

Union County, NC

Union County Government Center
500 North Main Street
Monroe, North Carolina



Meeting Agenda

Monday, October 6, 2025

6:00 PM

Board Room, First Floor

Board of Commissioners

Chair Melissa Merrell

Vice Chair Brian Helms

Commissioner Clancy Baucom

Commissioner Christina Helms

Commissioner Gary Sides

Visitor Advisory

Due to construction on the first floor of the UC Government Center, the primary entrance off Main Street Plaza is closed. Throughout construction, visitors should follow signage to enter or exit the facility. For meetings of the Board of County Commissioners, two temporary entrances will be available. Meeting attendees may enter via Main Street Plaza (near the intersection of W. Crowell St. and N. Stewart St.) or via the ground floor of the Government Center (off N. Church St.). To learn more about the project or view a project map, visit ucgov.info/PardonOurProgress.

Closed Session - 5:15 PM

[25-620](#) Closed Session

Opening of Meeting - 6:00 PM

Invocation - Commissioner Gary Sides

Pledge of Allegiance

Informal Comments

Public Hearing(s)

[25-593](#) Public Hearing - Rezoning Petition CZ-2025-007 Rodriguez

Attachments: [Application](#)
[Letter of Intent](#)
[Site Plan](#)
[Staff Report](#)
[Motions](#)
[Consistency Statements](#)
[Ordinance](#)

[25-595](#) Public Hearing - Rezoning Petition CZ-2025-008 Union Power

Attachments: [Application](#)
[Letter of Intent](#)
[Site Plan](#)
[Impact Study](#)
[Natural Resource Delineation](#)
[Staff Report](#)
[Motions](#)
[Consistency Statements](#)
[Ordinance](#)

[25-604](#) Public Hearing - Step 2 Economic Development Incentive Grant Request to Safe Fire Detection, Inc. (Project Smokey)

Staff Recognition

[25-600](#) Popular Annual Financial Report Award

Attachments: [Result Letter](#)
[Award](#)
[Press Release](#)

[25-603](#) Service Award Recognition

Consent Agenda

[25-596](#) Purchase - Intercom/Door Controls

Attachments: [Quote](#)

[25-609](#) Contract - Landscape Restoration Services

Attachments: [Agreement](#)

[25-578](#) Public Health Clinical Service Fee Recommendations

Attachments: [Fee Request Form](#)

[25-592](#) Budget Amendment - Social Services Emergency Placement Funds

Attachments: [Budget Amendment 7](#)

[25-608](#) Contract - Language Interpretation and Translation Services

Attachments: [Agreement](#)

[25-614](#) Budget Amendment - Environmental Health

Attachments: [Agreement Addendum](#)
[Special Revenue Ordinance 92A](#)

[25-579](#) Tax Bill Correction Report for August 2025

Attachments: [Report](#)

[25-597](#) August 2025 NCVTS Motor Vehicle Tax Report

Attachments: [Report](#)

[25-589](#) Resolution - Surplus Vehicle Sale

Attachments: [Resolution](#)
[Attachment A](#)

[25-613](#) Resolutions - Donation of Surplus Property to Town of Fairview & Union County Public Schools

Attachments: [Resolution - Fairview](#)
[Resolution - Union County Public Schools](#)

[25-601](#) Travel Policy Revision for International Travel

Attachments: [Revised Travel Policy](#)

[25-606](#) Contract - Janitorial Services

Attachments: [Agreement](#)

[25-607](#) Contract Amendment - Landscaping Services

Attachments: [Agreement](#)

[25-610](#) Contract Renewal - Managed Print Services

Attachments: [Agreement](#)

[25-612](#) Budget Amendment - Property & Casualty Internal Service Fund

Attachments: [Budget Amendment 8](#)

[25-602](#) Minutes for Approval

Information Only

[25-585](#) Contract Report April – June 2025

Attachments: [Report](#)

[25-591](#) Human Resources Reports for August 2025

Attachments: [Report - New Hires](#)
[Report - Separations](#)

[25-598](#) Tax Refunds, Releases and Prorations Approved by Finance Officer

Attachments: [August Report](#)

[25-599](#) Tax Collector's Departmental Report for August 2025

Attachments: [Memorandum](#)
[Report](#)

Business

[25-605](#) Consider a Step 2 Economic Development Incentive Grant Request to Safe Fire Detection, Inc. (Project Smokey)

[25-550](#) Wastewater Pump Station Approval Request – Sanctuary at Southgate Phase II Development

Attachments: [Presentation](#)
[Alternatives Analysis](#)
[Motions & Rationale Statements](#)

County Manager's Comments

Commissioners' Comments

Adjournment