

Union County, NC

Union County Government Center
500 North Main Street
Monroe, North Carolina



Meeting Agenda

Monday, November 3, 2025

6:00 PM

Board Room, First Floor

Board of Commissioners

*Chair Melissa Merrell
Vice Chair Brian Helms
Commissioner Clancy Baucom
Commissioner Christina Helms
Commissioner Gary Sides*

Visitor Advisory

Due to construction on the first floor of the UC Government Center, the primary entrance off Main Street Plaza is closed. Throughout construction, visitors should follow signage to enter or exit the facility. For meetings of the Board of County Commissioners, two temporary entrances will be available. Meeting attendees may enter via Main Street Plaza (near the intersection of W. Crowell St. and N. Stewart St.) or via the ground floor of the Government Center (off N. Church St.). To learn more about the project or view a project map, visit ucgov.info/PardonOurProgress.

Closed Session - 5:15 PM

Opening of Meeting - 6:00 PM

Invocation - Vice Chair Brian Helms

Pledge of Allegiance

Informal Comments

Public Hearing(s)

Consent Agenda

[25-637](#) **Contract - Utility Locating and Mapping Services**

Attachments: [Contract](#)

[25-664](#) **Bid Award & Contract - Joe Kerr Sub-Basin Rehabilitation Project**

Attachments: [Bid Tabulation & Recommendation of Award](#)
[Construction Resolution](#)
[Project Location Map](#)

[25-665](#) **Sole Source Standardization Approval and Purchase - Calgon Carbon Granular Activated Carbon Filter Media Replacement**

Attachments: [Sole Source Exemption Memorandum](#)
[Sole Source Letter](#)
[Quote](#)

[25-678](#) **Contract - Sewer Repair & Rehabilitation Excavation Repairs**

Attachments: [Agreement](#)

[25-682](#) **Contract - Radio Frequency Telemetry Contract**

Attachments: [Agreement](#)

[25-667](#) **Sole Source Standardization Approval - Knox Box eKey System**

Attachments: [Exemption Memorandum](#)
[Sole Source Letter](#)
[Budget Amendment 9](#)
[Capital Project Ordinance 350A](#)

[25-673](#) JROTC Proclamations to be Awarded at the 2025 Veterans Day Celebration

Attachments: [Proclamation](#)

[25-676](#) Memorandum of Agreement between The Public Health Authority of Cabarrus County d.b.a. Cabarrus Health Alliance and Union County Health Department

[25-674](#) September 2025 NCVTS Motor Vehicle Tax Report

Attachments: [Report](#)

[25-679](#) Grant Application - Department of Military and Veteran Affairs

[25-687](#) Contract - Creative Services

Attachments: [Agreement - Flick Studios](#)
[Agreement - My House of Design](#)
[Agreement - Threaded Marketing Group](#)
[Agreement - Walk West](#)

[25-680](#) Minutes for Approval

Information Only

[25-663](#) Tax Collector's Departmental Report for September 2025

Attachments: [Memorandum](#)
[Reports](#)

[25-669](#) Tax Refunds, Releases and Prorations Approved by Finance Officer

Attachments: [Report](#)

[25-671](#) Human Resources Reports for September 2025

Attachments: [Report - New Hires](#)
[Report - Separations](#)

[25-672](#) FY 2025 Annual Performance Report

Attachments: [Report](#)

[25-675](#) Facilities Major Capital Projects Update - Quarterly Report

Attachments: [Report](#)

Business

[25-695](#) Union County Public Schools Funding Update

[25-684](#) State Budget Update

[25-681](#) Appointments to Boards & Committees

County Manager's Comments

Commissioners' Comments

Adjournment