#)
[Attachment A-1](#)

[25-543](#) Contract Renewal - Dispatch Software Support

Attachments: [Quote](#)
[Memorandum of Exemption](#)

[25-545](#) Bid Award and Contract - Construction & Demolition Landfill Construction

Attachments: [Invitation for Bid 2026-005](#)
[Letter of Recommendation](#)
[Resolution](#)

[25-548](#) Contract - Retail Strategies

Attachments: [Agreement](#)

[25-524](#) Tax Bill Correction Report for July 2025

Attachments: [Report](#)

[25-539](#) Budget Amendment - Pension Liability

Attachments: [Notice](#)
[Budget Amendment 6](#)

[25-541](#) Bid Award and Construction Contract - Detention Center Sewer Screening Project

Attachments: [Advertisement IFB 2025-030](#)
[Addendum 1](#)
[Addendum 2](#)
[Certified Bid Tabulation](#)
[Bid Form](#)
[Recommend to Award](#)
[Contract](#)
[Resolution](#)

[25-551](#) Resolution - Purdue Opioid Settlement Participation

Attachments: [Resolution](#)
[Participation Package](#)
[Third Supplemental Agreement](#)

[25-544](#) Minutes for Approval

Information Only

[25-522](#) Union EMS Quarterly Financial Statements - June 2025

Attachments: [Financial Statements](#)

[25-532](#) Tax Refunds, Releases and Prorations Approved by Finance Officer

Attachments: [Report](#)

[25-546](#) Human Resources Reports for July 2025

Attachments: [Report - New Hires](#)
[Report - Separations](#)

25-549 **Wastewater Treatment Capacity - Monthly Update**

Attachments: [Tables](#)

Business

25-520 **Conditional Rezoning Petition CZ-2025-004 Shenandoah**

Attachments: [Conditional Zoning Application](#)
[Letter of Intent](#)
[Rezoning Plans](#)
[Staff Report](#)
[Motions](#)
[Consistency Statements](#)
[Ordinance](#)

25-501 **Appointments to Boards and Committees**

County Manager's Comments

Commissioners' Comments

Adjournment