



Union County, NC

Board of Commissioners

Meeting Minutes

Union County Government Center

500 North Main Street

Monroe, North Carolina 28112

www.unioncountync.gov

Approved: June 2, 2025

Monday, May 19, 2025

6:00 PM

Board Room, First Floor

Closed Session - 5:15 PM

25-310 Closed Session

PRESENT: Chair Melissa M. Merrell, Vice Chair Brian W. Helms, Commissioner Clancy C. Baucom, Commissioner Christina B. Helms, and Commissioner Gary Sides

ABSENT: None

ALSO PRESENT: Brian W. Matthews, County Manager; Lynn G. West, Clerk to the Board of Commissioners; Patrick Niland, Deputy County Manager; **Clayton** T. Voignier, Assistant County Manager; and Jason Kay, County Attorney

In open session, at approximately 5:15 p.m., Chair Merrell opened the regular meeting of Monday, March 3, 2025, in the Stony D. Rushing Conference Meeting Room, Union County Government Center, and moved that the Board enter into closed session pursuant to G.S. 143-318.11(a)(3), for attorney-client privilege, as such is fully stated in the agenda for this meeting, which has been made publicly available.

The motion passed unanimously as follows:

Chair Melissa M. Merrell	Aye
Vice Chair Brian W. Helms	Aye
Commissioner Clancy Baucom	Aye
Commissioner Christina B. Helms	Aye
Commissioner Gary Sides	Aye

At approximately 6:00 p.m., Chair Merrell moved that the Board end the closed session and return to the open session in the Board's meeting chamber. The motion passed unanimously as follows:

Chair Melissa M. Merrell	Aye
Vice Chair Brian W. Helms	Aye
Commissioner Clancy C. Baucom	Aye
Commissioner Christina B. Helms	Aye
Commissioner Gary Sides	Aye

Opening of Meeting - 6:00 PM

Invocation - Commissioner Clancy Baucom

Pledge of Allegiance – Chair Merrell led the body and the audience in reciting the Pledge of Allegiance to the flag of the United States of America.

Informal Comments

Chair Merrell stated that two speakers had registered online to provide comments during this portion of the meeting. She called Martha Grise-Haney as the first speaker. Ms. Grise-Haney was not present.

She next called Kimberly Morrison-Hansley who stated that on April 28, 2025, she sent an email to the Commissioners requesting an opportunity to speak with them about a concern. She expressed her appreciation to Commissioner Christina Helms and Chair Merrell for their response.

Ms. Morrison-Hansley stated that she had been before the Board several times regarding her internet, and she has been able to obtain internet without the help of the County.

She commented about her concern on property that is uninhabited, which she described as property that no one lives in that is run down, trashed, and falling down. She stated that she was not asking the Board to make a decision on how people keep their yards and houses, but she was asking the Board to have some type of standard of housing for a neighbor who no longer lives in the house. Ms. Morrison-Hansley said the County has an ordinance on record about cars. She commented that she has a list of approximately 20 houses that she will be entering in as a public record and she will be sending a list to the Board of all the houses that she passes that have cars in their yards.

Deb Helms was the next speaker. Ms. Helms stated that she resides in unincorporated Union County and said that she is married to Vice Chair Brian Helms. She said that she is speaking tonight, as she did many times before her husband was elected as a Commissioner, expressing her concerns about her elected officials. Ms. Helms expressed her gratitude for the strong sweeping actions of the Board in the less than three years that they have all been seated. She said that the people of the County have made it clear that they are not in favor of turning the County's farmland into nothing but houses to accommodate the overgrowth of Charlotte.

She commented that she is very displeased with the representation that the County and State have received in Raleigh. Ms. Helms noted that there are several State bills mainly HB 765 that aim to take away the local voices and ability to keep Union County rural.

Joel Down stated that he resides within the Village of Wesley Chapel.

Mr. Down commented regarding the General Obligation Bonds and Jail Project on tonight's agenda. He said he was led to pray for the Commissioners with the many financial decisions that the Board has to make regarding the bonds and the jail project and then offered a prayer.

Chair Merrell stated this concluded the list of speakers who had signed up to comment during informal comments. She asked if there was anyone present who had not registered to speak but who wanted to offer comments at this time.

With there being no one else wishing to comment, Chair Merrell called the next item on the agenda.

Public Hearing(s)

25-283 Public Hearing - 2/3rds General Obligation Bonds

Chair Merrell opened the public hearing at approximately 6:11 p.m. regarding the two-thirds General Obligation Bonds and recognized Beverly Liles, Finance Director for Union County, for comments.

Ms. Liles explained that this is the required public hearing for the issuance of \$13,000,000 of two-thirds general obligation bonds. She stated that the North Carolina General Statutes require that a public hearing is held for any general obligation bond that the County desires to issue. She further stated that two-thirds general obligation bonds are an allowable debt financing method under North Carolina General Statutes, and the County is allowed to issue an amount based on the prior year's reduction in the General Obligation Bonds' principal debt.

She stated that during the Capital Planning process for the current fiscal year, the adopted projects included the need to issue \$13,000,000 in general obligation bonds to provide funding for the acquisition, renovation, and expansion of public facilities, including but not limited to the Judicial Center and Governmental Center. Ms. Liles explained this need has risen to the level that it has because of the County's population. She stated that the County has grown tremendously since the original Judicial Center was built, and additional space is needed for judicial staff as well as courtroom space.

Ms. Liles stated that the debt service cost for this issuance is estimated to have a maximum debt service payment amount of \$1,283,000. She explained that the debt payments will begin in FY 2026 and will end in FY 2046. She added that the current ad valorem tax rate is sufficient in the County's general debt fund to meet the current debt service obligations as well as the payments of this new issuance. She said that the County plans to issue the bonds in July.

Chair Merrell asked if the County's taking on this debt to do these renovations would impact the County's credit rating.

Ms. Liles responded that she does not anticipate that it would impact the County's credit rating at this time. She said that the credit rating agencies do consider the total overall liabilities and certain associated ratios, but this is such a small issuance compared to some of the larger issuances that the County may be faced with in the future.

Ms. Liles shared that staff has met with the credit rating agencies regarding this bond and the other general obligation bonds and is waiting to hear from them.

Commissioner Sides asked Ms. Liles what is the current interest rate.

Ms. Liles stated that when she looked last week, it was four and one-quarter percent. She said that staff was estimating five percent to be conservative throughout the debt modeling.

Chair Merrell announced that no one registered to speak during the public hearing. She asked if there was anyone present who did not sign up to speak but who did wish to speak at this time.

With there being no one wishing to comment, Chair Merrell closed the public hearing at approximately 6:14 p.m.

25-282 Service Award Recognition

Chair Merrell recognized Julie Broome, Human Resources Director, to present this item.

Ms. Broome shared that last month, Union County held its service award ceremony for the second quarter of FY 2025, which recognized employees meeting service award milestones in April, May and June. She described it as a small but mighty group with 17 employees being recognized for this quarter. She said approximately half of those employees were able to attend the ceremony. Ms. Broome stated that for the second quarter, there were nine (9) five (5) year recipients; four (4) ten (10) year recipients; one (1) fifteen (15) year recipient; two (2) twenty (20) year recipients; and one (1) twenty-five (25) year recipient.

A short video was shared with the Commissioners and audience showing some of the highlights from the ceremony.

Chair Merrell expressed congratulations and appreciation to the service award recipients.

Consent Agenda

Vice Chair Brian W. Helms moved adoption of the items listed on the consent agenda, as recommended and submitted. The motion passed unanimously as follows:

Chair Merrell	Aye
Vice Chair Brian W. Helms	Aye
Commissioner Baucom	Aye
Commissioner Christina B. Helms	Aye
Commissioner Sides	Aye

25-291 Contract and Budget Amendment – Memorandum of Agreement between The Public Health Authority of Cabarrus County d.b.a. Cabarrus Health Alliance and Union County Health Department

ACTION: 1) Authorized the County Manager to i) negotiate and execute an agreement substantially consistent with this agenda item, ii) exercise any renewal or extension term options set forth in the Agreement, and iii) terminate the agreement if deemed in the best interest of the County, each in the County Manager's discretion and 2) approved Budget Amendment 35.

Union County Human Services Agency, along with Catawba County, Gaston County, Mecklenburg County, and Rowan County, were

approached in January 2023 by Cabarrus Health Alliance (CHA) regarding its interest in participating in a regional grant initiative in which they were applying. CHA provides leadership and maintains fiduciary responsibilities associated with the Racial & Ethnic Approaches to Community Health (REACH) program's grant funding, which has been in place since 1999 through the National Center for Chronic Disease Prevention and Health Promotion. The purpose of the 5-year REACH program is to improve health, prevent chronic disease (i.e., hypertension, heart disease, type 2 diabetes, and obesity), and reduce health disparities in local communities. The grant strategies for year two include:

- Food and nutrition security through the promotion of food service and nutrition guidelines and the expansion of existing fruit and vegetable vouchers incentives.
- Safe and accessible physical activity.
- Tobacco prevention and control policies.

Since these are shared goals of our Human Services Agency and consistent with our current work efforts in Union County, it is advantageous for us to be a partner county in the regional initiative and gain the benefit of the available funding. Year two funding, which is eligible for expenses from September 30, 2024, through September 29, 2025, will go towards funding current staff time conducting activities, training and education efforts, marketing and communication, and operational expenses such as meetings and outreach events.

Following are a few examples of how these funds will be used:

- Nutrition: Enhance accessibility to the Farmer's Market for WIC and Senior Nutrition program participants with coupons for fresh, locally grown fruits & vegetables and create a communication campaign to promote this. In addition, assist our community partners with creating on-site food pantries and emergency management plans.
- Tobacco Prevention: Enhance Tobacco Prevention and Intervention via media campaigns, policy implementation around point of sales (geared toward youth), and workplace cessation. Continue education & work in local schools to prevent vaping and e-cigarette consumption.
- Physical Activity: Conduct data collection through focus groups & walkability assessments; replace signs where needed (with NCDOT) that highlight trails, parks, greenways, bicycle paths, sidewalks, etc. Work with local Parks and Recreation & Planning departments to promote & increase outside physical activity & activity-friendly routes in priority communities.

The CHA submitted the grant application in early April 2023, and the grant was awarded in September in the same year. The CHA will receive \$1,021,899 annually for a period of five years. As a partner County in this regional effort, Union County received an initial notification of a subaward of \$126,618 per year for a five-year period. Therefore, \$126,618 was budgeted for FY25. Union County then received a revised year two award of \$88,633. Rather than reducing the originally budgeted \$126,618, the revised award was added to the original budget, resulting in an overall

year-two budget of \$215,251. This most recent amendment adds an additional \$43,159; however, the Budget Amendment reduces the over-budgeted original allocations from \$215,251 to \$131,792.

Union County will receive an additional \$43,159 for year two of the REACH contract, bringing the total to \$131,792. No County funding is required or requested.

BUDGET AMENDMENT

BUDGET Community Support and Outreach REQUESTED BY Stephanie Starr
FISCAL YEAR FY 2025 DATE May 19, 2025

INCREASE

Description

DECREASE

Description

REACH Grant Revenue 83,459
Various Expenditure Lines 83,459

Explanation: Department received notification of change in REACH grant amount

DATE 5/19/2025

APPROVED BY _____
Bd of Comm/County Manager
Lynn West/Clerk to the Board

FOR POSTING PURPOSES ONLY

DEBIT

Code	Account	Amount
10130700-11477-5121	Salaries & Wages	66,952
10130700-11477-5220	Food & Provisions	4,184
10130700-11477-5260	Printing and Office Supplies	(885)
10130700-11477-5265	Office Computer Equipment	(2,350)
10130700-11477-5311	Travel	2,438
10130700-11477-5312	Travel Sub	2,135
10130700-11477-5313	Education	4,205
10130700-11477-5370	Advertising	10,000
10130700-11477-5381	Professional Services	(3,220)

Total 83,459

Prepared By JBH
Posted By _____
Date _____

CREDIT

Code	Account	
10130700-11477-4290	Intergovernmental Restricted	83,459
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Total 83,459

Number 35

ACTION: Adopted Laptop Loan Resolution Authorizing a Continuing Contract Between Union County Board of Education and First Citizens Bank and Trust Company for the Installment Loan of Student Chromebooks.

UCPS uses laptops for teachers and administration staff and requests a renewal for laptop loans for the next five years.

UCPS has requested to enter an Installment Loan with First Citizens for laptops from Lenova, requiring payments from July 1, 2025, through May 30, 2030 not to exceed \$857,524.59 per year, with a total contract amount of \$4,287,622.95.

UCPS request each year during the annual budget process the required payments as part of their operating capital improvement plan (CIP) request.

Future year payments will be requested as part of the annual operating capital budget request from UCPS for a total funding impact of \$4,287,622.95 over a five-year period.

**A RESOLUTION AUTHORIZING A CONTINUING CONTRACT BETWEEN
UNION COUNTY BOARD OF EDUCATION AND FIRST CITIZENS BANK
AND TRUST COMPANY FOR THE INSTALLMENT LOAN OF STUDENT
CHROMEBOOKS**

WHEREAS, Union County Public Schools desires to enter into an Installment Loan with **First-Citizens Bank and Trust Company** for the purchase of Chromebooks from Lenovo, requiring payments from **July 1, 2025** through **May 30, 2030** not to exceed **\$857,524.59** per year, with a total contract amount not to exceed **\$4,287,622.95** (the "Contract"); and

WHEREAS, pursuant to N.C. Gen. Stat. § 115C-528(e), lease-purchase agreements are considered continuing contracts for capital outlay and subject to N.C. Gen. Stat. § 115C-441(c1); and

WHEREAS, N.C. Gen. Stat. § 115C-441(c1) provides that local school administrative units may enter into a contract for capital outlay expenditures, some portion or all of which is to be performed or paid in ensuing fiscal years, without the budget resolution including an appropriation for the entire obligation, provided all of the following apply: (1) the budget resolution includes an appropriation authorizing the current fiscal year's portion of the obligation, (2) an unencumbered balance remains in the appropriation sufficient to pay in the current fiscal year the sums obligated by the transaction for the current fiscal year, and (3) the contract is approved by resolution of the board of county commissioners, which resolution binds the board of county commissioners to appropriate sufficient funds in ensuing fiscal years to meet the amounts to be paid under the contract in those years; and

WHEREAS, the 2025-2026 budget includes an appropriation authorizing the current fiscal year's portion of the obligation under the Contract; and

WHEREAS, an unencumbered balance remains in the appropriation sufficient to pay in the current fiscal year the sums obligated by the Contract for the current fiscal year; and

WHEREAS, the Union County Board of Commissioners desires to authorize the Contract through resolution binding itself to appropriate sufficient funds in ensuing fiscal years to meet amounts paid under the Contract, as required by N.C. Gen. Stat. § 115C-441(c1).

NOW, THEREFORE, BE IT RESOLVED by the Union County Board of Commissioners:

1. Union County Board of Education is authorized to enter into the Contract with **First-Citizens Bank and Trust Company** from fiscal year(s) 2026 through 2030 in the amount of **\$857,524.59** per year, with a total contract amount not to exceed **\$4,287,622.95**.
2. The Union County Board of Commissioners is bound to appropriate sufficient funds in ensuing fiscal years to meet the amounts to be paid under the Contract in those years.
3. This resolution is effective upon adoption.

Adopted the 19th day of May, 2025.

Attest:


Lynn G. West, Clerk


Melissa Merrell, Chair
Union County Board of Commissioners



Budget Amendment – Restricted Sales Tax Education Debt Fund

ACTION: Adopted Budget Amendment #33.

During FY 2024, the General Funds were bifurcated to separate the Education Budgetary and Education Debt Fund. The bifurcation of funds allocated to the articles of sales tax that are restricted for education capital and debt to the Education Debt Fund. These articles of sales tax were previously reported in the General Operating Fund.

The sales tax revenue collected throughout the fiscal year is on a three-month lag disbursement schedule from the NC Department of Revenue. The last three months of the fiscal year's revenue are not received until July, August, and September of the following fiscal year. These revenues are recorded as accounts receivable for June 30th at the end of each fiscal year. Accounts receivable balances are reported as restricted fund balance on the annual financial statements and are not available for use. During previous fiscal years, this restricted revenue was in the County's general operating fund and not part of the unassigned fund balance.

The budget amendment will transfer the previously restricted fund balance from the County's General Fund to the Education Debt Fund to account for the restricted articles of sales tax accounts receivable balances needed in the amount of \$4,075,000.

BUDGET AMENDMENT

BUDGET General Fund and Education Debt Fund REQUESTED BY Beverly Liles
 FISCAL YEAR FY 2025 DATE May 19, 2025

INCREASE

Description
General Fund
 Transfer to Other Funds 4,075,000
 Fund Balance Appropriated Revenue 4,075,000
Education Debt Fund
 Fund Balance Appropriated expense 4,075,000
 Transfer from Other Funds 4,075,000

DECREASE

Description

Explanation: Transfer fund balance from the General Fund to the Education Debt Fund to account for the 3 month lag of sales tax revenue .
annually. This funding is restricted at the end of each fiscal year.

DATE 5/19/2025

APPROVED BY _____
 Bd of Comm/County Manager
 Lynn West/Clerk to the Board

FOR POSTING PURPOSES ONLY

DEBIT

Code	Account	Amount
10110400-5010	Transfer to Other General Funds	4,075,000
10810400-5991	Fund Balance Appropriated	4,075,000
_____	_____	_____
_____	_____	_____

CREDIT

Code	Account	Amount
10110400-4991	Fund Balance Appropriated	4,075,000
10810400-4010	Transfer from Other General Funds	4,075,000
_____	_____	_____
_____	_____	_____

Total 8,150,000

Total 8,150,000

Prepared By BL
 Posted By _____
 Date _____

Number 33

2025 2/3rds General Obligation Bonds – Bond Order

ACTION: Adopted Bond Order in the amount of \$13,000,000 to provide funding for the acquisition, renovation, and expansion of public facilities, including, but not limited to, the County Judicial Center and Government Center.

The adopted County's Capital Improvement Plan for FY 2025 includes the need to issue two-thirds (2/3rds) General Obligation Bonds in the amount of \$13,000,000 to provide funding for the acquisition, renovation, and expansion of public facilities, including, but not limited to, the County Judicial Center and Government Center.

Debt service expenditures will be included in the County Manager's proposed budget for payments starting in FY2026. Debt service payments are anticipated to be covered by the current ad valorem taxes in the County's General Debt Fund. The maximum debt service payment is estimated to be \$1,283,750 beginning in FY2026 and ending in FY 2046.

**BOND ORDER AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$13,000,000
GENERAL OBLIGATION PUBLIC FACILITY BONDS OF THE COUNTY OF UNION, NORTH CAROLINA**

WHEREAS, the Board of Commissioners of the County of Union, North Carolina (the “County”) deems it advisable to provide for acquisition, renovation and expansion of public facilities as hereinafter described; and

WHEREAS, an application has been filed with the Secretary of the Local Government Commission of North Carolina requesting approval of the bonds hereinafter described as required by the Local Government Bond Act, and the Secretary of the Local Government Commission has notified the Board of Commissioners that the application has been accepted for submission to the Local Government Commission.

NOW, THEREFORE, BE IT ORDERED by the Board of Commissioners of the County of Union, North Carolina, as follows:

Section 1. The Board of Commissioners of the County has ascertained and hereby determines that it is necessary to provide for the acquisition, renovation and expansion of public facilities, including, but not limited to, the County Judicial Center and Government Center.

Section 2. In order to raise the money required for the purposes described above, in addition to funds which may be available for such purpose from any other source, bonds of the County are hereby authorized and shall be issued pursuant to the Local Government Bond Act of North Carolina. The maximum aggregate principal amount of such bonds authorized by this bond order shall be and not exceed \$13,000,000.

Section 3. Taxes will be levied in an amount sufficient to pay the principal and interest of the bonds authorized by this bond order.

Section 4. A sworn statement of the County’s debt has been filed with the Clerk to the Board of Commissioners and is open to public inspection.

Section 5. The bonds authorized by this bond order will be issued in accordance with the North Carolina Constitution and North Carolina General Statutes Section 159-49 and only to the extent of two thirds of the amount by which the outstanding indebtedness of the County was reduced in the last preceding fiscal year; and

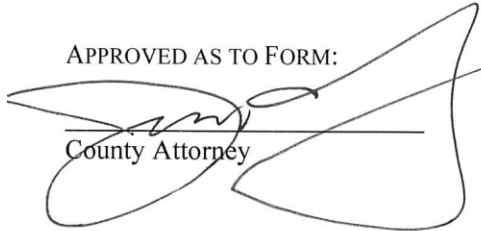
Section 6. This bond order will take effect thirty (30) days after its publication following adoption, unless it is petitioned to a vote of the people within thirty (30) days after its publication as introduced, as provided in North Carolina General Statutes Section 159-60, and in that event the order will take effect when approved by the voters of the County.

READ, APPROVED AND ADOPTED this the 19th day of May, 2025.


Clerk to the Board


Chairman

APPROVED AS TO FORM:


County Attorney



25-285

Contract Renewal – Debt and Lease Management Software

ACTION: Authorized the County Manager to 1) negotiate and execute an agreement substantially consistent with this agenda item, 2) exercise any renewal or extension term options set forth in the Agreement, and 3) terminate the Agreement if deemed in the best interest of the County, each in the County Manager's discretion.

The Finance Department has utilized the contractual services of Fifth Asset, dba Debtbook for Debt and Lease Management Software Services since May 2022. The company has been effective and efficient in meeting these service needs, and the request is to continue this service for an additional three years.

The anticipated annual cost for this service is \$16,500. Since this contract contains a three-year term, a total of \$49,500 is estimated to be spent. Funding is available in the adopted FY25 budget with future expenditures subject to annual BOCC budget appropriation.

25-286

South Piedmont Community College (SPCC) – Capital Budget Transfer Request

ACTION: Adopted Capital Project Ordinances 314C, 363A and 380.

SPCC has requested to transfer \$1,076,000 from the Aseptic Training Facility and move funding to the CDL Driving Pad in the amount of \$772,560 and the Main Building Renovation Bookstore in the amount of \$303,440.

These funds are no longer needed on the Aseptic Training Facility due to the State allocating additional funding from interest earned on this project to SPCC.

UNION COUNTY, NORTH CAROLINA
2024-2025
CAPITAL PROJECT ORDINANCE #314C

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF UNION COUNTY, NORTH CAROLINA:

Section I. That for the purpose of providing funds, together with any other previously appropriated available funds, for the following projects:

SPCC Aseptic Training Center
SPCC Western UC Classroom Building

Including the acquisition and construction of new facilities, the acquisition and installation of necessary furnishings and equipment and the acquisition of interests in real property required therefore, a reduction of \$1,076,000 is hereby deducted for total project cost of \$6,200,000.

Section II. That it is estimated that the following revenues will be available during the construction period to meet the appropriations in Section I, as set forth in the following schedule:

General Obligation Bond Proceeds \$ 6,200,000

Section III. The attached CPO #314C chart is incorporated herein showing appropriations to date, additions as of this capital project ordinance, and the total appropriation.

Section IV. That the finance officer is authorized from time to time to transfer as a loan from the General Fund or unspent County proceeds in the Capital Projects Funds, cash in an amount necessary to meet obligations until such time as financing is arranged, at which time repayment will be made and the finance officer is authorized to sign the Declaration of Official Intent to Reimburse Expenditures as required by Internal Revenue Service regulations.

Section V. That the finance officer is authorized at the time of project completion to close out the capital project and remove it from the general ledger.

Section VI. This capital project ordinance is adopted and effective this 19th day of May 2025.

ATTEST:



Lynn G. West,
Clerk to the Board


Chair, Union County Board of
Commissioners



CAPITAL PROJECT ORDINANCE AMENDMENT

BUDGET <u>General Capital Fund</u>				REQUESTED BY <u>SPCC</u>			
FISCAL YEAR <u>FY 2025</u>				DATE <u>May 19, 2025</u>			
PROJECT SOURCES				PROJECT USES			
Source Description and Code	Project To Date	Requested Amendment	Revised Project	Project Description and Code	Project To Date	Requested Amendment	Revised Project
General CIP Fund			-	General CIP Fund			
IFT from General Fund	1,076,000	(1,076,000)	-	SPCC Aseptic Training Center	7,251,100	(1,076,000)	6,175,100
GO Bonds Proceeds - 2018 Voter Approved	6,200,000		6,200,000	SPCC Western UC Classroom Building	24,900	-	24,900
Total	7,276,000	(1,076,000)	6,200,000	Total	7,276,000	(1,076,000)	6,200,000

EXPLANATION: Appropriate funding from Aseptic Training Facility project to provide funding for SPCC Bookstore/Library Conversion (80223).

DATE: _____

APPROVED BY: _____

Bd of Comm/County Manager
Lynn West/Clerk to the Board

FOR FINANCE POSTING PURPOSES ONLY							
PROJECT SOURCES				PROJECT USES			
Source Description and Code	Project To Date	Requested Amendment	Revised Project	Project Description and Code	Project To Date	Requested Amendment	Revised Project
General CIP Fund				General CIP Fund			
SPCC Aseptic Training Center				SPCC Aseptic Training Center			
IFT from General Fund	1,076,000	(1,076,000)	-	Payments to Other Gov Units	7,251,100	(1,076,000)	6,175,100
40080179-4010				40080179-5630			
GO Bond Proceeds	6,175,100	-	6,175,100				
40080179-4710							
SPCC Western UC Classroom Building				SPCC Western UC Classroom Building			
GO Bond Proceeds	24,900	-	24,900	Payments to Other Gov Units	24,900	-	24,900
40080095-4710				40080095-5630			
Total	7,276,000	(1,076,000)	6,200,000	Total	7,276,000	(1,076,000)	6,200,000

Prepared By AND
Posted By _____
Date _____

Number CPO - 314C

UNION COUNTY, NORTH CAROLINA
2024-2025
CAPITAL PROJECT ORDINANCE #363A

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF UNION COUNTY, NORTH CAROLINA:

Section I. That for the purpose of providing funds, together with any other previously appropriated available funds, for the following projects:

SPCC Tyson Driving Pad

Including the acquisition and construction of a new facilities, the acquisition and installation of necessary furnishings and equipment and the acquisition of interests in real property required therefore, an addition of \$772,560 is hereby added for total project cost of \$2,688,560.

Section II. That it is estimated that the following revenues will be available during the construction period to meet the appropriations in Section I, as set forth in the following schedule:

Transfer from General Fund	\$ 2,688,560
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Section III. The attached CPO #363A chart is incorporated herein showing appropriations to date, additions as of this capital project ordinance, and the total appropriation.

Section IV. That the finance officer is authorized from time to time to transfer as a loan from the General Fund or unspent County proceeds in the Capital Projects Funds, cash in an amount necessary to meet obligations until such time as financing is arranged, at which time repayment will be made and the finance officer is authorized to sign the Declaration of Official Intent to Reimburse Expenditures as required by Internal Revenue Service regulations.


Section V. That the finance officer is authorized at the time of project completion to close out the capital project and remove it from the general ledger.

Section VI. This capital project ordinance is adopted and effective this 19th day of May 2025.

ATTEST:



Lynn G. West,
Clerk to the Board


Chair, Union County Board of
Commissioners



CAPITAL PROJECT ORDINANCE AMENDMENT

BUDGET <u>General Capital Fund</u>				REQUESTED BY <u>SPCC</u>			
FISCAL YEAR <u>FY 2025</u>				DATE <u>May 19, 2025</u>			
PROJECT SOURCES				PROJECT USES			
Source Description and Code	Project To Date	Requested Amendment	Revised Project	Project Description and Code	Project To Date	Requested Amendment	Revised Project
General CIP Fund			-	General CIP Fund			
IFT from General Fund	1,916,000	772,560	2,688,560	Tyson Driving Pad	1,916,000.00	772,560	2,688,560
	-	-	-				-
Total	1,916,000	772,560	2,688,560	Total	1,916,000	772,560	2,688,560

EXPLANATION: Appropriate funding from Aseptic Training Facility (80179) project to provide funding for Tyson Driving Pad.

DATE: _____

APPROVED BY: _____

Bd of Comm/County Manager
Lynn West/Clerk to the Board

FOR FINANCE POSTING PURPOSES ONLY							
PROJECT SOURCES				PROJECT USES			
Source Description and Code	Project To Date	Requested Amendment	Revised Project	Project Description and Code	Project To Date	Requested Amendment	Revised Project
General CIP Fund				General CIP Fund			
Tyson Driving Pad				Tyson Driving Pad			
IFT From General Fund	1,916,000	772,560	2,688,560	Payment to Other Govt Agencies	1,916,000	772,560	2,688,560
40080207-4010				40080207-5630			
Total	1,916,000	772,560	2,688,560	Total	1,916,000	772,560	2,688,560

Prepared By AND
Posted By _____
Date _____

Number CPO - 363A

**UNION COUNTY, NORTH CAROLINA
2024-2025
CAPITAL PROJECT ORDINANCE #380**

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF UNION COUNTY, NORTH CAROLINA:

Section I. That for the purpose of providing funds, together with any other previously appropriated available funds, for the following projects:

SPCC Bookstore/Library Conversion

Including the acquisition and construction of new facilities, the acquisition and installation of necessary furnishings and equipment and the acquisition of interests in real property required therefore, an appropriation of \$303,440.

Section II. That it is estimated that the following revenues will be available during the construction period to meet the appropriations in Section I, as set forth in the following schedule:

Transfer from General Fund	\$ 303,440
----------------------------	------------

Section III. The attached CPO #380 chart is incorporated herein showing appropriations to date, additions as of this capital project ordinance, and the total appropriation.

Section IV. That the finance officer is authorized from time to time to transfer as a loan from the General Fund or unspent County proceeds in the Capital Projects Funds, cash in an amount necessary to meet obligations until such time as financing is arranged, at which time repayment will be made and the finance officer is authorized to sign the Declaration of Official Intent to Reimburse Expenditures as required by Internal Revenue Service regulations.

Section V. That the finance officer is authorized at the time of project completion to close out the capital project and remove it from the general ledger.

Section VI. This capital project ordinance is adopted and effective this 19th day of May 2025.

ATTEST:



Lynn G. West,
Clerk to the Board



Chair, Union County Board of
Commissioners



CAPITAL PROJECT ORDINANCE AMENDMENT

BUDGET <u>General Capital Fund</u>				REQUESTED BY <u>SPCC</u>			
FISCAL YEAR <u>FY 2025</u>				DATE <u>May 19, 2025</u>			
PROJECT SOURCES				PROJECT USES			
Source Description and Code	Project To Date	Requested Amendment	Revised Project	Project Description and Code	Project To Date	Requested Amendment	Revised Project
General CIP Fund			-	General CIP Fund			
IFT from General Fund	-	303,440	303,440	Bookstore/Library Conversion	-	303,440	303,440
	-	-	-				
Total	-	303,440	303,440	Total	-	303,440	303,440

EXPLANATION: Appropriate funding from Aseptic Training Facility (80179) project to provide funding for Bookstore/Library Conversion (80223) project.

DATE: _____

APPROVED BY: _____

Bd of Comm/County Manager
Lynn West/Clerk to the Board

FOR FINANCE POSTING PURPOSES ONLY							
PROJECT SOURCES				PROJECT USES			
Source Description and Code	Project To Date	Requested Amendment	Revised Project	Project Description and Code	Project To Date	Requested Amendment	Revised Project
General CIP Fund				General CIP Fund			
Bookstore/Library Conversion				Bookstore/Library Conversion			
IFT From General Fund	-	303,440	303,440	Payment to Other Gov't Agencies	-	303,440	303,440
40080223-4010				40080223-5630			
Total	-	303,440	303,440	Total	-	303,440	303,440

Prepared By AND
Posted By _____
Date _____

Number CPO - 380

Resolution – Surplus Equipment Sale

ACTION: Adopted Resolution Authorizing Surplus Property Sale by Internet Auction which 1) declared the property itemized on Attachment A as “Surplus” to the needs of Union County, 2) authorized sale at electronic auction of the surplus property described in Attachment A as per the terms and conditions as specified in the online auction service provider contract, and 3) authorized the Procurement Director or her designee to execute any and all documents necessary to transfer title to said property on behalf of Union County.

North Carolina General Statutes allow the disposition of personal property by local governments through a variety of means, including private negotiations and sale, advertisement for sealed bids, negotiated offer, advertisement, upset bid, public auction, or exchange. In 2001, the legislature amended the Statutes to provide for the disposition of property through electronic auction.

The sale will begin May 21, 2025, at 10:00 AM and end June 3, 2025, at 10:00 AM as indicated on Attachment A. The equipment is to be picked up at 4600 Goldmine Road, Monroe, NC 28110, with the following terms of sale:

1. Sale to the highest bidder with all sales final.
2. All items sold “as is” with no warranty, expressed or implied, which extends beyond the description of the item.
3. Purchasers must remove item(s) within ten (10) business days from the time and date of issuance of the Buyer’s Certificate.
4. Payment must be made online through the online auction website. Payment in full is due not later than five (5) business days from the time and date of the Buyers Certificate. Payment will not be accepted onsite.

Estimated revenue is \$20,000. The revenue will be returned to the fund from which the asset came.

RESOLUTION AUTHORIZING SURPLUS PROPERTY SALE BY INTERNET AUCTION

WHEREAS, G.S. 160-270(c) allows Union County to sell personal property at electronic auction upon adoption of a resolution authorizing the Procurement Manager or her designee to dispose of the property at electronic auction; and

WHEREAS, the Procurement Manager has developed a list of these items as shown on Attachment "A" for review by the Board of Commissioners for disposal by electronic auction;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Union County Board of Commissioners that the items of personal property included on Attachment "A" and incorporated herein by reference, be declared surplus and that the Procurement Manager or her designee be authorized to sell at electronic auction, beginning May 21, 2025, at 10:00 a.m. and ending June 3, 2025, at 10:00 a.m. as indicated on Attachment "A", the surplus property described on Attachment "A", as per the terms and conditions as specified in the County's existing contract with the on-line auction Service Provider to the highest bidders.

BE IT FURTHER RESOLVED that the Procurement Manager or her designee is authorized to execute any and all documents necessary to transfer said property on behalf of Union County.

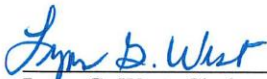
BE IT FURTHER RESOLVED that the terms of sale applicable at the aforementioned auction of the items listed on Attachment "A" shall be as follows:

1. Sale to the highest bidder with all sales final.
2. All items sold "as is" and "where is" with no warranty, expressed or implied, which extends beyond the description of the items.
3. Purchasers must remove equipment within ten business days from the time and date of issuance of the Buyer's Certificate. The equipment is to be picked up at 4600 Goldmine Road, Monroe, NC 28110. Purchasers shall bear sole risk of loss for all items remaining on the premises ten (10) calendars days from the time and date of issuance of the Buyer's Certificate.
4. Payment must be made online through the on-line auction Website. Payment in full is due not later than five (5) calendar days from the time and date of the Buyer's Certificate. Payment cannot be accepted onsite.

BE IT FURTHER RESOLVED that payment of advertising and miscellaneous expenses be paid from the proceeds of the sale.

Adopted this 19th day of May 2025

ATTEST:



Lynn G. West, Clerk to the Board





Melissa Merrell, Chair

Exhibit “A”

May 19, 2025 BOCC Agenda
File ID: #25-287 Surplus Equipment Sale

Attachment “A” Surplus Equipment List								
Equipment	Make	Model	Year	Serial/VIN	Hours/Mileage	Equipment Location	Auction Start Date/Time	Auction End Date/Time
Loader/Backhoe	John Deere	710G	2000	T0710DJ882907	Meter Not Operational	4809 Collinsville Road Monroe, NC 28110	5/21/2025 10:00:00 AM	6/3/2025 10:00 AM

25-288

Resolution – Surplus Vehicle Sale

ACTION: Adopted Resolution Authorizing Surplus Property Sale by Internet Auction which 1) declared the property itemized on Attachment A as “Surplus” to the needs of Union County, 2) authorized sale at electronic auction of the surplus property described in Attachment A as per the terms and conditions as specified in the online auction service provider contract, and 3) authorized the Procurement Director or her designee to execute any and all documents necessary to transfer title to said property on behalf of Union County.

North Carolina General Statutes allow the disposition of personal property by local governments through a variety of means, including private negotiations and sale, advertisement for sealed bids, negotiated offer, advertisement, and upset bid, public auction, or exchange. In 2001, the legislature amended the Statutes to provide for the disposition of property through electronic auction.

The sale will begin May 21, 2025, at 9:00 AM and end June 3, 2025, with

incremental closings as indicated on Attachment A. A summary of the vehicle information is listed below. Additional vehicle information can be found on Attachment A.

Building Code Enforcement

- (1) 2014 FORD F150 SUPERCAB
- (3) 2015 FORD F-150 EXT CAB
- (1) 2013 FORD F150 SUPERCAB
- (1) 2013 FORD F150
- (1) 2016 FORD F150

Transportation

- (1) 2019 FORD TRANSIT E350 LIFE VAN
- (4) 2019 FORD E-350 LTV BUS

UC Water

- (1) 2014 FORD F150 TRUCK

The vehicles are to be picked up at 610 Patton Avenue, Monroe, NC with the following terms of sale:

1. Sale to the highest bidder with all sales final.
2. All items sold "as is" with no warranty, expressed or implied, which extends beyond the description of the item.
3. Purchasers must remove vehicles(s) within ten (10) business days from the time and date of issuance of the Buyer's Certificate.
4. Payment must be made online through the online auction website. Payment in full is due not later than five (5) business days from the time and date of the Buyers Certificate. Payment will not be accepted onsite.

Estimated revenue is \$90,000. The revenue will be returned to the fund from which the asset came.

RESOLUTION AUTHORIZING SURPLUS PROPERTY SALE BY INTERNET AUCTION

WHEREAS, G.S. 160-270(c) allows Union County to sell personal property at electronic auction upon adoption of a resolution authorizing the Procurement & Contract Management Director or her designee to dispose of the property at electronic auction; and

WHEREAS, the Procurement Manager has developed a list of these items as shown on Attachment "A" for review by the Board of Commissioners for disposal by electronic auction;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Union County Board of Commissioners that the items of personal property included on Attachment "A" and incorporated herein by reference, be declared surplus and that the Procurement Manager or her designee be authorized to sell at electronic auction, beginning May 21, 2025, at 9:00 a.m. and ending June 3, 2025, with incremental closings as indicated on Attachment "A", the surplus property described on Attachment "A", as per the terms and conditions as specified in the County's existing contract with the on-line auction Service Provider to the highest bidders.

BE IT FURTHER RESOLVED that the Procurement Director or her designee is authorized to execute any and all documents necessary to transfer said property on behalf of Union County.

BE IT FURTHER RESOLVED that the terms of sale applicable at the aforementioned auction of the items listed on Attachment "A" shall be as follows:

1. Sale to the highest bidder with all sales final.
2. All items sold "as is" and "where is" with no warranty, expressed or implied, which extends beyond the description of the items.
3. Purchasers must remove vehicle(s) within ten business days from the time and date of issuance of the Buyer's Certificate. The vehicles are to be picked up at 610 Patton Avenue, Monroe, North Carolina. Purchasers shall bear sole risk of loss for all items remaining on the premises ten (10) calendar days from the time and date of issuance of the Buyer's Certificate.
4. Payment must be made online through the on-line auction Website. Payment in full is due not later than five (5) calendar days from the time and date of the Buyer's Certificate. Payment cannot be accepted onsite.

BE IT FURTHER RESOLVED that payment of advertising and miscellaneous expenses be paid from the proceeds of the sale.

Adopted this 19th day of May 2025

ATTEST:



Lynn G. West, Clerk to the Board





Melissa Merrell, Chair

Tag Number	Description	Serial/Parcel	Mileage	Department	Auction Start	Auction End
09-15	2014 FORD F150 SUPERCAB	1FTEX1CMXKGG08044	193,031	BUILDING CODE ENFORCEMENT	5/21/2025 9:00	6/3/2025 9:00
26-15	2015 FORD F-150 EXT CAB	1FTEX1C88FFC54375	176,418	BUILDING CODE ENFORCEMENT	5/21/2025 9:00	6/3/2025 9:10
27-13	2013 FORD F150 SUPERCAB	1FTEX1CM1DFC14228	172,909	BUILDING CODE ENFORCEMENT	5/21/2025 9:00	6/3/2025 9:20
28-15	2015 FORD F-150 EXT CAB	1FTEX1C86FFC54374	215,605	BUILDING CODE ENFORCEMENT	5/21/2025 9:00	6/3/2025 9:30
32-15	2015 FORD F-150 EXT CAB	1FTEX1C82FFC54372	183,583	BUILDING CODE ENFORCEMENT	5/21/2025 9:00	6/3/2025 9:40
36-19	2019 FORD TRANSIT E350 LIFT VAN	1FDVU4XMMOKA66626	173,525	TRANSPORTATION	5/21/2025 9:00	6/3/2025 9:50
39-14	2014 FORD F150 TRUCK	1FTMF1CM9EKD94775	161,595	UC WATER	5/21/2025 9:00	6/3/2025 10:00
44-13	2013 FORD F150	1FTEX1CM1DKF81427	205,805	BUILDING CODE ENFORCEMENT	5/21/2025 9:00	6/3/2025 10:10
57-16	2016 FORD F150	1FTEX1CF7GKF33792	162,348	BUILDING CODE ENFORCEMENT	5/21/2025 9:00	6/3/2025 10:20
61-19	2019 FORD E-350 LTV BUS	1FDEE3F55KDC35695	172,292	TRANSPORTATION	5/21/2025 9:00	6/3/2025 10:30
67-19	2019 FORD E-350 LTV BUS	1FDEE3F57KDC35696	154,135	TRANSPORTATION	5/21/2025 9:00	6/3/2025 10:40
88-19	2019 FORD E-350 LTV BUS	1FDEE3F59KDC68604	162,790	TRANSPORTATION	5/21/2025 9:00	6/3/2025 10:50
89-19	2019 FORD E-350 LTV BUS	1FDEE3F50KDC68605	156,859	TRANSPORTATION	5/21/2025 9:00	6/3/2025 11:00

25-178

Bid Award and Construction Contract – Progress Building Parking Lot Improvements

ACTION: 1) Awarded contract to Hoss Contracting, Inc., in the amount of \$375,451.00; 2) authorized the County Manager to negotiate and execute an agreement substantially consistent with this agenda item, exercise any

renewal or extension term options set forth in the agreement, and terminate the agreement if deemed in the best interest of the County, each in the County Manager's discretion; 3) adopted Resolution Providing Notice of Construction of the Progress Building Parking Lot Improvements project.

This project scope includes modifications to parking space layouts, resurfacing a portion of the main entrance parking lot, installation of a large section of permeable pavers and installation of an entrance awning. The permeable pavers are being installed as part of an agreement with the City of Monroe for a stormwater swap from the Board of Elections Addition that allowed Union County to avoid costly stormwater devices at that project. There are some remaining funds on the Progress Building Renovation major capital account that will be used with the remaining funds being allocated in previous years in the Facilities Operating Capital account.

On January 28, 2025, The Procurement and Contract Management Department partnered with the Facilities and Fleet Management Department to issue IFB 2025-028. On March 6, 2025, three (3) responsive bids for the titled project were received and processed. All bids were tabulated, reviewed and certified by Gensler Architects. Responsive bids ranged from \$375,451.00 to \$514,500.00. Staff recommends the project be awarded to Hoss Contracting, Inc. in the amount of \$375,451.00.

The cost to execute this contract is \$375,451.00. There are sufficient funds in capital accounts 40080159 Progress Building Renovations and 40080131 Facilities Operating Capital to cover this expense.

**RESOLUTION OF THE UNION COUNTY BOARD OF COMMISSIONERS
PROVIDING NOTICE OF THE PROGRESS BUILDING PARKING LOT
IMPROVEMENTS CONSTRUCTION**

WHEREAS, pursuant to G.S § 153A-457, a county shall notify property owners and adjacent property owners prior to commencement of any construction project by the county; and

WHEREAS, G.S. § 153A-457 provides that notice of a county construction project is deemed sufficient if notice of the construction project is given in any open meeting of the county prior to the commencement of the construction project; and

WHEREAS, the Union County Board of Commissioners desires to give notice of construction of the PROGRESS BUILDING PARKING LOT IMPROVEMENTS prior to commencement of project construction as required by G.S. § 153A-457.

NOW, THEREFORE, BE IT RESOLVED BY THE Union County Board of Commissioners that:

1. Union County may commence construction of the PROGRESS BUILDING PARKING LOT IMPROVEMENTS on property located at 1407 Airport Rd, Monroe, NC after the award of the construction contract for the project.
2. This resolution and notice is adopted in accordance with the construction notice requirements of G.S. § 153A-457.

Adopted this the 19th day of May, 2025.

Attest:



Lynn West, Clerk to the Board



Melissa Merrell, Chairman
Union County Board of Commissioners



Bid received are as follows;

**BID OPENING: 03/06/2025
2:00 PM**

SINGLE-PRIME BIDDERS		Proposal Form / ATTACHMENTS				ADDENDUM	ADDENDUM	TOTAL BID	BID ALTERNATES	TOTALS
BIDDERS LISTED ALPHABETICALLY		LICENSE NUMBER	BID BOND OR CHECK	IDENTIFICATION OF HUB / MINORITY PARTICIPATION	AFFIDAVIT A / B	01	02	BASE BID PLUS CONTINGENCY ALLOWANCE OF 10% of Base bid	Add ALTERNATE	TOTAL BID (WITH ADD ALTERNATES)
						2/19/2025	2/26/2025		Resurface existing asphalt pavement	
									AMOUNT	
1	Dave's Construction Services, Inc (DCS)	x	X	X	X	UNRESPONSIVE		\$ 297,199.54	\$ 11,486.20	\$ 308,685.74
2	Hoss Contracting	x	X	X	X	X	X	\$ 357,451.00	\$ 18,000.00	\$ 375,451.00
3	Hostetter and Son Construction, Inc	x	X	X	X	X	X	\$ 424,539.50	\$ 20,500.00	\$ 445,039.50
4	Ike's Construction, Inc	x	X	X	X	X	X	\$ 508,200.00	\$ 6,300.00	\$ 514,500.00
5								\$ -	\$ -	\$ -
6								\$ -	\$ -	\$ -

Certified true and correct on this 7th day of May, 2025 by Gensler Taras Kes



25-289

Contract – Janitorial Services

ACTION: Authorized the County Manager to 1) negotiate and execute an agreement substantially consistent with this agenda item, 2) exercise any renewal or extension term options set forth in the Agreement, and 3) terminate the Agreement if deemed in the best interest of the County, each in the County Manager's discretion.

Facilities and Fleet Management completed an assessment of the Janitorial Services Contract and concluded that a two-contract structure would potentially pose a lower risk to the County, given the current state of the janitorial market. A common issue that contractors face in the market is finding, hiring, and retaining quality staff. That issue has contributed to lower quality of work and inconsistent service delivery.

This initiative includes removing several buildings from the existing

janitorial contract and including those removed buildings into a new request for proposal (RFP). The buildings that are included in the new RFP are the Sheriff's Office Administration, Animal Control, Old Sheriff's Office, Firing Range, Agriculture Center, Simpson Event Center, Emergency Services, Judicial Center and Jefferson St. leased offices. It is anticipated that services under the new contract would begin on July 1, 2025. Of note, the existing janitorial services contract, now with a reduced scope of buildings, is set to expire in November 2025 and will be advertised as an RFP in June 2025.

The Procurement Department partnered with Facilities & Fleet Management to issue Request for Proposals RFP#2025-011 Janitorial Services. On January 14, 2025, seventeen proposals were received and reviewed by an evaluation team in accordance with applicable evaluation criteria for this project. The three ranked firms/vendors were invited to shortlist interview/presentations. As a result, the team requests approval to enter into a contract with the top-scoring/ranked preferred offeror, Dauntless Enterprises Inc. dba City Wide Facilities Solutions of Charlotte, to provide janitorial services.

The anticipated annual cost for this service is \$594,873.70. Since this contract contains an initial term of two years with three one-year renewal options, a total of \$2,974,368.50 is estimated to be spent. Funding is available in the adopted FY25 budget, with future expenditures subject to annual BOCC budget appropriation.

25-290

Contract – Agricultural Center HVAC Unit Replacements

ACTIONS: Authorized the County Manager to 1) negotiate and execute an agreement substantially consistent with this agenda item 2) exercise any renewal or extension term options set forth in the Agreement, and 3) terminate the Agreement if deemed in the best interest of the County, each in the County Manager's discretion.

On February 28, 2025, the Procurement Department partnered with Facilities & Fleet Management to issue an Invitation for Bid IFB 2025-037 Agricultural Center HVAC Replacements. On March 18, 2025, eight bids for the title project were received and processed. All bids were tabulated, reviewed, and certified by Facilities & Fleet Management. The bids ranged from \$67,896.59 to \$129,530.00. Staff recommend that the project be awarded to the lowest responsive, responsible bidder, Miramel, LLC dba Native Air, in the amount of \$67,896.59.

Funding is available within the adopted County Facilities Repair and Renovation fund to support the contract amount of \$67,896.59.

25-300

Resolution – Involuntary Commitment Transport Services

ACTION: Adopted a Resolution Supporting Involuntary Commitment

Transport Services with Atrium Health Hospitals.

Pursuant to NCGS §122C-251(a), Union County has the duty to provide, through its law enforcement officers, transportation under the involuntary commitment proceedings of Article 5 of Chapter 122C of the North Carolina General Statutes for (i) citizens of Union County, and (ii) any person taken into custody within Union County limits.

Atrium Health desires to provide transportation services to and from Atrium Health hospitals or enter into agreements with additional or alternative trained and certified private providers for the provision of transportation services to and from Atrium Health hospitals.

Adoption of this resolution establishes the plan for transportation of respondents in involuntary commitment proceedings from Atrium Health facilities.

RESOLUTION SUPPORTING INVOLUNTARY COMMITMENT
TRANSPORT SERVICES WITH ATRIUM HEALTH HOSPITALS

WHEREAS, pursuant to NCGS §122C-251(a), Union County has the duty to provide, through its law enforcement officers, transportation under the involuntary commitment proceedings of Article 5 of Chapter 122C of the North Carolina General Statutes for (i) citizens of Union County, and (ii) any person taken into custody within Union County limits ("Transportation Services"); and

WHEREAS, The Charlotte-Mecklenburg Hospital Authority d/b/a Atrium Health (hereinafter "Atrium Health") operates hospitals including emergency departments within Union County; and

WHEREAS, Atrium Health hospitals and emergency departments receive mental health patients who are respondents in commitment proceedings pursuant to Article 5 of Chapter 122C of the North Carolina General Statutes and who require Transportation Services from time to time; and

WHEREAS, NCGS §122C-251(g) permits the Union County Board of Commissioners to designate private agency personnel to provide all or parts of the Transportation Services required by involuntary commitment proceedings; provided such designated persons are trained and provided the County's plan assures adequate safety and protection of both the public and the person transported; and it further appearing all requirements of section 251(g) are satisfied; and

WHEREAS, Atrium Health desires to provide transportation services to and from Atrium Health hospitals or enter into agreements with additional or alternative trained and certified private providers for provision of transportation services to and from Atrium Health hospitals; and

WHEREAS, the agreements between Atrium Health and private providers contracted to provide transportation of involuntary commitment respondents will be consistent with the terms of the Policy and Plan for Transportation of Union County Involuntary Mental Commitment Respondents as approved by the Union County Board of Commissioners; that provider personnel will receive Crisis Intervention Training; that providers will supply vehicles for the transportation of respondents; that providers will provide liability insurance (general liability coverage in the amount of \$2 million per occurrence/\$5 million in the aggregate per annum and excess/umbrella coverage in the amount of \$2 million per occurrence/\$5 million in the aggregate); that providers will comply with applicable law in the custody and transportation of residents; and that providers agree to indemnify and hold harmless the County of Union and the Union County Sheriff and its employees or agents; and

WHEREAS, the provision of such Transportation Services from Atrium Health facilities by providers will be at no cost to Union County; and

WHEREAS, as provided in N.C.G.S. §122C-251(g) Union County may adopt a plan for transportation of involuntary mental commitment respondents and Atrium Health desires to contract with private providers consistent with that plan.


NOW, THEREFORE IT IS RESOLVED, that, as permitted by G.S. §122C-251(g), the plan for transportation of respondents in involuntary commitment proceedings from Atrium Health facilities is hereby adopted. Atrium Health may engage the services of private providers for transportation of respondents in involuntary commitment proceedings from Atrium Health consistent with Union County's Policy and Plan for Transportation of Union County Involuntary Mental Commitment Respondents and comply with the requirements and follow the procedures of Article 5

of Chapter 122C. Neither the adoption of this plan nor the designation of a private provider is, or shall be construed as, creating any agency or other relationship between the County, the Sheriff's Office, and a provider. This designation is intended to serve only as the designation required by G.S. §§122C-251.

Adopted this the 19 day of May 2025.


Melissa Merrell, Chair
Union County Board of Commissioners

ATTEST:


Lynn West, Clerk to the Board



Ratification and Restatement of Budget Actions Concerning Transfer of \$150,000 for Union County Sheriff's Office

ACTION: Ratified and approved actions necessary to transfer \$150,000 from the Union County Sheriff's Office Capital Improvement Program (CIP) account to the Union County Sheriff's Office Personnel funding as previously authorized by the Board at its May 5, 2025, regular meeting, including adoption and ratification of Budget Amendment #32 and Capital Project Ordinance #347C.

At its last regular meeting, the Board was presented with an item for approval of a budget transfer from the Union County Sheriff's Office Capital Improvement Program (CIP) account to the Union County Sheriff's Office Personnel funding in the amount of \$900,000, along with approval of a budget amendment and associated capital project ordinances. In lieu of transferring the entire amount requested at that time, the Board approved transferring \$150,000 in available CIP funding to the Union County Sheriff's Office personnel funding. The action presented tonight ratifies the prior actions taken to effectuate the Board's May 5, 2025, action concerning this item and does not address the remaining transfer amount requested over and above the prior \$150,000 authorization.

Ratification and restatement of actions associated with previous BOCC approval of a budget amendment for transfer of \$150,000 from the Union County Sheriff's Office Capital Improvement Program (CIP) account to the Union County Sheriff's Office Personnel Funding.

BUDGET AMENDMENT

BUDGET	Sheriff	REQUESTED BY	Brian Matthews
FISCAL YEAR	FY 2025	DATE	May 05, 2025

INCREASE

DECREASE

Description

Description

Salaries and Benefits	150,000

Transfer to General Capital Fund	150,000

Explanation: Appropriate funding for Sheriff's Office Salaries and Benefits for the remainder of FY 2025 due to comp and class increase. Funding will be reduced from CIP UCSO R&R and Operating Capital Projects as the funding source.

DATE 5/5/2025

APPROVED BY Amended during meeting
Bd of Comm/County Manager
Lynn West/Clerk to the Board

FOR POSTING PURPOSES ONLY

DEBIT

CREDIT

<u>Code</u>	<u>Account</u>	<u>Amount</u>
10129110-5121	Sheriff Admin	150,000
	(to be allocated to all needed	
	line items by LIT)	

<u>Code</u>	<u>Account</u>	
10110400-5040	Transfer to CIP	150,000

Total	150,000
-------	---------

Total	<u>150,000</u>
-------	----------------

Prepared By	BL
Posted By	GA
Date	5-7-25

J ID 110

Number 32

**UNION COUNTY, NORTH CAROLINA
ANNUAL OPERATING R&R 2024-2025
CAPITAL PROJECT ORDINANCE #347C**

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF UNION COUNTY, NORTH CAROLINA:

Section I. That for the purpose of providing funds, together with any other available funds, for the following projects:

Annual Operating R&R Projects

Facilities Operating Capital
Facilities Replacement & Renewal
UCSO Operating Capital
UCSO Replacement & Renewal
Parks and Rec Replacement & Renewal
Cane Creek Campground
SPCC Maintenance
SPCC Technology
SPCC HVAC, Security, Other

Including the replacement of equipment, the acquisition and construction of new facilities, the acquisition and installation of necessary furnishings and equipment and the acquisition of interests in real property as required, therefore a reduction in the amount of \$150,000 is hereby appropriated, resulting in a revised total project cost of \$10,876,182.

Section II. That it is estimated that the following revenues will be available during the construction period to meet the appropriations in Section I, as set forth in the following schedule:

Interfund Transfer from General Fund	\$ 10,849,422
USDA	\$ 26,760

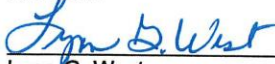
Section III. The attached CPO #347C chart is incorporated herein showing appropriations to date, reduction to UCSO Operating Capital as of this capital project ordinance, and the total appropriation.

Section IV. That the finance officer is authorized from time to time to transfer as a loan from the General Fund or unspent County proceeds in the Capital Projects Funds, cash in an amount necessary to meet obligations until such time as financing is arranged, at which time repayment will be made and the finance officer is authorized to sign the Declaration of Official Intent to Reimburse Expenditures as required by Internal Revenue Service regulations.

Section V. That the finance officer is authorized at the time of project completion to close out the capital project and remove it from the general ledger.

Section VI. This capital project ordinance is adopted and effective on this 5th day of May 2025.

ATTEST:



Lynn G. West,
Clerk to the Board





Chair,
Union County Board of Commissioners

CAPITAL PROJECT ORDINANCE AMENDMENT

BUDGET				REQUESTED BY			
General CIP Fund				Brian Matthews			
FISCAL YEAR				DATE			
FY 2025				May 5, 2025			
PROJECT SOURCES				PROJECT USES			
Source Description and Code	Project To Date	Requested Amendment	Revised Project	Project Description and Code	Project To Date	Requested Amendment	Revised Project
IFT from General Fund	10,999,422	(150,000)	10,849,422	R&R projects for General Capital	10,276,182	(150,000)	10,126,182
USDA Funding	26,760	-	26,760	R&R projects for SPCC	750,000	-	750,000
Total	11,026,182	(150,000)	10,876,182	Total	11,026,182	(150,000)	10,876,182

EXPLANATION: Reduce UCISO R&R and Operating capital project budget to provide funds for UCISO Employee Compensation budget.
(as amended during BOCC meeting)

DATE: _____

APPROVED BY: _____

BOCC/County Manager
Lynn West/Clerk to the Board

FOR FINANCE POSTING PURPOSES ONLY							
PROJECT SOURCES				PROJECT USES			
Source Description and Code	Project To Date	Requested Amendment	Revised Project	Project Description and Code	Project To Date	Requested Amendment	Revised Project
Facilities Operating Capital				Facilities Operating Capital			
IFT from General Fund	2,468,351	-	2,468,351	Building & Improvements	26,760	-	26,760
40080131-4010-52024				40080131-5351-52024			
IFT from General Fund	26,760	-	26,760	Building & Improvements	2,468,351	-	2,468,351
40080131-4860-52024				40080131-5580-52024			
Facilities Replacement & Renewal				Facilities Replacement & Renewal			
IFT from General Fund	4,695,325	-	4,695,325	Building & Improvements	4,695,325	-	4,695,325
40080069-4010-52024				40080069-5580-52024			
UCISO Operating Capital				UCISO Operating Capital			
IFT from General Fund	645,422	-	645,422	Building & Improvements	645,422	-	645,422
40080132-4010-52024				40080132-5580-52024			
UCISO Replacement & Renewal				UCISO Replacement & Renewal			
IFT from General Fund	325,000	-	325,000	Building & Improvements	325,000	-	325,000
40080135-4010-52024				40080135-5580-52024			
UCISO Replacement & Renewal				UCISO Replacement & Renewal			
IFT from General Fund	325,000	(150,000)	175,000	Building & Improvements	325,000	(150,000)	175,000
40080135-4010-52023				40080135-5580-52023			
UCISO Replacement & Renewal				UCISO Replacement & Renewal			
IFT from General Fund	100,000	-	100,000	Building & Improvements	100,000	-	100,000
40080135-4010-52022				40080135-5580-52022			
UCISO Replacement & Renewal				UCISO Replacement & Renewal			
IFT from General Fund	579,000	-	579,000	Building & Improvements	579,000	-	579,000
40080135-4010				40080135-5580			
Parks and Rec Replacement & Renewal				Parks and Rec Replacement & Renewal			
IFT from General Fund	636,254	-	636,254	Building & Improvements	636,254	-	636,254
40080134-4010-52024				40080134-5580-52024			
Cane Creek Campground				Cane Creek Campground			
IFT from General Fund	475,070	-	475,070	Building & Improvements	436,216	-	436,216
40080120-4010-52024				40080120-5580-52024			
SPCC Maintenance				Vehicles	38,854	-	38,854
IFT from General Fund	200,000	-	200,000	40080120-5540-52024			
40080067-4010-52024				SPCC Maintenance			
SPCC Technology				Payment to Other Gov't Agencies	200,000	-	200,000
IFT from General Fund	350,000	-	350,000	40080067-5630-52024			
40080076-4010-52024				SPCC Technology			
SPCC HVAC, Security, Other				Payment to Other Gov't Agencies	350,000	-	350,000
IFT from General Fund	200,000	-	200,000	40080076-5630-52024			
40080077-4010-52024				SPCC HVAC, Security, Other			
				Payment to Other Gov't Agencies	200,000	-	200,000
				40080077-5630-52024			
Total	11,026,182	(150,000)	10,876,182	Total	11,026,182	(150,000)	10,876,182

Prepared By EC
Posted By GA
Date 5-7-25

j id #109

Number CPO - 347C

25-292

Minutes for Approval

ACTION: Approved minutes of the special meeting of April 10, 2025.

Information Only

25-273

Contract Report January – March 2025

ACTION: No action requested. Information Only.

Per Section XVIII of the FY 2025 adopted Operating and Capital Budget Ordinance, the contract report lists executed contracts and purchase orders that were entered into by the County Manager or Procurement designee from January through March 2025.

See Exhibit “A” attached to and made a part of these minutes for the report.

25-279

Communications Monthly Report – April 2025

ACTION: No action requested. Information Only.

This report provides valuable metrics and insights into communications platforms and our efforts to collaborate with all County departments to inform and engage residents, promote programs and services, and strengthen internal and external communications.

25-295

Wastewater Treatment Capacity – Monthly Update

ACTION: No action requested. Information Only.

Union County Water is closely monitoring the wastewater treatment capacities at our Water Reclamation Facilities. Permitting Capacity is evaluated using the Actual Plant Flows plus the Permitted/Obligated Flows (unconnected). Union County Water was asked to provide regular updates. Plant flow information through April 2025 is summarized in the attached table.

Twelve Mile Creek

- Percent of Actual Flows = 69.8%
- Percent of Actual + Permitted Flows = 90.7%
- Actual Flows (MGD) = 5.233
- Actual + Permitted Obligated Flows (MGD) = 6.804

Crooked Creek

- Percent of Actual Flows = 58.9%
- Percent of Actual + Permitted Flows = 88.9%
- Actual Flows (MGD) = 1.120
- Actual + Permitted Obligated Flows (MGD) = 1.689

Olde Sycamore

- Percent of Actual Flows = 28.0%
- Percent of Actual + Permitted Flows = 28.0%
- Actual Flows (MGD) = 0.042
- Actual + Permitted Obligated Flows (MGD) = 0.042

Tallwood

- Percent of Actual Flows = 40.0%
- Percent of Actual + Permitted Flows = 40.0%
- Actual Flows (MGD) = 0.020
- Actual + Permitted Obligated Flows (MGD) = 0.020

Grassy Branch

- Percent of Actual Flows = 82.0%
- Percent of Actual + Permitted Flows = 84.0%
- Actual Flows (MGD) = 0.041
- Actual + Permitted Obligated Flows (MGD) = 0.042

In addition to the wastewater treatment capacities, flow volumes associated with development projects that are in the planning and review process within the Twelve Mile Creek and Crooked Creek WRF service areas are provided for information as well. Development flow volumes through April 2025 are summarized in the tables below.

Water Reclamation Facility Flows

WRF	Permitted Capacity (MGD)	Actual Average Daily Flow ¹ (MGD)	Percent of Actual Flow Used	Actual + Permitted Obligated Flows (MGD)	Percent of Permitted Flow Used	Actual Rainfall (in)
Twelve Mile Creek	7.5	5.233	69.8%	6.804	90.7%	1.7
Crooked Creek	1.9	1.120	58.9%	1.689	88.9%	1.8
Olde Sycamore	0.15	0.042	28.0%	0.042	28.0%	0.0
Tallwood	0.05	0.020	40.0%	0.020	40.0%	0.0
Grassy Branch	0.05	0.041	82.0%	0.042	84.0%	0.0

¹Based on a 12-month rolling average.

Development Flows

12-Mile Creek WRF		
Backlog Type	Number of Projects	Requested Flow (MGD)
Approved – Permit Submittal Pending	4	0.055
Engineering Plan Review	12	0.518
Sketch Plan Review	16	0.625
Totals	32	1.198

Crooked Creek WRF		
Backlog Type	Number of Projects	Requested Flow (MGD)
Approved – Permit Submittal Pending	5	0.115
Engineering Plan Review	4	0.121
Sketch Plan Review	6	0.126
Totals	15	0.362

ACTION: No action requested. Information Only.

The report relates to FY2025 3rd quarter revenue and expense projections.

Business

25-294

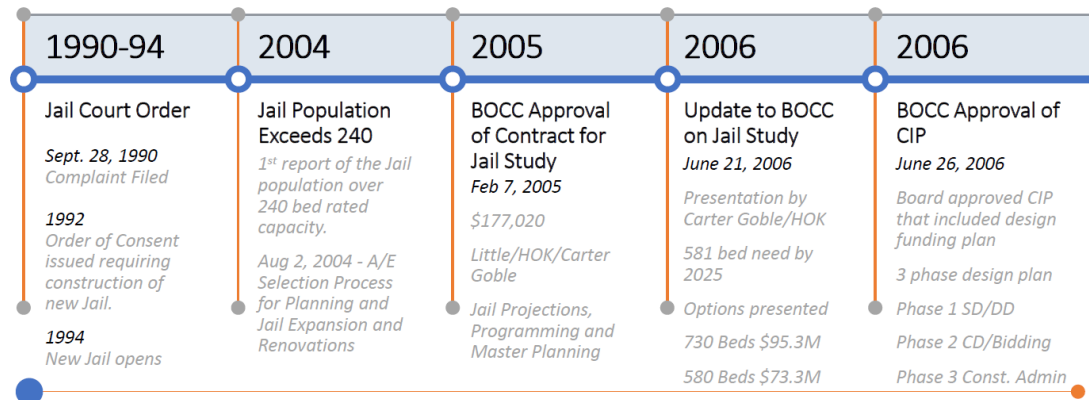
Jail Discussion

Chair Merrell recognized Chris Boyd, Facilities Director, for comments regarding this item.

Mr. Boyd explained that this item pertains to an update for the Board regarding the jail study. He said the consultants are present to provide a presentation on the status of the jail study. Mr. Boyd said that prior to the consultant's presentation, he thought there was some interest in discussing the jail timeline that was presented during the March 3, 2025, regular meeting and included below:

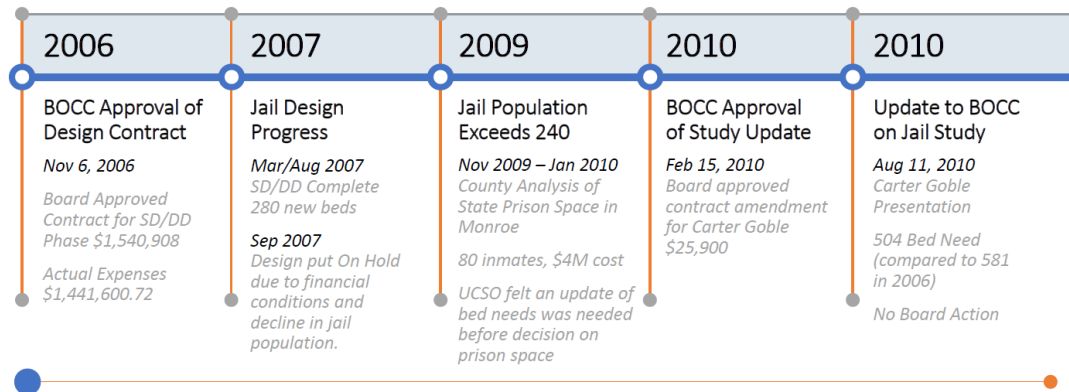
Union County Jail Timeline

1990 thru 2006



Union County Jail Timeline

2006 thru 2010



03

Chair Merrell asked Mr. Boyd if a design exists from the \$1.5 million spent in 2006.

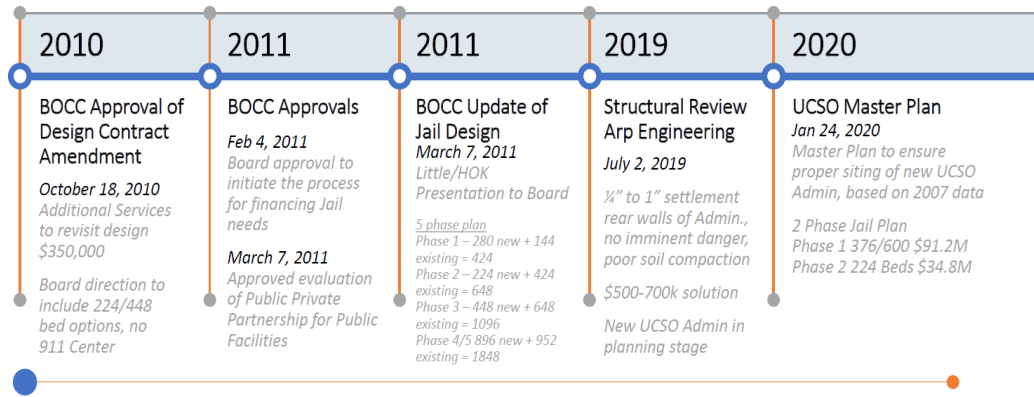
Mr. Boyd responded that there is basically a design development (DD) set that the County owns. He added that it is not 100 percent what is needed, because it included a Sheriff's Office, and the new Sheriff's Office Administration Facility was built.

Chair Merrell further asked if a revision or an update to the design was done by 2010.

Mr. Boyd said that was his understanding but noted that he was not with the County in 2010. He stated that in doing the research, there was a presentation to the Board where the bed count was adjusted from 581 to 504.

Union County Jail Timeline

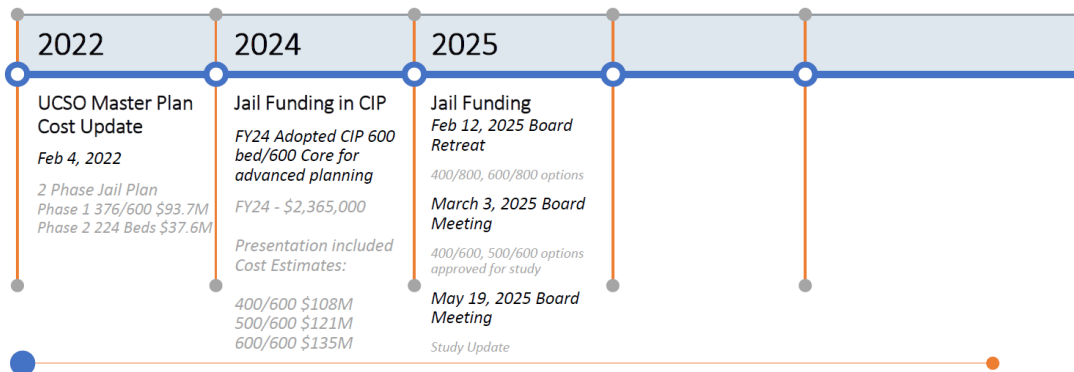
2010 thru 2020



04

Union County Jail Timeline

2022 thru 2025



05

Mr. Boyd said tonight's update will focus on three areas:

1. Programming that informs how big the two options: 400 bed/600 core and 500 bed/600 core need to be from a square footage standpoint.
2. Updated estimates based on the square footage.
3. Operational expense model for the two options.

He pointed out considerations for the Board regarding the update: operational costs are all in if the jail is full and is fully operational. He said the Sheriff has shared that these are incremental costs.

Mr. Boyd introduced Alan Richardson of Justice Planners and Thomas Carlson-Reddick of Little Architect.

Commissioner Sides asked if Mr. Boyd was maintaining a running total of all of the studies over the past 10 to 15 years that have been paid regarding a new jail facility.

Mr. Boyd said the timeline is the best reference available at this time. He added that if the Board wants it, staff can get more technical. He said that staff can add the numbers and provide that to the Board.

Vice Chair Brian W. Helms commented that he thought everyone could discern that this is something that has been going on for quite some time. He asked if his understanding was correct that historically the early version of the plans for the new jail would have included the new Sheriff's Administration Office and also the 911 Center.

Mr. Boyd said in the programming in the schematic design (SD), there was consideration of both facilities being a part of the program, but quickly the 911 Center was pulled out, and the Sheriff's Administration Office remained, and it remains in the design development set (DD) that was discussed earlier.

Vice Chair Brian W. Helms asked Mr. Boyd if he had any idea why the 911 Center was pulled out of the project scope and the three projects were separated.

Mr. Boyd responded that it occurred before his employment with the County, and he would hate to guess why that occurred.

Alan Richardson of Justice Planners said they were tasked with developing a square footage program for a 400-bed facility with a 600-bed core and a 500-bed facility with a 600-bed core. Mr. Richardson shared that they met with Sheriff Cathey and the jail staff in early spring to discuss operations and various operational components that should be a part of the jail. He stated that they used that information and applied square footage to every office, cell, and janitor's closet to come up with a couple of space programs, as represented on the table below:

Estimated Space Needs

Union County Detention Center				
FACILITY SPACE SUMMARY				
Code	Component	400-Beds	500-Beds	Difference
		Total Sq Ft.	Total Sq Ft.	
1.000	PUBLIC ENTRANCE AND LOBBY	984	984	-
2.000	VISITATION	1,112	1,112	-
3.000	MAGISTRATE	2,133	2,133	-
4.000	ADMINISTRATION	3,950	3,950	-
5.000	STAFF SUPPORT	11,331	11,331	-
6.000	SECURITY ADMINISTRATION	13,606	13,606	-
7.000	BOOKING, TRANSPORT AND RELEASE	13,199	13,199	-
8.000	HEALTH SERVICES	7,533	7,533	-
9.000	FOOD SERVICE	5,603	5,603	-
10.000	LAUNDRY	1,708	1,708	-
11.000	HOUSING SUPPORT	4,919	7,379	2,460
12-13.000	HOUSING	102,720	130,947	28,227
14.000	BUILDING SUPPORT	10,902	10,902	-
Totals:		179,700	210,387	30,687

Mr. Richardson pointed out that the only difference in the square footage in the two options is in the housing and housing support.

Commissioner Christina B. Helms asked about Code 4.000 Administration.

Mr. Richardson responded that this space would be for the jail commander, staff, and all the administrative functions for the jail operations. He explained that this information was developed as if there would be a totally new replacement jail facility. He further explained that if options were made to retain part of the existing facility, this would be an all-end replacement type facility.

Commissioner Christina B. Helms requested that Mr. Richardson expand on the difference in housing and housing support.

Mr. Richardson described housing support as areas such as classrooms, program spaces, counseling spaces, video court appearance. He added that in order to make the facility as efficient as possible, they wanted to eliminate internal movement of the inmates as much as possible.

Mr. Carlson-Reddig reviewed the project cost estimate for a 400-bed facility with a 600-bed core:

Project Cost Estimate – 400 beds/600 core

- Estimated Square Footage: 180,000 square feet
 - Square feet per bed: 450 square feet
- Estimated Construction Cost: \$115,056,000 (\$640/sf)
- Estimated Soft Costs (15%): \$20,304,000
- Estimated Escalation (3% for 2 years): \$8,640,000

- Total Estimated Project Cost: **\$144,000,000**



3

Mr. Carlson-Reddig said that when the building is designed, they will strive to maximize efficiency as best they can. He stated that their goal is to make it more efficient.

He shared the project cost estimate for a 500-bed facility with a 600-bed core:

Project Cost Estimate – 500 beds/600 core

- Estimated Square Footage: 211,000 square feet
 - Square feet per bed: 422 square feet
- Estimated Construction Cost: \$134,631,500 (\$640/sf)
- Estimated Soft Costs (15%): \$23,758,500
- Estimated Escalation (3% for 2 years): \$10,110,000
- Total Estimated Project Cost: **\$168,500,000**



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Mr. Carlson-Reddig noted that the cost of \$640 per square foot is based on a project that was bid approximately six months ago. He stated there are different ways the facilities can be built, and once they are in design, they can consider different efficiencies and find ways to maximize the dollars.

Mr. Richardson said that while they were able to meet with the Sheriff and his staff several months ago on the initial planning of the operations, this is their best estimate at this time on the square footage. He stated he was not sure if Sheriff Cathey has had time to review the square footage, nor had he or his staff had input on the staffing numbers. He added if the Board decides to move forward with the project, the square footage numbers will be refined at each step of the way as the project moves forward. Mr. Richardson said this is his first cut at staffing a building that does not exist. He stated that staffing also needs to be reviewed at every key step and milestone.

The following slide was displayed, showing the estimated staffing requirements for the two options:

Estimated Staffing Requirements

Staff Position	400-Bed Staffing	500-Bed Staffing	Delta
Jail Administrator	1	1	0
Assistant Administrator	1	1	0
Lieutenant	5	5	0
Sergeant	11	11	0
Corporal	1	1	0
Detention Deputy	103	126	23
Administrative Positions	7	7	0
Total:	129	152	23

Mr. Richardson noted that for the estimated staffing requirements, everything would be the same except for the number of detention deputies. He said these estimates include an estimated relief factor for staffing. He explained that for a typical 9:00 a.m. to 5:00 p.m. office job, if the employee calls in sick one day, the work would be waiting until tomorrow. Mr. Richardson said with housing inmates, someone has to cover that position, so they factor in relief for the times employees are out sick, vacation, etc. He stated he had used a conservative relief factor based on other projects he has worked on. He added should this project move forward, this should be revisited at every step along the way and to have an accurate relief factor calculated to apply and updated along the process.

Mr. Carlson-Reddig reviewed the estimated staffing costs:

Estimated Staffing Costs

264 Bed (Current 73 staff): **\$7,320,390**

400 Bed (129 staff): **\$12,900,000***

500 Bed (152 staff): **\$15,200,000***

*based on current operational cost with no escalation



6

He stated, as was said earlier, these costs may not be from day one, but may be when the facility reaches 400 to 500 beds. He pointed out that the estimated costs shown above do not have any escalation costs at this time.

Mr. Carlson-Reddig displayed the following slide showing the estimated building operational costs:

Estimated Building Operational Costs

264 Bed (current): **\$5,800,345** / 68,870sf = \$84/sf

400 Bed: \$84/sf x 180,000sf = **\$15,120,000***

500 Bed: \$84/sf x 211,000sf = **\$17,724,000***

*based on current operational costs with no escalation

Current Direct Operating Costs

Operating	2,020,828
Food	733,628
Medical	2,941,689
Outsourced Housing	<u>104,200</u>
Total =	\$5,800,345



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Mr. Carlson-Reddig said that operational costs include medical, food, etc.

He displayed the following slide showing the total estimated operational plus staffing costs for the two options:

Total Estimated Operational + Staffing Costs

264 Bed (current): \$13,120,735

\$7,320,390 (staff) + \$5,800,345 (operating)

400 Bed: \$28,020,000

\$12,900,000 (staff) + \$15,120,000* (operating)

Increase from current = \$14,899,265

500 Bed: \$32,924,000

\$15,200,000 (staff) + \$17,724,000* (operating)

Increase from current = \$19,803,265

*based on current operational costs with no escalation



Vice Chair Brian W. Helms asked if the estimated operating costs take into account all of the current operating costs, such as utilities, janitorial, or custodial services, grounds, landscaping, security, or HVAC maintenance.

Mr. Boyd responded that the current direct operating costs on the slide entitled Estimated Building Operational Costs include utilities, landscaping, HVAC maintenance.

Mr. Carlson-Reddig noted there might be a few small items not included, but more or less, he thought it covered those costs.

Vice Chair Brian W. Helms stated he thought it was important to note because based on what is being seen, he thought it could easily be misinterpreted that some of those items are not factored into those costs. He said he wanted to ensure that the current operational costs are being factored in with the projected future costs.

Mr. Carlson-Reddig said they are in the programming stage at this time, but they checked with some of their other clients about their operational costs. He stated that they are seeing that the costs they have projected are in line with the others.

Vice Chair Brian W. Helms asked if the cost per square foot was based off a more recent jail project, which Mr. Carlson-Reddig stated was correct. The Vice Chair asked if the size of the municipality where that project is located is similar to Union County.

Mr. Carlson-Reddig responded the location is a little smaller than Union

County and is located in South Carolina. He added that Union County would draw from the same market, contractor-wise, so he thought it would be a similar market. He added that the biggest part of the jail unit is the cells, and there are different ways to build them: steel, pre-cast, or concrete blocks. He said that drives the cost.

Chair Merrell asked if they take into account the number of beds per cell when making the estimates, and how many beds were estimated per cell.

Mr. Richardson responded that they were directed to plan for double occupancy, so that each cell would have two beds per cell.

Commissioner Sides asked what the design timeline would be to have it designed and bid.

Mr. Carlson-Reddig estimated it would be one year to start construction.

Commissioner Sides asked about the construction time for a 400-bed facility.

It was estimated that the construction time would be three years.

Commissioner Sides asked if that would change if the number of beds were increased.

It was stated that it would not change significantly.

Commissioner Sides also asked if the design phase took one year and the construction phase took three years, based on the population projections provided previously, how many beds would be needed on day one, based on the timeline.

Chair Merrell stated that she would ask a question while this information was being gathered. She stated over the past ten years, the jail studies conducted suggest that \$4.5 million, if not more, has been spent on engineering and jail design. She asked if this design would be starting from scratch. She further asked if there is any consideration for the \$4.5 million that Union County has spent on design.

Mr. Boyd said his thoughts are that it would be very difficult to use any design work that has happened thus far, and especially the 2007 design development set, because it included the Sheriff's Office. He added that because Little Architect was a part of that team, there might be some benefits to the cell design. He noted that there have been changes in the technology and design of cells. Mr. Boyd said if typical standard traditional cells are selected, then perhaps it could be utilized.

Chair Merrell said that approximately 15 or so years ago, the Board of Education considered constructing a transportation facility because the student population was increasing. She stated they had spent money to design a transportation facility that was put on hold because of the need for an elementary school to be constructed. She further stated that when the Board of Education was ready to proceed with the transportation facility, the design was tweaked and updated, and everything was brought to code.

Mr. Carlson-Reddig stated that he was not involved with the design

development previously, but they have the documents. He said they will review the documents and evaluate them to determine if anything can be used to maximize dollars. He added that building codes and requirements for these types of facilities are very complex and change a lot. He said he did not believe the original documents were for double cells.

Frank Randel of Hemphill-Randel Associates, PLLC, stated that the Jail Code for constructing new jails has changed in the last four to five years, so the standards for the previous design have changed, and there are some new requirements that have to be taken into account.

Commissioner Christina B. Helms asked how often the building codes are updated, and if construction is started on a new jail, will the codes be obsolete and would changes and/or additions need to be made.

Mr. Randel said that the State of North Carolina does not frequently update the jail code. He estimated that the last revision was 15 or 20 years prior to that time. He estimated that the State adopts a newer code for plumbing, mechanical etc., every three years, and all buildings have to comply with those updates.

Mr. Richardson stated that since COVID, the typical profile of the inmate population has changed quite a bit across the country. He said the custody level and security levels have changed since the previous designs.

He shared that the general population of Union County is projected to increase by over 60 percent in the next 25 years. He said using that as one of many factors, in their inmate population bed space projection, five years from now in 2030, they have projected an average daily population of 349 inmates with 435 beds required. Mr. Richardson reminded that their 25-year projection was for a total bed space need of 822.

Vice Chair Brian W. Helms referred to the 2019 study performed by Arp Engineering. He said he understood that the \$500,000 or \$700,000 fix was part of the Administrative Building.

Mr. Boyd stated that the building where the settlement was occurring was part of the Sheriff's Office Administration.

Vice Chair Brian W. Helms said there had been discussion about whether or not the existing jail could be used for any potential purposes moving forward. He asked if staff had any updates regarding potential uses for that building in the future.

Mr. Boyd responded that staff does not have any updates but offered that staff could focus on that and bring it to the Board at another date. He said there are several potential uses, such as storage or overflow. He stated that the issue becomes that the facility would have to be maintained if it were going to be used. He said there would be costs stacked on the costs for operating a new jail. He stated he thought staff could bring a more detailed list at a later date. Mr. Boyd pointed out that the location of the existing jail would dictate that it is mostly going to be a secured type of use and not a general County use.

Vice Chair Brian W. Helms requested that staff provide the Board with information on potential uses for the existing facility. He said he would like to have information on potential uses if it has a limited capacity. He asked about the cost to the taxpayer for demolition of the existing facility if there are no potential uses for it.

Mr. Boyd said he thought that cost was included in previous estimates but was unsure if that cost was included in the current estimates. He said he recalled the estimate to demolish the existing facility to be \$800,000.

Vice Chair Brian W. Helms asked that staff provide the estimates for demolition of the existing facility as well.

Commissioner Sides asked for clarification of the term "core." He said when a jail is built with a 600-bed core, the core is not expandable itself.

Mr. Carlson-Reddig explained that when they design for a 600-bed core, there is space for medical, laundry, etc., to expand if beds are added in the future. He described the core as what is non-cell related, and the space can be expanded as the number of beds increase.

Commissioner Baucom asked about the current operational and staffing costs.

Mr. Carlson-Reddig stated that amount was \$13.1 million.

Mr. Boyd clarified that current jail capacity is rated at 240 but has 264 beds.

Commissioner Sides noted that was a very good point that because a jail is built for 400 beds does not mean there can be 400 inmates.

Mr. Richardson stated that was an excellent point and typically when a jail is at 80 to 85 percent capacity, operationally speaking it would be full. He provided an analogy that if there were 100 inmates and 100 beds, someone would be sleeping on the floor while there are unused beds in other areas. He said male and female inmates cannot be housed together or special needs and general population, etc. cannot be housed together.

Commissioner Sides said that is another consideration that is as important as the core size.

Mr. Richardson agreed with Commissioner Sides.

He said to Commissioner Sides' previous question looking four to five years out, the average daily population would be 349 with the total beds needed would be 435 for that reason.

Commissioner Sides said if a new jail were built with only 400 beds and using those factors, it would be over capacity on day one.

Mr. Richardson said it was entirely likely.

Commissioner Sides' Visit to Cabarrus County Jail

Chair Merrell recognized Commissioner Sides regarding his visit to the Cabarrus County Jail, as this item was requested by Commissioner Sides.

Commissioner Sides stated that he would be very brief because from the information that he had gathered tonight and before, he did not believe that it would work for Union County as it did for Cabarrus County. Commissioner Sides said that in early 2000, the Cabarrus County Jail was over capacity and had crumbling infrastructure. He said the county built a 96-bed annex as its first phase to try and alleviate its overcrowded facility. He stated that in 2011, Cabarrus County opened a 550 bed replacement jail.

Commissioner Sides said that financially constructing a 96-bed annex makes no sense for Union County. He stated that at the last Board meeting there was an item to cancel a contract to repair locks on cell doors.

He referenced a contract that Union County was working on with Cabarrus County to utilize space it has in its annex by having Union County detention officers transport Union County's detainees to Cabarrus County and supervise them. He said that was not feasible, because Union County Sheriff's Office is shorthanded.

Commissioner Sides proposed reopening those negotiations with Cabarrus County to enter into a contract, with terms agreeable to both Union County and Cabarrus County, to contract with Cabarrus County to provide detention officer services specifically for Union County's detainees. He explained that his proposal was that the detention officers would be employees of Cabarrus County, and Union County would pay for the salaries and benefits. He stated this is the fastest way that he could think of to generate capacity in the existing jail for the repairs that are badly needed for the jail, etc. He added that it should be a multi-year contract of four to five years and continue the contract until Union County has a new replacement facility in place. He asked if Sheriff Cathey had an interest in talking with the Sheriff of Cabarrus County on an arrangement to bring to the Board of Commissioners for consideration. He said Cabarrus County has the space and Union County has a need for space, so it would be a win/win for both Cabarrus and Union Counties.

Sheriff Cathey responded that there would have to be buy-in of the Cabarrus County Sheriff, and there would have to be buy-in from the Cabarrus County Board of Commissioners. He added that if the Board wants to begin that process, he can start the process.

Sheriff Cathey said that Cabarrus County pays higher salaries and hires officers at a higher salary than Union County. He said the officers would

have to be hired and trained, which would take months, so he was not sure how quickly that could happen.

Chair Merrell asked if Cabarrus County had informed Union County that it was having hiring issues and did not believe it could supervise Union County's inmates any longer. She stated she was trying to recall the letter that Cabarrus County sent to Union County.

Brian Matthews, County Manager, said that it was his recollection that was related to Union County's request to send a block of inmates to be housed in Cabarrus County, which is approximately 45 to 50 inmates. He stated that at that time, Cabarrus County did not have the staffing level to take on the additional 45 inmates. He added that Cabarrus County had concerns about trying to hire when there was not a commitment to do so.

Sheriff Cathey confirmed that Union County has ten inmates at Cabarrus County currently, and the letter from Cabarrus County was related to sending a block of inmates.

Mr. Matthews noted that Union County was trying to do the renovations for the locks and painting and that work cannot be done in the facility without moving those inmates out.

Sheriff Cathey stated that Union County lost three experienced road officers to Cabarrus county recently. He shared that Union County has 18 vacant road officers and detention officer positions. He said he would be glad to talk with the Sheriff of Cabarrus County about a potential agreement.

Vice Chair Brian W. Helms said that he commended Commissioner Sides for trying to find solutions for the jail. He shared his concern is if it is long-term costs for a short-term solution if Union County and Cabarrus County could reach an agreement.

He said if detention officers were hired to cover the inmates that Union County would be sending to Cabarrus County, he did not believe the officers would be hired on a temporary basis. He stated he thought it would be a large initial investment.

Commissioner Sides said it would not be a short-term basis for Cabarrus County, since Union County would be looking at four to five years to build a new facility. He stated it would not be a one-year commitment but would be a significant multi-year commitment.

25-297

Budget Amendment – Union County Sheriff's Office

Chair Merrell recognized Brian Matthews, County Manager, for staff's comments regarding this item.

Mr. Matthews explained that the Board had asked previously for some additional information regarding the Sheriff's Office's budget. He further explained that this pertains to a number of issues related to salaries, overtime pay, payouts for individuals who have left employment, as well as incentive payments. He stated that he wanted to make it clear that this item is not only an overtime issue, as there may have been a previous misunderstanding that it was all intertwined around overtime. He said there are a number of items where the Sheriff's Office has no control over, and it is not necessarily budgeted within the Sheriff's Office's budget, one of which is the payouts for employees leaving their employment. Mr. Matthews commented that over the last few years, the number has continued to grow significantly, and this fiscal year, that number will be over \$300,000. He said that amount was not budgeted in the Sheriff's budget nor was the incentive pay in the Sheriff's budget, which would be approximately \$50,000 to \$60,000. He further said there is also the realized cost of the holiday pay. Mr. Matthews stated that while it was the right thing to do to cover the cost of the holiday pay for employees, the real cost of that pay is starting to roost. He said there was an estimate, but the estimate was low, and the costs are higher than were anticipated.

Mr. Matthews commented that although the Sheriff's Office's overtime budget has increased as far as usage, the amount that is allocated has not grown in the last five years. He said there is a deficit in the Sheriff's budget that covers salaries and benefits. He stated the Sheriff is on a freeze at this time and cannot hire anyone until the Board makes a decision to allocate some funds into his budget.

He explained that there are two items before the Board, the first of which is a ratification of a decision that the Board made at the May 5th meeting to add \$150,000 to the Sheriff's budget. He said that after reviewing that item, the staff believed that it needed to be ratified officially. He stated that there is an additional budget amendment and capital project ordinance for \$636,267, which will make up the difference, and staff believes this amount will cover the Sheriff's Office until the end of the fiscal year. He said that the \$150,000 plus the \$636,267, which totals \$786,267, is anticipated to be enough to cover the Sheriff's Office until the end of the fiscal year. Mr. Matthews said that those items that were previously not included in the Sheriff's Office will be factored into the Sheriff's budget.

Commissioner Sides asked where the funds would be coming from in capital, and what projects would not be done in order to transfer the funds.

Beverly Liles, Finance Director, explained that in the capital budgeting process, these are the buckets that Chris Boyd, Facilities Director, refers to, and these are the Sheriff's Office's portion of the repair and renovation buckets that have been appropriated for the past couple of years annually to pull from those pools for any renovations or repairs that might be needed at their facility.

Mr. Matthews commented that it might not be a specific project, but might be a pool of funds that are available. He clarified that he was not saying there might not be a specific project that might be delayed, but it is not necessarily a specific project.

Commissioner Sides shared his concerns that a \$900,000 deficit in the budget shows up at the first meeting in May on a consent agenda. He questioned why this trend had not been tracked during the year. He said at this time of the year, at the end of this fiscal year, he expects to be hip deep in the new budget. He stated that filling holes in the current fiscal year, in his mind, is not responsible. He said trends can be seen, and this did not occur overnight.

He stated the second issue, which is also a budget issue, is the retention issue that needs to be addressed moving forward. He stressed that public safety is his number one priority. He said that Union County cannot afford to continue losing its valuable personnel.

Commissioner Christina B. Helms asked Ms. Liles the amount still remaining in the Sheriff's Office's capital bucket.

Ms. Liles responded that she did not have that information with her tonight but said she could provide it at a later time.

Vice Chair Brian W. Helms said that he shares some of Commissioner Sides' concerns. He stated that he thought there is a need to be more proactive rather than reactive. He added that he was glad to see that staff is developing strategies to ensure that the County is properly planning for these types of things in the future. He said he wanted to be clear that the County is trying to be proactive with its budgeting for matters such as these, so these same situations do not occur.

He commented that while this issue has been eye-opening for the Board members, he wanted to commend staff for being proactive for the next fiscal year.

Chair Merrell asked Jason Kay, County Attorney, to confirm that the action requested for this item is written the way it needs to be written.

Mr. Kay responded that it is his understanding that this is the recommended action being requested, and if this is the goal that it is written to accomplish, then the language accomplishes that goal.

Chair Merrell moved to: 1) approve Capital Project Ordinances 347D and 367C and 2) approve Budget Amendment #34. The motion passed unanimously as follows:

Chair Merrell

Aye

Vice Chair Brian W. Helms	Aye
Commissioner Baucom	Aye
Commissioner Christina B. Helms	Aye
Commissioner Sides	Aye

BUDGET AMENDMENT

BUDGET	<u>Sheriff</u>	REQUESTED BY	<u>Brian Matthews</u>
FISCAL YEAR	<u>FY 2025</u>	DATE	<u>May 19, 2025</u>

INCREASE

Description

Salaries and Benefits	636,267

DECREASE

Description

Transfer to General Capital Fund	636,267

Explanation: Appropriate funding for Sheriff's Office Salaries and Benefits for the remainder of FY 2025 due to comp and class increase.
Funding will be reduced from CIP UCSO R&R and Operating Capital Projects as the funding source.

DATE 5/19/2025

APPROVED BY Bd of Comm/County Manager
Lynn West/Clerk to the Board

FOR POSTING PURPOSES ONLY

DEBIT

Code	Account	Amount
10129110-5121	Sheriff Admin	636,267
	(to be allocated to all needed line items by LIT)	

Total 636,267

Prepared By BL
 Posted By
 Date

CREDIT

Code	Account	Amount
10110400-5040	Transfer to CIP	636,267

Total 636,267

Number 34

**UNION COUNTY, NORTH CAROLINA
ANNUAL OPERATING R&R – FISCAL YEAR 2024-2025
CAPITAL PROJECT ORDINANCE #367C**

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF UNION COUNTY, NORTH CAROLINA:

Section I. That for the purpose of providing funds, together with any other available funds, for the following projects:

Annual Operating R&R Projects

Facilities Operating Capital
Facilities Replacement & Renewal
UCSO Operating Capital
UCSO Replacement & Renewal
Parks and Rec Replacement & Renewal
SPCC Maintenance
SPCC Technology
SPCC HVAC, Security, Other

Including the replacement of equipment, the acquisition and construction of new facilities, the acquisition and installation of necessary furnishings and equipment and the acquisition of interests in real property as required, therefore a reduction in the amount of \$425,000 is hereby appropriated, resulting in a revised total project cost of \$2,440,900.

Section II. That it is estimated that the following revenues will be available during the construction period to meet the appropriations in Section I, as set forth in the following schedule:

Interfund Transfer from:	
General Fund	\$ 2,440,900

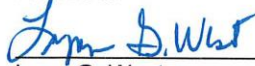
Section III. The attached CPO #367C chart is incorporated herein showing appropriations to date, additions as of this capital project ordinance, and the total appropriation.

Section IV. That the finance officer is authorized from time to time to transfer as a loan from the General Fund or unspent County proceeds in the Capital Projects Funds, cash in an amount necessary to meet obligations until such time as financing is arranged, at which time repayment will be made and the finance officer is authorized to sign the Declaration of Official Intent to Reimburse Expenditures as required by Internal Revenue Service regulations.


Section V. That the finance officer is authorized at the time of project completion to close out the capital project and remove it from the general ledger.

Section VI. This capital project ordinance is adopted and effective this 19th day of May 2025.

ATTEST:



Lynn G. West,
Clerk to the Board



Melissa Merrell, Chair
Union County Board of Commissioners



CAPITAL PROJECT ORDINANCE AMENDMENT

BUDGET General CIP Fund REQUESTED BY Brian Matthews
 FISCAL YEAR FY 2025 DATE May 19, 2025

PROJECT SOURCES				PROJECT USES			
Source Description and Code	Project To Date	Requested Amendment	Revised Project	Project Description and Code	Project To Date	Requested Amendment	Revised Project
IFT from General Fund	2,865,900	(425,000)	2,440,900	R&R projects for General Capital	2,475,000	(425,000)	2,050,000
			-	R&R projects for SPCC	390,900	-	390,900
			-			-	-
Total	2,865,900	(425,000)	2,440,900	Total	2,865,900	(425,000)	2,440,900

EXPLANATION: Reduce UCSO R&R and Operating capital project budget to provide funds for UCSO Employee Compensation budget.

DATE: _____

APPROVED BY: _____
 BOCC/County Manager
 Lynn West/Clerk to the Board

FOR FINANCE POSTING PURPOSES ONLY							
PROJECT SOURCES				PROJECT USES			
Source Description and Code	Project To Date	Requested Amendment	Revised Project	Project Description and Code	Project To Date	Requested Amendment	Revised Project
Facilities Operating Capital				Facilities Operating Capital			
IFT from General Fund	630,000	-	630,000	Building & Improvements	630,000	-	630,000
40080131-4010-52025				40080131-5580-52025			
Facilities Replacement & Renewal				Facilities Replacement & Renewal			
IFT from General Fund	1,120,000	-	1,120,000	Building & Improvements	1,120,000	-	1,120,000
40080069-4010-52025				40080069-5580-52025			
UCSO Operating Capital				UCSO Operating Capital			
IFT from General Fund	175,000	(175,000)	-	Building & Improvements	175,000	(175,000)	-
40080132-4010-52025				40080132-5580-52025			
UCSO Replacement & Renewal				UCSO Replacement & Renewal			
IFT from General Fund	250,000	(250,000)	-	Building & Improvements	250,000	(250,000)	-
40080135-4010-52025				40080135-5580-52025			
Parks and Rec Replacement & Renewal				Parks and Rec Replacement & Renewal			
IFT from General Fund	175,000	-	175,000	Building & Improvements	175,000	-	175,000
40080134-4010-52025				40080134-5580-52025			
CC Campground Replacement & Renewal				CC Campground Replacement & Renewal			
IFT from General Fund	125,000	-	125,000	Building & Improvements	125,000	-	125,000
40080134-4010-52025				40080134-5580-52025			
SPCC Maintenance				SPCC Maintenance			
IFT from General Fund	115,900	-	115,900	Payment to Other Gov't Agencies	115,900	-	115,900
40080067-4010-52025				40080067-5630-52025			
SPCC Technology				SPCC Technology			
IFT from General Fund	175,000	-	175,000	Payment to Other Gov't Agencies	175,000	-	175,000
40080076-4010-52025				40080076-5630-52025			
SPCC HVAC, Security, Other				SPCC HVAC, Security, Other			
IFT from General Fund	100,000	-	100,000	Payment to Other Gov't Agencies	100,000	-	100,000
40080077-4010-52025				40080077-5630-52025			
Total	2,865,900	(425,000)	2,440,900	Total	2,865,900	(425,000)	2,440,900

Prepared By EC
 Posted By _____
 Date _____

Number CPO - 367C

**UNION COUNTY, NORTH CAROLINA
ANNUAL OPERATING R&R 2024-2025
CAPITAL PROJECT ORDINANCE #347D**

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF UNION COUNTY, NORTH CAROLINA:

Section I. That for the purpose of providing funds, together with any other available funds, for the following projects:

Annual Operating R&R Projects

Facilities Operating Capital
Facilities Replacement & Renewal
UCSO Operating Capital
UCSO Replacement & Renewal
Parks and Rec Replacement & Renewal
Cane Creek Campground
SPCC Maintenance
SPCC Technology
SPCC HVAC, Security, Other

Including the replacement of equipment, the acquisition and construction of new facilities, the acquisition and installation of necessary furnishings and equipment and the acquisition of interests in real property as required, therefore a reduction in the amount of \$211,267 is hereby appropriated, resulting in a revised total project cost of \$10,664,915.

Section II. That it is estimated that the following revenues will be available during the construction period to meet the appropriations in Section I, as set forth in the following schedule:

Interfund Transfer from General Fund	\$ 10,638,155
USDA	\$ 26,760


Section III. The attached CPO #347D chart is incorporated herein showing appropriations to date, reduction to UCSO Operating Capital as of this capital project ordinance, and the total appropriation.

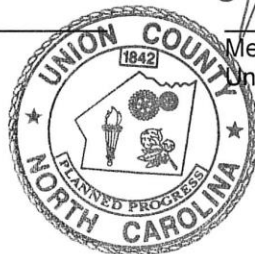
Section IV. That the finance officer is authorized from time to time to transfer as a loan from the General Fund or unspent County proceeds in the Capital Projects Funds, cash in an amount necessary to meet obligations until such time as financing is arranged, at which time repayment will be made and the finance officer is authorized to sign the Declaration of Official Intent to Reimburse Expenditures as required by Internal Revenue Service regulations.

Section V. That the finance officer is authorized at the time of project completion to close out the capital project and remove it from the general ledger.

Section VI. This capital project ordinance is adopted and effective on this 19th day of May 2025.

ATTEST:


Lynn G. West,
Clerk to the Board




Melissa Merrell Chair,
Union County Board of Commissioners

CAPITAL PROJECT ORDINANCE AMENDMENT

BUDGET				REQUESTED BY			
General CIP Fund				Brian Matthews			
FISCAL YEAR				DATE			
FY 2025				May 19, 2025			
PROJECT SOURCES				PROJECT USES			
Source Description and Code	Project To Date	Requested Amendment	Revised Project	Project Description and Code	Project To Date	Requested Amendment	Revised Project
IFT from General Fund	10,849,422	(211,267)	10,638,155	R&R projects for General Capital	10,126,182	(211,267)	9,914,915
USDA Funding	26,760	-	26,760	R&R projects for SPCC	750,000	-	750,000
			-			-	-
Total	10,876,182	(211,267)	10,664,915	Total	10,876,182	(211,267)	10,664,915

EXPLANATION: Reduce UCSO R&R and Operating capital project budget to provide funds for UCSO Employee Compensation budget.
(as amended during BOCC meeting)

DATE: _____

APPROVED BY: _____

BOCC/County Manager
Lynn West/Clerk to the Board

FOR FINANCE POSTING PURPOSES ONLY							
PROJECT SOURCES				PROJECT USES			
Source Description and Code	Project To Date	Requested Amendment	Revised Project	Project Description and Code	Project To Date	Requested Amendment	Revised Project
Facilities Operating Capital				Facilities Operating Capital			
IFT from General Fund	2,468,351	-	2,468,351	Building & Improvements	26,760	-	26,760
40080131-4010-52024				40080131-5351-52024			
IFT from General Fund	26,760	-	26,760	Building & Improvements	2,468,351	-	2,468,351
40080131-4860-52024				40080131-5580-52024			
Facilities Replacement & Renewal				Facilities Replacement & Renewal			
IFT from General Fund	4,695,325	-	4,695,325	Building & Improvements	4,695,325	-	4,695,325
40080069-4010-52024				40080069-5580-52024			
UCSO Operating Capital				UCSO Operating Capital			
IFT from General Fund	645,422		645,422	Building & Improvements	645,422	-	645,422
40080132-4010-52024				40080132-5580-52024			
UCSO Replacement & Renewal				UCSO Replacement & Renewal			
IFT from General Fund	325,000	(211,267)	113,733	Building & Improvements	325,000	(211,267)	113,733
40080135-4010-52024				40080135-5580-52024			
UCSO Replacement & Renewal				UCSO Replacement & Renewal			
IFT from General Fund	175,000	-	175,000	Building & Improvements	175,000	-	175,000
40080135-4010-52023				40080135-5580-52023			
UCSO Replacement & Renewal				UCSO Replacement & Renewal			
IFT from General Fund	100,000	-	100,000	Building & Improvements	100,000	-	100,000
40080135-4010-52022				40080135-5580-52022			
UCSO Replacement & Renewal				UCSO Replacement & Renewal			
IFT from General Fund	579,000	-	579,000	Building & Improvements	579,000	-	579,000
40080135-4010				40080135-5580			
Parks and Rec Replacement & Renewal				Parks and Rec Replacement & Renewal			
IFT from General Fund	636,254	-	636,254	Building & Improvements	636,254	-	636,254
40080134-4010-52024				40080134-5580-52024			
Cane Creek Campground				Cane Creek Campground			
IFT from General Fund	475,070	-	475,070	Building & Improvements	436,216	-	436,216
40080120-4010-52024				40080120-5580-52024			
				Vehicles	38,854	-	38,854
				40080120-5540-52024			
SPCC Maintenance				SPCC Maintenance			
IFT from General Fund	200,000	-	200,000	Payment to Other Gov't Agencies	200,000	-	200,000
40080067-4010-52024				40080067-5630-52024			
SPCC Technology				SPCC Technology			
IFT from General Fund	350,000	-	350,000	Payment to Other Gov't Agencies	350,000	-	350,000
40080076-4010-52024				40080076-5630-52024			
SPCC HVAC, Security, Other				SPCC HVAC, Security, Other			
IFT from General Fund	200,000	-	200,000	Payment to Other Gov't Agencies	200,000	-	200,000
40080077-4010-52024				40080077-5630-52024			
Total	10,876,182	(211,267)	10,664,915	Total	10,876,182	(211,267)	10,664,915

Prepared By bl
Posted By _____
Date _____

Number CPO - 347D

County-Funded Lobbyist Discussion

Chair Merrell recognized Commissioner Sides for his comments, as he had requested this item be included on the agenda.

Commissioner Sides moved to forget about having a lobbyist and save \$60,000.

Patrick Niland, Deputy County Manager, asked to provide context on the status of the Request for Proposals for a lobbyist. Mr. Niland stated that the Request for Proposals closes on Tuesday, May 20 and thus far, three firms have submitted proposals. He said he does not know at this time which firms have submitted proposals and that would not be known until Tuesday. He stated that if the Board wants to move forward with having a lobbyist, then the Board would need to decide how it wants to evaluate the proposals. He stressed that the deadline for receipt of proposals end tomorrow.

Chair Merrell asked Commissioner Sides if he would like to table his motion until it is known who responded to the Request for Proposals.

Commissioner Sides stated that, frankly, he did not want to table his motion, but he would go with the Board's pleasure. He said that he thought there was regular communication with the legislative delegation, and he thought that was all that was needed. He said unless staff can tell him something that the lobbyist has done to the County's benefit in the past, he would advise against hiring a lobbyist.

Vice Chair Brian W. Helms said he thought the County was in the process of having a lobbyist in Raleigh. He stated he did not know whether or not he is in favor of having a lobbyist because he does not know what he does not know. He said he would prefer to at least review the proposals before the Board makes a decision.

Vice Chair Brian W. Helms stated that it is becoming more and more important for local government to have a lobbyist because the county is consistently under attack. He added that although he may not be the fondest of consultants and lobbyists, he recognizes that the County has a significant need for any assistance it can get from the State legislature. He stressed that there is a significant need to get any help it can to advocate for the county on many bills.

Commissioner Sides asked if the County Commissioners Association advocates for counties.

Chair Merrell said that the North Carolina Association of County Commissioners has been actively opposing House Bill 765.

Brian Matthews, County Manager, commented that the North Carolina Association of County Commissioners is concerned with North Carolina goals and not necessarily with Union County goals. He gave an example of when Union County obtained special legislation regarding the System Development Fees. He added that the benefit of having a lobbyist is that they can focus on the individual needs of Union County.

Chair Merrell said that what she remembered from a few months ago was that the Board was not receiving weekly updates from the County's lobbyist, but staff was receiving weekly updates from the lobbyist, of which the Board was unaware.

Jason Kay, County Attorney, reminded that a motion is on the table, and it is in Commissioner Sides' discretion whether he wants to withdraw that motion.

Commissioner Sides said that he would yield to the Board if the Commissioners wanted to review the proposals, he would withdraw his motion.

Chair Merrell stated that the motion would be tabled and that the process would proceed. She clarified that the process would close the following day at 11 a.m. She said she wanted to provide staff with an opportunity to review the proposals and to bring them to the Board for discussion.

County Manager's Comments

Brian Matthews, County Manager, had no comments.

Commissioners' Comments

Commissioner Baucom had no closing comments.

Commissioner Christina B. Helms expressed appreciation to all who reached out to her with calls, texts, and prayers during her father's passing. She apologized for not being at the May 5 meeting, and because she was not in attendance at the May 5 meeting, she wanted everyone to know that she supports the Resolution that the Board adopted for House Bill 765. She stated that she thought it was a grave injustice what the State is doing and expressed her disappointment at the local representatives who think it is a good idea, and how incredibly tone-deaf they have been.

Commissioner Christina B. Helms said several months ago, the Board asked the State legislature for additional funding to have more judges for the County's court system. She asked staff to follow up with the State legislators on the status of that request.

She also commented on the Police Officers Memorial Service that was held this week in Union County. Commissioner Christina B. Helms said that thankfully, those members of her

family who were in law enforcement survived every incident they encountered. She stated that she thought she could collectively say on behalf of the Board how grateful it is for the Sheriff's Office and the municipalities' police staff.

Chair Merrell said the Board was glad to have Commissioner Christina B. Helms back and said that she and her family were in their thoughts and prayers.

Chair Merrell also commented that the Police Officers' Memorial Ceremony was extremely moving and that she continues to be so proud to live in Union County and to have the men and women who wear the uniform and who protect the County every day. She said there was an amazing wife who lost her husband who spoke during the ceremony. She expressed appreciation to Sheriff Cathey and the Union County Sheriff's Office for remembering those officers who the County has lost and for setting aside a day to remember. She said it does not go unnoticed what they do for the County every day.

She recognized that Dr. Andrew Houlihan, Superintendent of Union County Public Schools, was named Superintendent of the Year for this region of North Carolina. She stated she thought it was the third time that Dr. Houlihan had been nominated statewide for Superintendent of the Year. She said she did not realize until recently that Dr. Houlihan has been in Union County for nine years. She stated that Dr. Houlihan has served well the 53 Union County schools, the 42,000 students, 5,200 employees, and the School Resource Officer Program.

Vice Chair Brian W. Helms expressed appreciation to the speakers tonight.

He said as a Union County Public School parent, he wanted to give a shout-out to Mineral Springs Volunteer Fire Department. He said he attended a field day at a school within the system on Friday, and despite the exceptionally hot weather, it was extremely fun to be with the students. Vice Chair Brian W. Helms expressed appreciation to the Mineral Springs Volunteer Fire Department for attending and making everyone's day more fun.

He provided a brief update that House Bill 765 is alive and well, and the latest revision was referred to the Finance Committee, which means that it is immune or exempt from crossover deadline rules and can be revived at any time and can be heard and advanced by both chambers. He noted that the latest revision includes a 275,000 population requirement in regard to density. He stressed that it is important, because Union County currently sits as the eighth largest county with a population of approximately 260,000, but with recent approvals and construction going on in the county, it will be very close to that number soon. He said it did not repeal Senate Bill 382, which included removing the local government's ability to downzone after being told that it might.

Vice Chair Brian W. Helms expressed appreciation to the residents for contacting those at the State level.

He reminded everyone of the upcoming Memorial Day. He said he wanted to recognize the sacrifice of those who have paid the ultimate price for our freedom. He stated Memorial Day is not about having a day off or about having hot dogs and hamburgers, but it is about recognizing the sacrifice for what we hold dear.

Commissioner Sides extended his condolences to Commissioner Christina B. Helms on the loss of her father. He shared that having lost both his parents some time ago, it is a hole that is never filled, but he sincerely hoped that there are plenty of good memories to at least help upon time of reflection.

He said he wanted to again state his determination that staff, working with the Sheriff's Office, determine what has to be done to curb the attrition rate. He reiterated that the County cannot afford to lose these good people. He said personally he wanted to see options and thought it was imperative that the options be presented, discussed, and studied for Board action.

He stated he would also like to have a presentation on the next agenda from the Government Efficiency (Strategy and Innovation) with its success stories. He said he thought the residents of the County would be interested in knowing what local efforts are being done to ensure their tax dollars are going as far as possible.

Adjournment

With there being no further comments or discussion, at approximately 8:08 p.m., Commissioner Christina B. Helms moved to adjourn the regular meeting. The motion passed by a unanimous vote as follows:

Chair Merrell	Aye
Vice Chair Brian W. Helms	Aye
Commissioner Baucom	Aye
Commissioner Christina B. Helms	Aye
Commissioner Sides	Aye

Contract Report
January - March 2025

Department	Vendor	Purpose	Amount	Date
General Services - Facilities Management	GRIMCO INC	SIGN SHOP PLOTTER	\$ 6,996.00	1/2/2025
Public Works - Engineering	Brown and Caldwell, Inc.	Completion of Real property acquisition and cost to cure report for golf course property associated with the Crooked Creek Interceptor Phase 2 Project.	\$ 20,000.00	1/2/2025
Sheriff's Office	OCV, LLC	Three Year Renewal for Annual Subscription for Sheriff's Smartphone application. Total Cost	\$ 47,346.00	1/3/2025
General Services - Facilities Management	McMillan Pazdan Smith Architecture	Perform space needs analysis at several Union County and potential properties. Analysis will provide the following: A detailed outline of the final recommended solution including: Site layout Proposed land utilization, existing and proposed buildings, vehicle access, egress, and parking, vehicle parking areas for the secured and public access areas, approach to receiving deliveries, areas of potential expansion for future needs, ROM cost estimates with each capital project recommendation.	\$ 49,900.00	1/3/2025
Public Works - Water & Wastewater	Hazen and Sawyer, P.C.	Prepare and Submit the NPDES permit renewal application for the Twelve Mile Creek WRF	\$ 42,400.00	1/6/2025
Public Communications	Chain Reaction Studios, LLC	Amendment #2 (of 3 per contract terms) to renew contract #6706 for on-call creative services for graphic design, photography and videography. Initial RFP 2021-003 On Call Creative Services.	\$ 10,000.00	1/8/2025
Public Communications	ThompsonStenning, Inc.	Amendment #3 (of 3 per contract terms) to renew contract #6704 for on-call creative services for graphic design. Initial RFP 2021-003 On Call Creative Services.	\$ 10,000.00	1/8/2025
Budget	Bridge to Recovery, Inc.	Community Partner Grant funding for the purpose of assuring substance abuse treatment for to individuals who cannot access care through state funded programs (non-opioid)	\$ 20,000.00	1/8/2025
Planning	Town of Wingate	This agreement is for the purpose of the Town designating, and the County consenting to such designation, County staff to serve as, and perform the duties of, the Town's Land Use Administrator staff.	\$ 25,000.00	1/8/2025
Public Communications	Threaded Marketing Group, Ltd.	Amendment #3 (of 3 per contract terms) to renew contract #6705 for on-call creative services for graphic design and photography. Initial RFP 2021-003 On Call Creative Services.	\$ 2,500.00	1/9/2025
General Services - Facilities Management	TRANE U.S. INC.	DETENTION CENTER HEAT EXCHANGE REPLACEMENT	\$ 5,659.00	1/9/2025
Sheriff's Office	AIRWORX LLC	DRONE REPLACEMENT DAVID SQUAD HURRICANE HELENE	\$ 5,748.00	1/9/2025
Sheriff's Office	LEADSONLINE PARENT LLC	CELLHAWK UCSO CIB	\$ 6,175.00	1/9/2025

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General Services - Facilities Management	DOUGLAS CARPET AND TILE INC	DETENTION CENTER CARPET REMOVAL AND FLOOR INSTALL	\$ 10,266.59	1/9/2025
Sheriff's Office	BMS CAT OF NORTH CAROLINA LLC	JAIL CLEANUP	\$ 10,500.00	1/9/2025
Information Technology	GovDelivery, LLC d/b/a Granicus	Recurring Captioning Services	\$ 8,388.50	1/12/2025
General Services - Facilities Management	STEPHENS OFFICE SYSTEMS INC	OFFICE FURNITURE FOR THE PROGRESS BUILDING	\$ 8,574.64	1/13/2025
General Services - Facilities Management	FRANCISCO J PAREDED ARCE	FIRING RANGE BUILDING ADDITION	\$ 29,980.00	1/13/2025
Public Works - Water & Wastewater	HACH COMPANY	HACH, \$5308.87, TURBIDIMETER	\$ 5,308.87	1/14/2025
Parks & Recreation	MANDIS TREE CARE LLC	Tree Service	\$ 12,575.00	1/14/2025
		3 Year Agreement us of Clearview AI-PRO		
Sheriff's Office	Clearview AI, Inc.	Pricing on page 7, (Pilot Pricing) Pro QTY 5, \$9,551.00 Annually	\$ 28,653.00	1/14/2025
		This is a professional services agreement for Mainline Information Systems to provide monthly support for Union County's Palo Alto Firewalls.	\$ 46,800.00	1/14/2025
Information Technology	Mainline Information Systems, LLC			
Information Technology	MIS TOPCO L P	Power Supplies for Routers	\$ 2,243.60	1/15/2025
Parks & Recreation	PALLETONE OF NORTH CAROLINA, INC	Playground Mulch	\$ 5,600.00	1/15/2025
Public Works - Water & Wastewater	PREFERRED SOURCES INC	PREFERRED SOURCES, \$9092, PUMP	\$ 9,092.00	1/15/2025
Sheriff's Office	ONE HOUR MODERNIZING OF NC INC	LAUNDRY SERVICE UCSC	\$ 16,000.00	1/15/2025
General Services - Facilities Management	APPLIED DRIVES INC	INSTALL NEW VFD AT THE GOVERNMENT CENTER	\$ 24,500.00	1/15/2025
General Services - Facilities Management	SKYLINE DESIGN & LANDSCAPE	SOUTHWEST REGIONAL MULCH AND GRASS	\$ 3,130.00	1/22/2025
General Services - Fleet Management	THE BOYD GROUP US INC	REPAIRS TO ASSET 62-23 - DEDUCTIBLE	\$ 5,000.00	1/22/2025
General Services - Fleet Management	TWIN TRANSMISSION	TRANSMISSION REPAIR IN ASSET 24-18	\$ 5,994.10	1/22/2025
General Services - Facilities Management	LOCKWOOD IDENTITY INC	Board of Elections Monument Sign	\$ 20,510.00	1/22/2025
General Services - Facilities Management	JAIME RODRIGUEZ	GOVERNMENT CENTER GROUND FLOOR OFFICES	\$ 21,120.00	1/22/2025
Public Works - Business Operations	STAFFMARK INVESTMENT LLC	STAFFMARK, \$30K, Temporary Staffing	\$ 30,000.00	1/22/2025
General Services - Fleet Management	HORACE G ILBERTON LLC	UC WATER EXPANSION	\$ 40,158.00	1/22/2025

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Public Works - Planning & Resource Mgmt	Irth Solutions LLC	Adding licenses to Locate SaaS in order to accommodate recent surge in locate tickets due to regional fiberoptic installation. No adjustment in terms, only new/additional Order Form. NEED TO EXPEDITE.	\$ 6,000.00	1/23/2025
Public Works - Water & Wastewater	CAROLINA PLUMBING SERVICE INC	CAROLINA PLUMBING, \$5600, TIE IN FOR RECLAIM WTR	\$ 5,600.00	1/27/2025
Public Works - Water & Wastewater	DUKE'S ROOT CONTROL INC	DUKE, \$7708.50, SONAR	\$ 7,708.50	1/27/2025
General Services - Facilities Management	ROGER MELTON PAINTING COMPANY	HISTORIC COURTHOUSE OFFICE PAINTING	\$ 11,200.00	1/27/2025
General Services - Facilities Management	EVI INDUSTRIES, INC & SUBSIDIARIES	DETENTION CENTER DRYER REPLACEMENT	\$ 16,090.00	1/27/2025
General Services - Facilities Management	ROGER MELTON PAINTING COMPANY	JUDICIAL CENTER BASEMENT PAINTING	\$ 16,800.00	1/27/2025
Public Works - Water & Wastewater	BW SERVICES LLC	BW SERVICE, \$17497.14, REHAB STATION	\$ 17,497.14	1/27/2025
General Services - Facilities Management	MSS Fire & Security, LLC	Amend contract #7731 and add fire alarm testing and inspection at the Southwest Regional Library.	\$ 2,400.00	1/28/2025
Human Resources	SURVEYMONKEY INC	Annual Subscription	\$ 3,600.00	1/28/2025
Public Works - Water & Wastewater	NET TECH INTEGRATION LLC	NET TECH, \$5951, TROUBLESHOOTING CELLULAR CALLOUT	\$ 5,951.00	1/28/2025
Sheriff's Office	Carolina Fitness Equipment, LLC	Three Year Agreement- Gym Equipment Maintenece \$669 Quarterly	\$ 8,028.00	1/28/2025
Public Works - Water & Wastewater	NET TECH INTEGRATION LLC	NET TECH, \$11982, REPAIR DIRECTORY INTEGRATION	\$ 11,982.00	1/28/2025
Public Works - Business Operations	APPLEONE INC	APPLEONE, \$23000, Temporary Staffing	\$ 23,000.00	1/28/2025
Public Works - Engineering	CES Group Engineers, LLP	Moores Park Water Main Extension - Survey services for design	\$ 31,200.00	1/29/2025
Sheriff's Office	DANA SAFETY SUPPLY	K9 TRUCK RETROFIT DUAL KENNEL	\$ 6,853.00	1/30/2025
Public Works - Business Operations	LENOVO (UNITED STATES) INC	LENOVO, \$7470, 9 THINKPAD E16 LAPTOP	\$ 7,470.00	1/30/2025
Human Services - Public Health	PFIZER INC	BLANKET PO FOR VACCINES	\$ 15,000.00	1/30/2025
Human Services - Public Health	SANOFI-AVENTIS PASTEUR	BLANKET PO FOR VACCINES	\$ 15,000.00	1/30/2025
Public Works - Water & Wastewater	CHA CONSULTING, INC.	CHA CONSULTING, \$25791, REPLACE THREE FLOW METERS	\$ 25,791.00	1/30/2025
Sheriff's Office	KIESLER POLICE SUPPLY, INC	PISTOL AMMO UCSO RANGE	\$ 29,564.31	1/30/2025

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General Services - Facilities Management	SNAP-ON INCORPORATED	MECHANIC TOOLBOX FOR FLEET	\$ 34,905.74	1/30/2025
Information Technology	VDA LABS LLC	Aruba for Camp Store Project	\$ 4,631.17	2/3/2025
Information Technology	VDA LABS LLC	Switches for Security	\$ 5,998.38	2/3/2025
Information Technology	ESCAPE VELOCITY HOLDINGS, INC.	NetMotion Software for EMS Paramedic Trucks	\$ 6,000.00	2/3/2025
Information Technology	MIS TOPCO L P	Renewal of Licenses and Support for Firewalls	\$ 35,785.72	2/3/2025
Human Services - Transportation	Blossman Gas of North Carolina, Inc.	Public transit service within Mecklenburg County	\$ 35,976.00	2/3/2025
General Services - Fleet Management	TWIN TRANSMISSION	REPAIRS TO ASSET 29-18	\$ 5,994.10	2/4/2025
Public Works - Business Operations	RSI Enterprises, Inc.	Water Collection Service	\$ 7,000.00	2/4/2025
General Services - Fleet Management	IKON COLLISION LLC	REPAIRS TO ASSET 40-21 -DEDUCTIBLE	\$ 7,239.20	2/4/2025
Public Works - Water & Wastewater	THE ROVISYS COMPANY	ROVISYS, \$7614, SCADA	\$ 7,614.00	2/4/2025
Sheriff's Office	STATE OF NORTH CAROLINA DEPT OF JUSTICE	NCJA BOOKS UCSO JAIL	\$ 8,698.40	2/4/2025
Library	DAVENPORT GROUP	DATA PROCESSING EQUIPMENT/SYS	\$ 10,695.20	2/4/2025
Human Services - Public Health	Diversified Dental Staffing	Temp Dental Staffing	\$ 15,000.00	2/4/2025
Public Works - Water & Wastewater	Univar Solutions USA LLC	Contract for Ortho-Polyphosphate for the Yadkin River Water Treatment Plant.	\$ 17,600.00	2/4/2025
Information Technology	TEGO DATA SYSTEMS LLC	InfusionPoints Penetration Testing	\$ 21,250.00	2/4/2025
Public Works - Business Operations	APPLEONE INC	APPLEONE, \$23,000, Temporary Staffing	\$ 23,000.00	2/4/2025
Public Works - Water & Wastewater	Univar Solutions USA LLC	Contract renewal for 25% Sodium Hydroxide for the Yadkin River Water Treatment Plant.	\$ 42,000.00	2/6/2025
Cooperative Extension	NORTH CAROLINA STATE UNIVERSITY	Mac Lease with NC State	\$ 4,829.31	2/7/2025
Sheriff's Office	PALMER CAP-CHUR EQUIPMENT INC	TRANQUILIZER GUNS UCSO ANIMAL SERVICES	\$ 6,460.00	2/7/2025
General Services - Facilities Management	CONNECTIVITY LLC	JUDICIAL CENTER FIBER CABLES	\$ 8,700.58	2/7/2025
General Services - Facilities Management	TRANE U.S. INC.	JACE UPDATE FOR PUBLIC SCHOOL ADMIN	\$ 8,950.00	2/7/2025
General Services - Facilities Management	TRANE U.S. INC.	Jace upgrade at Judicial Center	\$ 13,272.00	2/7/2025
Public Works - Water & Wastewater	GLOBAL MANUFACTURING GROUP LLC	GLOBAL FENCE, \$14951, CC FENCE REPLACEMENT	\$ 14,951.00	2/7/2025
General Services - Facilities Management	DEMOLITION AND ASBESTOS REMOVAL INC	Historic Courthouse Asbestos removal	\$ 27,000.00	2/7/2025

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Sheriff's Office	YOUSEF SANSOUR	SRT NIGHT VISION GOGGLES	\$ 46,182.54	2/7/2025
Sheriff's Office	Point Security, Inc.	Renewal of Full Coverage Maintenance Contract X-Ray Units	\$ 8,299.81	2/10/2025
Information Technology	DAVENPORT GROUP	Optics for Network	\$ 832.00	2/13/2025
Information Technology	VDA LABS LLC	Equipment for Patton Tire Shop Renovation	\$ 2,803.73	2/13/2025
General Services - Facilities Management	JOHNSON CONTROLS US HOLDINGS LLC	SWSUPP 2025 Union County Judicial Center	\$ 5,400.00	2/13/2025
General Services - Facilities Management	CAROLINA FURNISHING AND DESIGN	MAIN LIBRARY CHILDREN'S AREA FURNITURE	\$ 8,952.00	2/13/2025
Sheriff's Office	INDUSTRIAL SIGN & GRAPHICS INC	DECALS UCSO PATROL	\$ 9,890.00	2/13/2025
Sheriff's Office	NORTH CAROLINA STATE UNIVERSITY	AOMP (3) COURSES	\$ 16,928.10	2/13/2025
Parks and Recreation	Special Olympics North Carolina Inc.	To conduct a Polar Plunge fundraiser at Cane Creek Park.	\$ 100.00	2/14/2025
General Services - Facilities Management	KRUEGER INTERNATIONAL INC	HEALTH AND HUMAN SERVICE DESK AND CHAIRS	\$ 2,853.42	2/14/2025
Human Services - Business Operations	Centralina Regional Council	Centralina is the lead agency for Union County HCCBG. Centralina works closely with Transportation and Nutrition, DSS, and the Council on Aging to deliver comprehensive aging services to the older adults and their families in Union County.	\$ 6,500.00	2/14/2025
Sheriff's Office	LAWMEN'S DISTRIBUTION LLC	PEPPERBALL UCSO	\$ 9,404.06	2/14/2025
General Services - Facilities Management	STRATOS SOLUTIONS INC	GOVERNMENT CENTER GROUND FLOOR INSTALL	\$ 13,000.00	2/14/2025
911 Communications	DAVENPORT GROUP	OptiPlex Micro Form Factor 7020 Computer	\$ 14,552.86	2/14/2025
General Services - Facilities Management	GARMON MECHANICAL SERVICE INC	DETENTION CENTER PRV	\$ 16,400.00	2/14/2025
General Services - Facilities Management	LOCKWOOD IDENTITY INC	MAIN LIBRARY SIGNAGE REPLACEMENT	\$ 18,745.00	2/14/2025
Sheriff's Office	DANA SAFETY SUPPLY	UCSO PRINTERS FOR VEHICLES	\$ 19,420.00	2/14/2025
General Services - Facilities Management	JOHNSON CONTROLS US HOLDINGS LLC	Annual QSP Union County Judicial Center	\$ 19,500.00	2/14/2025
Public Works - Water & Wastewater	FORTILINE INC	FORTILINE, \$27,012, METER BX LIDS	\$ 27,012.00	2/14/2025
General Services - Facilities Management	Allegion Access Technologies LLC	Service agreement for seven automatic sliding doors	\$ 31,531.50	2/14/2025
Information Technology	MIS TOPCO L P	Global Protect Licenses	\$ 5,298.72	2/19/2025

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County Attorney's Office	Thomas E. Gaye and Linda J. Gaye c/o James J. Harrington	Settlement Agreement for easement for T. E. G. and L. J. G., Parcel No. 06-063-180. This parcel is part of the West Fork Twelve-Mile Creek Interceptor Project. Note, The Law Office of James J. Harrington is representing the property owners, Thomas and Linda Gaye. The payment will be made directly to The Law Office of James J. Harrington on behalf of his client.	\$ 19,000.00	2/20/2025
County Manager's Office	D. L. Mullis Well Drilling & Grading, Inc.	Well rehabilitation for 804 Victorian Lane, Monroe, NC 28112 using ARPA enabled county funding.	\$ 30,000.00	2/20/2025
Public Works - Business Operations	LENOVO (UNITED STATES) INC	LENOVO, \$3810, 3 LAPTOPS	\$ 3,983.19	2/24/2025
Public Works - Water & Wastewater	HERITAGE WATER SYSTEMS, INC.	HERITAGE WATER, \$5,723.78, PUMP REPAIR	\$ 5,723.78	2/24/2025
911 Communications	CONSOLE CLEANING SPECIALISTS INC	Cleaning the Primary 911 Center	\$ 5,850.00	2/24/2025
Public Works - Water & Wastewater	CURTIS POWER SOLUTIONS LLC	CURTIS POWER, \$6268.98, REPLACE BLOCK HEATER	\$ 6,268.98	2/24/2025
Public Works - Water & Wastewater	CAROLINA PLUMBING SERVICE INC	CAROLINA PLUMBING, \$7100, REPLACE WATERLINE CC TK	\$ 7,100.00	2/24/2025
County Manager's Office	MRL Consulting LLC	2nd amendment to extend agreement for Consulting Services for 6 additional months. This item was presented and approved by the BoCC. Legal - Please draft a 2nd amendment to cover January 1, 2025 to June 30, 2025.	\$ 27,000.00	2/24/2025
Tax Administration - Revenue	TransUnion Risk and Alternative Data Solutions, Inc.	Skip Tracing and Delinquent Taxpayer Research	\$ 10,000.00	2/25/2025
County Manager's Office	D.L. Mullis Well Drilling & Grading Inc.	Well rehabilitation for address 6960 Old Ridge Road, Waxhaw, NC 28173 using ARPA enabled county funding.	\$ 30,000.00	2/25/2025
County Manager's Office	D. L. Mullis Well Drilling & Grading, Inc.	Well rehabilitation for address 5223 Rehobeth Road, Waxhaw, NC 28173 using ARPA enabled county funding.	\$ 30,000.00	2/25/2025
County Manager's Office	D. L. Mullis Well & Grading, Inc.	Well rehabilitation for address 6602 Pleasure Drive, Waxhaw, NC 28173 using ARPA enabled county funding.	\$ 30,000.00	2/25/2025
General Services - Fleet Management	BAUCOM SERVICE INC	REPAIRS TO ASSET 42-20	\$ 5,000.00	2/26/2025
Transportation	GRANTS SERVICE COMPANY	GRANTS SERVICES 4 SAFETY ARMS & INSTALLATION	\$ 6,970.00	2/26/2025
General Services - Fleet Management	TWIN TRANSMISSION	REPAIRS TO ASSET 19-21	\$ 8,366.33	2/26/2025
Transportation	SEON SYSTEMS SALES INC	SAFE FLEET CAMERAS AND DVR SYSTEMS FOR VANS	\$ 14,272.00	2/26/2025

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General Services - Facilities Management	GENUINE PARTS COMPANY	TIRE SHOP FORWARD LIFT	\$ 16,999.99	2/26/2025
General Services - Solid Waste	D A GRIFFIN CONSTRUCTION LLC	DA Griffin Construction, \$17,500, Cashier booth-AC	\$ 17,500.00	2/26/2025
Public Works - Business Operations	STANTEC CONSULTING SERVICES INC	STANTEC, \$26,328, PLAN REVIEW FEE STUDY	\$ 26,328.00	2/26/2025
General Services - Fleet Management	CLINTON AUTOMOTIVE LLC	UC WATER - 31-13 REPLACEMENT	\$ 44,014.90	2/26/2025
General Services - Facilities Management	Trash Control Inc.	Amend contract #8812 to add one (1) 8yd and five (5) 4yd solid waste containers at the Cane Creek Park Day Use Area.	\$ 12,314.25	2/27/2025
Public Works - Water & Wastewater	HYDROSTRUCTURES, P.A.	The recently completed flow monitoring and Inflow and Infiltration Analysis project completed in the East Fork/Brookhaven area within the 12 Mile Creek Basin identified several areas as having excessive levels of inflow and infiltration (I-I). This task order will focus on flow meter Site 4 and the assets contain within, which include approximately 33,136 linear feet of gravity sewer mains and 146 manholes. This project proposes to evaluate the sub-basin areas and identify sources of I-I.	\$ 45,670.72	2/27/2025
Human Resources	ERI ECONOMIC RESEARCH INSTITUTE INC	ERI Salary Assessor	\$ 3,989.00	2/28/2025
Information Technology	CEMCO SYSTEMS INC	Data Center UPS Warranty for 3rd Floor Telecom Rm	\$ 8,160.00	2/28/2025
Public Works - Water & Wastewater	CAROLINA 1926 LLC	CAROLINA CAT, \$11610, MAINTENANCE ON GENERATOR	\$ 11,610.00	2/28/2025
Public Works - Business Operations	APPLEONE INC	APPLEONE, \$23,000, Temporary Staffing	\$ 23,000.00	2/28/2025
General Services - Facilities Management	STEPHENS OFFICE SYSTEMS INC	FURNITURE FOR (4) OFFICES AT THE GOVERNMENT CENTER	\$ 27,158.78	2/28/2025
Public Works - Water & Wastewater	SAHG STAFFING INC	AT WORK PERSONNEL, \$29,376, TEMP WRK OP CTR 6 MOS	\$ 29,376.00	2/28/2025
Public Works - Water & Wastewater	FERGUSON US HOLDINGS INC	FERGUSON, \$6508.80, ALU STAIR TREADS	\$ 6,508.80	3/3/2025
Public Works - Water & Wastewater	SEWERAI CORPORATION	SEWERAI, \$ 25,461, AUTOCODE CCTV PACP	\$ 25,461.00	3/3/2025
Sheriff's Office	CRAIG'S FIREARM SUPPLY, INC.	GLOCKS UCSO FIRING RANGE	\$ 27,816.00	3/3/2025
General Services - Facilities Management	CAROLINA TIME EQUIPMENT CO INC	12 MILE DOORKING GATE REMOVAL AND REPLACEMENT	\$ 8,154.55	3/5/2025
Public Works - Water & Wastewater	BIRD DOG TRAFFIC CONTROL LLC	BIRD DOG TRAFFIC, \$4754, HWY 74 CLOSURE	\$ 21,172.82	3/5/2025

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Human Services - Business Operations	Staffmark Investment LLC dba Staffmark	Temp Staffing	\$ 24,000.00	3/5/2025
Information Technology	VDA LABS LLC	VMware Renewal	\$ 38,609.92	3/5/2025
Human Services - Social Services	Northwoods Consulting Partners, Inc.	Add 2 new license to current agreement	\$ 5,959.00	3/6/2025
Human Services - Public Health	Brantley Dental Lab	Dental Lab	\$ 25,000.00	3/6/2025
Sheriff's Office	Patterson Pope	Amendment #1- Preventative Maintenance and Emergency Services for Spacesaver System	\$ 5,400.00	3/7/2025
Sheriff's Office	STOP STICK LTD	STOP STICK UCSO	\$ 21,152.73	3/10/2025
Information Technology	Sharp Leasing USA Corp	Amendment 5: Replace 2 water-damaged Sharp printers and exchange for 2 new printers.	\$ 21,551.54	3/10/2025
ELECTIONS	BARCODES LLC	Barcode Scanners	\$ 26,191.59	3/10/2025
Sheriff's Office	DANA SAFETY SUPPLY	AVON UCSO FIRING RANGE	\$ 26,310.00	3/10/2025
Information Technology	ITPARTNERS PLUS INC	Datto SaaS Protection for Microsoft 365	\$ 36,516.00	3/10/2025
Social Services Administratrion	EATON ENTERPRISES LLC	SW APPRECIATION EVENT	\$ 3,500.00	3/11/2025
Public Works - Business Operations	CUSTOMER SERVICE SOLUTIONS INC	CSS, \$6080, POST CUSTOMER PORTAL REVIEW	\$ 6,080.00	3/11/2025
General Services - Fleet Management	ELITE DIESEL SOLUTIONS LLC	REPAIRS TO ASSET 35-14	\$ 7,423.55	3/11/2025
Library	DAVENPORT GROUP	DATA PROCESSING EQUIPMENT/SYS	\$ 10,690.00	3/11/2025
Sheriff's Office	CDW LLC	NETMOTION UCSO 300 LICENSES	\$ 32,753.00	3/11/2025
General Services - Facilities Management	SHAW INTEGRATED AND TURF SOLUTIONS, INC	HISTORIC POST OFFICE CARPET REPLACEMENT	\$ 34,821.41	3/11/2025
Public Works - Water & Wastewater	HYDROSTRUCTURES, P.A.	The recently completed flow monitoring and Inflow and Infiltration Analysis project completed in the Crooked Creek basin identified several areas as having excessive levels of inflow and infiltration (I-I). This task order will address the assets associated with Flow meter Site 1 which include approximately 25,605 linear feet of gravity sewer mains and 117 manholes.	\$ 37,694.60	3/11/2025
General Services - Facilities Management	Capital Architecture, PLLC	Group Home Renovations	\$ 39,448.50	3/11/2025
General Services - Fleet Management	BAUCOM SERVICE INC	REPAIRS TO ASSET 52-18	\$ 5,455.00	3/12/2025
General Services - Facilities Management	HAJOCA CORPORATION	AG CENTER WATER HEATER REPLACEMENT	\$ 5,460.98	3/12/2025

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Human Services - Business Operations	Centrallina Regional Council	provide Aging Services and Area Agency on Aging Support, Planning and Administration, Long Term Care Ombudsman, Elder Abuse Prevention, Health Promotion and Disease Prevention, and Senior Community Services Employment Programs (SCSEP) for Union County.	\$ 23,117.21	3/14/2025
Public Works - Engineering	HYDROSTRUCTURES, P.A.	Union County Water staff have identified a potential new development that flows into a 10" interceptor. The current hydraulic model did not take into account 10" lines. Therefore, temporary flow monitoring needs to be performed to determine if the County can take the flow from the development. This task order will be to install 4 meters for 90 days and deliver the data directly back to Union County for them to run the capacity analysis.	\$ 28,400.00	3/14/2025
Planning	SWCA Environmental Consulting & Engineering, I	To complete a flood study for three tributaries to East Fork Twelve Mile Creek, identified as Molly Branch, the Rogers Road Pond tributary, and an unnamed Tributary (UT) to East Fork Twelve Mile Creek, in Union County, North Carolina (Task 1-6). Additionally, SWCA will provide project management and lead all tasks to ensure a successful project.	\$ 29,980.00	3/14/2025
Information Technology	DAVENPORT GROUP	Two Workstations for UC Facilities Technicians	\$ 2,004.00	3/17/2025
Sheriff's Office	MTJ AMERICAN LLC	PILLOW UCSO JAIL	\$ 5,303.22	3/17/2025
General Services - Facilities Management	DRYS ENTERPRISE INC	PROGRESS BUILDING ROLLUP DOOR REPLACEMENT	\$ 10,200.00	3/17/2025
Public Works - Business Operations	APPLEONE INC	APPLEONE, \$23K, Temporary Staffing	\$ 23,000.00	3/17/2025
Information Technology	CDW LLC	Adobe Software Renewal	\$ 27,806.57	3/17/2025
Soil Conservation	BROOKS SALES INC	Trailer	\$ 4,250.00	3/20/2025
Library	ZSPACE INC	SOFTWARE	\$ 5,790.00	3/20/2025
Public Communications	Granicus, LLC	Sixth amendment to existing website redesign agreement (contract #6885) to design and develop a website for Economic Development. Funding is from Public Communication's Professional Services budget.	\$ 19,000.00	3/20/2025
Sheriff's Office	ULTIMATE TRAINING MUNITIONS INC	UCSO RANGE AMMO	\$ 24,416.60	3/20/2025
General Services - Facilities Management	DEMOLITION AND ASBESTOS REMOVAL INC	REMOVAL OF CONCRETE AND DRYWALL AT THE TIRE SHOP	\$ 29,990.00	3/20/2025
Public Works - Business Operations	CUSTOMER SERVICE SOLUTIONS INC	CSS, \$15,200, CS IMPLEMENTATION ASSESSMENT PH 1	\$ 15,200.00	3/21/2025

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General Services - Fleet Management	GRIFFIN MOTOR CO INC	ENGINE REPAIR FOR 48-19	\$ 8,915.26	3/25/2025
Public Works - Water & Wastewater	LOCKWOOD IDENTITY INC	SIGNART, \$14,850, SIGNAGE RPLM @ 12M, CC, OP CTR	\$ 14,850.00	3/25/2025
Human Services - Public Health	Carolina Pathology Group	Physician service contract for the Breast and Cervical Cancer Control Program	\$ 5,000.00	3/26/2025
911 Communications	DAVENPORT GROUP	911 Backup Center Equipment	\$ 15,336.86	3/26/2025
Information Technology	CEMCO SYSTEMS INC	HS LIEBERT UPS SERVICE PLAN	\$ 17,865.00	3/26/2025
Human Services - Public Health	Charlotte Radiology, P.A.	Breast cancer screening services for agency clients	\$ 20,000.00	3/26/2025
Parks & Recreation	PATRIOT SLAB SOLUTIONS, LLC	Concrete Connector for JHP Playground	\$ 11,911.00	3/27/2025
General Services - Facilities Management	LaBella Associates, P.C.	Task Order for electrical engineering lighting design services for two soccer fields at Jesse Helms Park.	\$ 11,450.00	3/28/2025
General Services - Facilities Management	ALPHA CANVAS & AWNING CO INC	ESC COMMERCIAL SHADE SAIL	\$ 14,205.00	3/28/2025
County Attorney's Office	Leon C. Smith, III	Settlement Agreements for easements for Leon C. Smith, III, Parcel No. 02-230-015. This is part of the 762 Zone 24" Transmission Main Project.	\$ 8,975.00	3/29/2025
Human Services - Public Health	LABREPCO, INC	LAB REFRIGERATION UNIT	\$ 5,138.48	3/31/2025
Public Works - Water & Wastewater	XYLEM WATER SOLUTIONS USA INC	XYLEM WATER, \$6006, SILICA SAND	\$ 6,006.00	3/31/2025
Information Technology	NOREX INC	Norex Classic Information Svcs & Events Renewal	\$ 6,750.00	3/31/2025
General Services - Facilities Management	Lawrence Associates	Proposal for professional surveying and engineering at the Union County Sheriff's Firing Range	\$ 7,000.00	3/31/2025
Soil Conservation	WMF LAND SERVICE, LLC	Price Mill Creek Debris Removal	\$ 7,800.00	3/31/2025
Public Works - Water & Wastewater	NET TECH INTEGRATION LLC	NET TECH, \$14,907, FORTINET	\$ 14,907.00	3/31/2025
Public Works - Water & Wastewater	W W GRAINGER INC	GRAINGER, \$20,820, COPPER	\$ 20,820.00	3/31/2025
General Services - Facilities Management	GARMON MECHANICAL SERVICE INC	DETENTION CTR BACKFLOW PREVENTERS REPLACEMENT	\$ 27,387.00	3/31/2025
Human Services - Public Health	Anson County Health Department	Agreement between Union and Anson to ensure that all pregnant patients who reside in Anson County have access to maternal health services	\$ 30,000.00	3/31/2025

Fixed Price Term Agreement Spend

Contract Report
January - March 2025

Friedman's Premiere Systems DBA iPromo	\$11,650.76
Unifirst Corporation	\$30,671.09