

Union County, NC

Union County Government Center
500 North Main Street
Monroe, North Carolina



Meeting Agenda

Monday, August 11, 2025

6:00 PM

Board Room, First Floor

Board of Commissioners

Chair Melissa Merrell

Vice Chair Brian Helms

Commissioner Clancy Baucom

Commissioner Christina Helms

Commissioner Gary Sides

Visitor Advisory

Due to construction on the first floor of the UC Government Center, the primary entrance off Main Street Plaza is closed. Throughout construction, visitors should follow signage to enter or exit the facility. For meetings of the Board of County Commissioners, two temporary entrances will be available. Meeting attendees may enter via Main Street Plaza (near the intersection of W. Crowell St. and N. Stewart St.) or via the ground floor of the Government Center (off N. Church St.). To learn more about the project or view a project map, visit ucgov.info/PardonOurProgress.

Closed Session - 5:15 PM

[25-511](#) Closed Session

Opening of Meeting - 6:00 PM

Invocation - Chair Melissa Merrell

Pledge of Allegiance

Informal Comments

Public Hearing(s)

[25-482](#) Public Hearing - Conditional Rezoning Petition CZ-2025-004
Shenandoah

Attachments: [Application](#)
[Letter of Intent](#)
[Rezoning Plans](#)
[Staff Report](#)
[Motions](#)
[Consistency Statements](#)
[Ordinance](#)

Staff Recognition

[25-449](#) Public Communications Department Earns State, National, and International Awards

[25-494](#) Information Technology Earns National Top 10 Ranking and Achievement Award

Attachments: [Award](#)

Consent Agenda

[25-521](#) Contract - Town of Indian Trail Law Enforcement Services

Attachments: [Contract](#)
[Memorandum](#)

[25-465](#) Resolution to Approve 2024 Local Water Supply Plan

Attachments: [Letter To Adopt
Plan
Resolution](#)

25-480 City of Monroe Request to Provide Water Service

Attachments: [Documentation](#)

25-491 Contract - 853 W Pressure Zone Tank Preliminary Engineering Report

Attachments: [Task Order 8683-03](#)

25-495 Contract - Union County Advanced Meter Infrastructure Meter System

Attachments: [Change Order 3](#)

25-513 Budget Amendment - Town of Wingate Land Use Administration

Attachments: [Budget Amendment 4](#)

25-434 Purchase - E-Books, E-Audiobooks, and E-Magazines

Attachments: [Quote
Agreement](#)

25-435 Purchase - Library DVDs and Digital Platform

Attachments: [Agreement
Quote](#)

25-503 Purchase - Vehicles

Attachments: [Quote](#)

25-514 FY2026 Home and Community Care Block Grant (HCCBG) for Older Adults

Attachments: [Funding Plan](#)

25-510 Resolution Approving An Invoice From, And Payment To, Creech And Associates, PLLC For Design Services At The Union County Sheriff's Office Crime Lab Renovation

Attachments: [Resolution](#)
[Invoice](#)

[25-391](#) Tax Bill Correction Report for May 2025

Attachments: [Report](#)

[25-496](#) Tax Bill Correction Report for June 2025

Attachments: [Report](#)

[25-486](#) June 2025 NCVTS Motor Vehicle Tax Report

Attachments: [Report](#)

[25-497](#) Annual Tax Settlement FY 2024-2025

Attachments: [Real Property Report](#)
[Personal Property Report](#)
[Tax Settlement Report](#)

[25-498](#) Write Off of 2015 Uncollected Fire Fees

Attachments: [Memorandum](#)
[Report](#)

[25-506](#) Order of Collection Tax Charge for Fiscal Year 2025-2026

Attachments: [Order of Collection](#)

[25-508](#) Amendment to Resolution Appointing Plat Review Officers

Attachments: [Resolution](#)

[25-499](#) Resolution - Approve Invoice From and Payment to SHI International Corporation (Zendesk Suite Software)

Attachments: [Resolution](#)
[Invoice](#)

[25-517](#) Contract Renewal - EA Software Subscription Service

Attachments: [Contract](#)

[25-507](#) Amendment to the Union County Pay and Classification Plan

[25-518](#) Amendment to the Union County Procurement Policy

Attachments: [Proposed Policy](#)
[Policy Edits](#)

[25-500](#) Minutes for Approval**Information Only****[25-478](#) Tax Collector's Departmental Report for June 2025**

Attachments: [Memorandum](#)
[Report](#)

[25-488](#) Tax Refunds, Releases and Prorations Approved by Finance Officer

Attachments: [Report](#)

[25-490](#) Human Resources Reports for June 2025

Attachments: [Report - New Hires](#)
[Report - Separations](#)

[25-502](#) Communications Monthly Report - July 2025

Attachments: [Report](#)

[25-509](#) Facilities Major Capital Projects Update - Quarterly Report

Attachments: [Report](#)

Business**[25-484](#) Rezoning Petition 2024-CZ-010 4 Rivers**

Attachments: [Application](#)
[Letter of Intent](#)
[Site Plan](#)
[Staff Report](#)
[Stallings Comments](#)
[Motions](#)
[Consistency Statements](#)
[Ordinance](#)

[25-485](#) Rezoning Petition 2025-CZ-003 TKC Land

Attachments: [Application](#)
[Letter of Intent](#)
[Site Plan](#)
[Staff Report](#)
[Motions](#)
[Consistency Statements](#)
[Ordinance](#)

25-373 Request for Feedback - NCDOT Project at NC 75 and Fletcher Broome and New Town Roads Intersections

Attachments: [Project Resolutions](#)
[Presentation](#)

25-519 NC 218 and Love Mill Roundabout Project

25-483 Rural Land Use Plan Draft Strategy Update

Attachments: [Presentation](#)

25-493 Contract & Budget Amendment - Town of Wingate Law Enforcement Services

Attachments: [Budget Amendment 3](#)
[Contract](#)

25-504 Jail Discussion

Attachments: [Proposal](#)

25-523 FY22 Short Water Line Extension Program - Phase B Project Completion

25-501 Appointments to Boards and Committees

County Manager's Comments

Commissioners' Comments

Adjournment