

Union County, NC

Union County Government Center
500 North Main Street
Monroe, North Carolina



Meeting Agenda

Monday, December 8, 2025

6:00 PM

Board Room, First Floor

Board of Commissioners

Chair Melissa Merrell

Vice Chair Brian Helms

Commissioner Clancy Baucom

Commissioner Christina Helms

Commissioner Gary Sides

Visitor Advisory

Due to construction on the first floor of the UC Government Center, the primary entrance off Main Street Plaza is closed. Throughout construction, visitors should follow signage to enter or exit the facility. For meetings of the Board of County Commissioners, two temporary entrances will be available. Meeting attendees may enter via Main Street Plaza (near the intersection of W. Crowell St. and N. Stewart St.) or via the ground floor of the Government Center (off N. Church St.). To learn more about the project or view a project map, visit ucgov.info/PardonOurProgress.

Opening of Meeting - 6:00 PM

Invocation - Commissioner Gary Sides

Pledge of Allegiance

[25-733](#) Election of Officers - Brian Matthews, County Manager Presiding

[25-734](#) Oaths of Office - Chair and Vice Chair

Proclamations and Awards

[25-621](#) Proclamation - Cervical Cancer Awareness Month

Attachments: [Proclamation](#)

Informal Comments

Public Hearing(s)

[25-748](#) Public Hearing - Consider Conveyance of County Owned Property in Union County Industrial Park (Project Canopy)

Consent Agenda

[25-716](#) Interlocal Agreement - Cabarrus County Detention Center

Attachments: [Interlocal Agreement](#)

[25-742](#) Contract - Taser Certification Bundles

Attachments: [Quote](#)

[25-744](#) Contract Renewal- Automated License Plate Readers, Cameras and Software

Attachments: [Memorandum of Exemption](#)
[Contract](#)

[25-720](#) Interlocal Agreement - NC 84 and Potter Intersection Improvement

Attachments: [Interlocal Agreement](#)

[25-738](#) Interlocal Agreement - Moores Park Water Main Extension

Attachments: [Agreement](#)

25-632 Local Emergency Planning Committee

Attachments: [Committee Membership List](#)

25-690 Grant Application - FY2027 Alliance for Children-Smart Start Child Care Health Consultant Continued Grant Funding

25-728 Grant Application - FY2027 Alliance for Children-Smart Start Peer Breastfeeding Support Continued Grant Funding

25-730 Grant Application - FY2027 Alliance for Children Subsidized Child Care Assistance Application for Funding

25-745 Grant Application - FY2027 Alliance for Children-Smart Start Parenting Support and Nurturing Parent Program Continued Grant Funding

25-721 October 2025 NCVTS Motor Vehicle Tax Report

Attachments: [Report](#)

25-722 Grant Application - North Carolina Department of Environmental Quality - Helene Recovery Recycling Infrastructure

25-727 Grant Application - Gary Sinise Foundation First Responder Outreach

25-739 Capital Project Ordinance Amendments - South Piedmont Community College Aseptic Training Center Construction Project

Attachments: [Capital Project Ordinance 184A](#)
[Capital Project Ordinance 314D](#)

25-740 Interlocal Agreement - Town of Marshville Community Development Block Grant Park Lighting and Fencing Project

Attachments: [Interlocal Agreement](#)

25-741 Purchase - Community Development Block Grant Marshville Municipal Park Lighting

Attachments: [Quote](#)

25-725 Bid Award and Construction Contract - Union County Progress Building Roof Replacement

Attachments: [Advertisement](#)
[Addendum 01](#)
[Certified Bid Tabulation](#)
[Dry-Tech Commercial Roofing Bid](#)
[Recommend to Award](#)
[Agreement](#)
[Resolution](#)

25-743 **Contract - UC Jail Rooftop HVAC Replacement Units**

Attachments: [Agreement](#)

25-726 **Amendment to the Union County Procurement Policy**

Attachments: [Appendix A Edits](#)
[Proposed Appendix A](#)

25-729 **Resolution - Surplus Vehicle Sale**

Attachments: [Resolution](#)
[Attachment A](#)

25-706 **Banking Resolutions and Signature Cards**

Attachments: [Resolution](#)

25-751 **Contract - Auditing Services Amendment**

Attachments: [Contract Amendment](#)

25-746 **Employees' Bonds**

25-747 **Elected Officials' Bonds**

25-750 **Resolution - Adopt Board of Commissioners' 2026 Regular Meeting Schedule**

Attachments: [Resolution](#)

Information Only

25-711 **Human Resources Reports for October 2025**

Attachments: [Report - New Hires](#)
[Report - Separations](#)

[25-712](#) Monthly Update - Wastewater Treatment Capacity**Attachments:** [Tables](#)**[25-718](#) Tax Collector's Departmental Report for October 2025****Attachments:** [Memorandum Report](#)**[25-723](#) Tax Refunds, Releases and Prorations Approved by Finance Officer****Attachments:** [Report](#)**[25-724](#) FY2026 Budget Transfers Reporting - 1st Quarter****Business****[25-749](#) Consider Conveyance of County Owned Property in Union County Industrial Park (Project Canopy)****Attachments:** [Resolution](#)
[Purchase Agreement](#)
[Plat](#)**[25-736](#) Rezoning Petition RZ-2025-010 Haney****Attachments:** [Staff Report](#)
[Application](#)
[Letter of Intent](#)
[Consistency Statements](#)
[Ordinance](#)
[Affidavit of Publication](#)
[Motions](#)**[25-737](#) Rezoning Petition CZ-2024-005 Secrest**

Attachments: [Staff Report](#)
[Application](#)
[Letter of Intent](#)
[Site Plan](#)
[Impact Study](#)
[Indian Trail Feedback](#)
[Lake Park Feedback](#)
[Hemby Bridge Feedback](#)
[Consistency Statements](#)
[Motions](#)
[Ordinance](#)
[Affidavit of Publication](#)
[Letter of Support](#)

County Manager's Comments

Commissioners' Comments

Adjournment