

APPENDIX

EXHIBIT A

This Task Order pertains to an Agreement by and between Union County (OWNER) and CDM Smith Inc. (ENGINEER), dated January 1, 2024 ("the Agreement"). ENGINEER shall perform services on the Project described below as provided herein and in the Agreement. This Task Order shall not be binding until it has been properly signed by both parties. Upon execution, this Task Order shall supplement the Agreement as it pertains to the Project described below.

TASK ORDER NUMBER: 8686-08

RFQ NUMBER: 2024 -021

PROJECT NAME: Forest Park – Gravity Sewer and Force Main Replacement Design

PART 1.0 PROJECT DESCRIPTION

The April 2025 Forest Park Pump Station Flow Modeling and Capacity Analysis Study (Study), prepared by ENGINEER, identified a projected 2040 capacity requirement of 2.4 million gallons per day (mgd) for the Forest Park Pump Station. This projected demand is consistent with OWNER's Wastewater Collection System Master Plan prepared by Brown and Caldwell.

The Study determined that a pump station and Force Main sizing alternatives analysis was necessary to confirm pump sizing, evaluate Force Main upsizing requirements, and assess associated ancillary upgrades, including variable frequency drives (VFDs), standby power generation, and incoming electrical service.

In addition, the Study identified the need to upsize approximately 2,069 linear feet of the existing 8-inch southern gravity sewer to a combination of 10-inch and 12-inch pipe between Manhole 561 and Manhole 4280. At OWNER's request, ENGINEER prepared a Pump Station and Force Main Alternatives Evaluation to address system needs and establish design criteria to advance the Project into preliminary and final design.

Based on Alternative 2 identified in the Pump Station and Force Main Alternatives Evaluation (previous phase, TO 8686-05), OWNER is requesting ENGINEER to prepare a Gravity Sewer and Force Main Replacement Design package. The design will include replacement of approximately 2,200 linear feet of existing 8-inch gravity sewer with 12-inch gravity sewer and approximately 4,000 linear feet of existing 8-inch Force Main with 12-inch Force Main, recognizing that both pipeline assets are located within the same 30-foot easement.

PART 2.0 SCOPE OF BASIC SERVICES TO BE PROVIDED BY ENGINEER ON THE PROJECT

Basic Services to be provided by ENGINEER under this Agreement include the following:

- Task 100 – Project Management and Initiation
- Task 200 – Field Review
- Task 300 – Survey and Mapping

- Task 400 – Design
- Task 500 – Permitting
- Task 600 – Bidding and Award

The detailed scope of services for the basic services included under this Task Order (Tasks 100 through 600) follows.

TASK 100 PROJECT MANAGEMENT AND INITIATION

The Project Management task includes those activities involved with the detailed planning and subsequent monitoring and control of the Project. In addition to ENGINEER's normal in-house staff management and job tracking procedures, the following subtasks will be considered Project Management services:

101 Develop Detailed Project Schedule

ENGINEER will develop a schedule for engineering activities based on the tasks outlined in this Scope of Services. The schedule will be reviewed with OWNER and finalized, with copies sent to OWNER. The schedule will be developed using Microsoft Project software, which will also be used during the duration of the Project.

The schedule will incorporate interim deliverables and review periods for the following:

- 60-, 90-, and 100-percent design packages and review meetings
- Final bid ready documents
- 2 – Week Review Time for OWNER
- Construction cost estimates at 60-, 90- and 100-percent deliverables
- OWNER and permitting agency review periods

102 Project Initiation

A hybrid Project kickoff meeting will be held with OWNER to discuss Project schedule, administrative procedures, respective responsibilities, communications, OWNER contacts, OWNER expectations, progress reporting, data collection, and other Project matters as appropriate. Key stakeholders of OWNER and ENGINEER's team are expected to attend.

103 Project Meetings

ENGINEER has assumed the following meetings:

- Hybrid Kickoff Meeting.
- Hybrid Gravity Sewer and Force Main Replacement 60-Percent Review Meeting.
- Hybrid Gravity Sewer and Force Main Replacement 90-Percent Review Meeting.

- Hybrid Gravity Sewer and Force Main Replacement 100-Percent Design Review Meeting.

TASK 200 FIELD REVIEW

Related field review subtasks are described below.

201 Field Reconnaissance

Evaluate, through field investigation, the potential impacts of the proposed improvements and upsizing on OWNER's existing facilities, adjacent utilities, structures, traffic patterns, and public and private properties.

Perform field walkthroughs of the existing gravity sanitary sewer and force main to identify easement requirements necessary to accommodate the proposed upsizing and improvements. It is anticipated that the upsized gravity sewer and force main can generally be constructed within the existing 30-foot permanent easement by removing the existing gravity sewer and replacing it with the new 12-inch pipeline along the same alignment, with downstream piping activated progressively as construction advances. Evaluate whether replacement within the existing trench is the most appropriate approach or if a parallel alignment would be more effective in reducing bypass costs. Existing air valves will be assessed to identify any required repairs or replacements and to verify that valve sizing on the downstream force main is adequate for the anticipated increased flow conditions. The general alignment of the existing sewer and proposed upsizing is illustrated in Figure 1, which is attached and incorporated herein by reference.

202 Preliminary Design Technical and Constructability Reviews

ENGINEER shall facilitate a technical and constructability review workshop to confirm that the proposed design criteria are technically sound, constructible, and cost-effective. The workshop will be attended by the Technical Review Committee (TRC), consisting of senior engineering and construction professionals. OWNER may participate in the review session at their discretion. The review will also include evaluation of Specifications Divisions 00 and 01.

TASK 300 SURVEY & MAPPING

ENGINEER and its survey subconsultant shall perform surveying services to provide accurate information as to the horizontal and vertical locations of existing structures, land features, property identification, utilities, etc. within the fence line of the existing Forest Park pump station in order to allow the proper design of the improvements.

Surveying services will be conducted along the existing Forest Park Pump Station incoming gravity sewer and discharge force main. It is assumed that the surveying services will provide a planimetric and topographic survey for the Project corridor. The Project corridor is approximately 4,300 LF, 60-feet wide along the existing force main and gravity sewer alignment.

Surveying shall be in accordance with current North Carolina surveying standards and conducted using conventional, GPS, or other accepted methods. Local benchmark(s) as

established by the National Geodetic Survey shall be used to establish horizontal and vertical control within the Project limits.

Horizontal Datum shall be: NC State Plane Coordinates NAD83

Vertical datum shall be: NAVD 88

Related subtasks are described below:

301 Field Survey

ENGINEER shall perform field survey services to locate and document the horizontal and vertical positions (as applicable) of visible and exposed features within the Project limits. This includes paved surfaces (with pavement type identified); stormwater infrastructure such as culverts (including size, inverts, headwalls, inlet and junction boxes) and ditches (top and bottom of banks); utility appurtenances including power poles and guy wires, electric boxes, gas valves and meters, water valves and meters, fire hydrants, sewer cleanouts, exposed piping (with type, diameter, and material identified), cable boxes, and telephone pedestals; as well as fences, signage, mailboxes, tree and brush lines, and other miscellaneous aboveground improvements.

All trees measuring 18 inches in diameter or greater shall be field located, with size and species identified. Existing sanitary sewer manholes within the Project limits shall also be located and inventoried. Creek and stream features will be identified and mapped.

The survey subconsultant shall research and identify, where information is available, all applicable State, County, and City/Town rights-of-way, as well as obvious and apparent utility easements within the Project limits.

ENGINEER will coordinate with Sweetwater Utility Exploration (SUBCONTRACTOR) to locate and mark existing utilities at the pump station, and portions of the alignment near Highway 74 and the Monroe Expressway. SUBCONTRACTOR will perform approximately ten (10) soft digs (Level A) to verify subsurface utility locations. In addition to the soft digs, Level B SUE will be performed along the corridors, and coordination with NC811 will be included. All SUE markings, soft dig results, and field-delineated wetlands or streams within the corridor will be incorporated into the survey deliverables.

Easement staking services will be provided for up to twenty-three (23) parcels. Staking will include placement at easement angle points and termini, with intermediate stakes placed at typical intervals consistent with standard surveying practice. The budget assumes all 23 parcels are authorized for staking concurrently and completed under a single mobilization. Additional mobilizations may require a scope amendment.

OWNER will be responsible for notifying affected property owners of the proposed field work to be performed on their properties. Any additional services not specifically identified herein, including revisions resulting from changes in Project limits or regulatory requirements, may be provided under a separate authorization or contract amendment, if requested by OWNER.

302 Easement Mapping

Existing easements will be mapped, and easement exhibit plats will be prepared for an estimated twenty-three (23) parcels extending from the existing pump station site to Richard Baker Drive. Parcels not included in the survey effort will be represented using Union County GIS parcel data for adjacent parcels. ENGINEER will conduct partial boundary surveys for parcels requiring easements, with property lines adjacent to the easements surveyed in the field. Remaining portions of those parcels, as well as adjoining parcels, will be shown using Union County GIS data and depicted as dashed lines. Verification of compliance with NC Statutes will be performed.

Properties requiring easement shall have easement maps prepared at an appropriate scale for presentation on 8-1/2 x 12 sheets for acquisition in accordance with OWNER's standards and suitable for recording. Ties to property corners and details of the easement and temporary construction easements shall be shown. Maps shall be generated from the same file as the construction documents. Maps shall indicate area of permanent, temporary, and total easement and total area of property.

303 Geotechnical Investigations

Geotechnical services are included to enhance bid quality and reduce uncertainty. Although replacement of the FM and GS is generally anticipated to occur along the existing alignment, with downstream piping placed into service incrementally as construction progresses, the ENGINEER will evaluate whether installation within the existing trench is the most effective approach or if a parallel alignment would better minimize bypass requirements and associated costs.

The geotechnical investigation will include six (6) standard penetration test (SPT) borings and up to two (2) rock cores along the alignment. Laboratory testing will be performed to classify the soil and determine the best construction practices for the subsurface conditions. The findings of this evaluation will be documented in an interpretive geotechnical report, which will inform the recommended approach.

In addition to the geotechnical investigation and interpretive report, seven (7) technical specifications will be developed to support the construction recommendations: Soils and Aggregates for Earthwork, Geotextiles for Earthwork, Geotechnical Instrumentation and Monitoring, Rock Removal, Dewatering, Trenching and Backfilling, and Excavation Support.

TASK 400 DESIGN

ENGINEER shall develop 60, 90, and 100 percent design plans for a new 12-inch sanitary gravity sewer and 12-inch force main to replace the existing infrastructure. The design will generally maintain the existing pipeline alignment while addressing hydraulic capacity requirements, constructability considerations, and applicable regulatory and utility coordination needs.

401 Design Drawings and Specifications

ENGINEER shall prepare Contract Documents consisting of 60 percent, 90 percent, and final design (i.e., 100%) drawings and technical specifications that clearly define the scope,

extent, and nature of the work to be constructed and furnished by the Contractor. Specifications shall be developed, as appropriate, in general conformance with the 50-division format of the Construction Specifications Institute. One complete set of Contract Documents will be produced, incorporating all necessary drawings, specifications, and supporting materials required for bidding and construction. The Contract Documents shall include the following:

- Sediment and erosion control requirements.
- Relevant environmental features and special provisions related to construction.
- Details for pipe installation including modifications to existing joint restraint system as required for changes in operating conditions.
- Prepare combined plan and profile drawings at a scale of 1 inch equals 40 feet scale for the proposed 12-inch gravity sewer and 12-inch force main. The gravity sewer is anticipated to be approximately 2,200 linear feet and the force main approximately 4,000 linear feet. The anticipated deliverables include One (1) Cover sheet, two (2) General sheets, one (1) Site Plan sheet, eight (8) Plan and Profile sheets for gravity sewer and force main, and five (5) Detail sheets. .
- One Sheet to provide details on abandonment of approximately 1,250 LF of existing force main from the tee connection at the intersection of Independence Blvd. and Smith Farm Road down to approximately 13703 Independence Blvd. 8" plugs will be installed on both ends and the force main will be abandoned in-place.
- Surge analysis of the existing force main and associated air valve system under both near-term and future flow conditions. The analysis will be conducted to evaluate transient pressures, determine surge mitigation requirements, and confirm appropriate sizing and selection of air release and vacuum valves associated with the proposed pipe modifications. The surge analysis will also evaluate operational impacts resulting from increased pump flow rates.
- The pump station and piping will be part of the surge analysis of the force main. Although not anticipated, there could be potential changes to items such as existing air valves.
- Prepare construction bid documents to include general and special conditions, bid advertisement, measurement and payment description, special requirements for construction, and technical specifications. OWNER's standard front end and bidding documents will be utilized. ENGINEER will prepare the technical specifications.
- Design milestone submittals will be at 60%, 90%, 100%, and Bid Ready Documents.

The Proposed Drawing List follows:

1. Cover sheet
2. G-1 Index of Sheets, Symbols, Abbreviations, and General Notes
3. G-2 Gravity Sewer/Force Main Key Sheet
4. C-1 Pump Station Site Plan
5. C-2 Plan and Profile Sheet 1 Gravity Sewer & Force Main
6. C-3 Plan and Profile Sheet 2 Gravity Sewer & Force Main

7. C-4 Plan and Profile Sheet 3 Gravity Sewer & Force Main
8. C-5 Plan and Profile Sheet 4 Gravity Sewer & Force Main
9. C-6 Plan and Profile Sheet 5 Gravity Sewer & Force Main
10. C-7 Plan and Profile Sheet 3 Force main
11. C-8 Plan and Profile Sheet 4 Force main
12. C-9 Plan and Profile Sheet 5 Force main
13. CD-1 Misc. Civil Details I
14. CD-2 Misc. Civil Details 2
15. CD-3 Misc. Civil Details 3
16. CD-4 Misc. Civil Details 4
17. CD-5 Thrust Block Force Main Abandonment Details

402 Opinion of Probable Construction Cost (OPCC) Estimates

ENGINEER shall provide OPCC estimates at the 60-, 90- and 100-percent design stages of the Project.

403 Design Technical and Constructability Review

At approximately the 60-percent completion stage of the drawings and specifications, perform a Technical and Constructability Review. Conduct a workshop to discuss any adjustments to the design or Contract Documents. At 100-percent completion stage, the “front end” Contract Documents shall be complete for OWNER’s review based on OWNER-provided front end and bidding documents, and a 2-week review shall be included in the Project schedule for the OWNER. Thereafter, ENGINEER shall bring the documents to completion.

TASK 500 PERMITTING

ENGINEER shall assist OWNER in securing permits associated with the Project including the following subtasks:

501 Regulatory Review

ENGINEER shall finalize the list of permits and approval requirements based on the information collected during the field review. Where necessary, ENGINEER shall discuss the proposed Project with the applicable regulatory agencies to fully define the permit requirements and identify major permitting issues that must be resolved. A permitting strategy shall be developed to address the major issues identified and facilitate the permit acquisition process.

502 Prepare and Submit Permit Applications

Applications for the required permits and approvals shall be prepared for submittals to the respective agencies. ENGINEER will prepare and submit the permitting packages on behalf of OWNER. This Scope of Work assumes the following:

- Preparation and coordination of the North Carolina Department of Environmental Quality (NCDEQ) Sediment and Erosion Control Permit and the National Pollutant Discharge Elimination System (NPDES) Stormwater General Construction Permit.
- Preparation and submittal of the NCDEQ Pump Station and Gravity Sewer Fast Track Sewer Extension Permit, as applicable to the proposed improvements.
- Coordination and preparation of permit applications for local jurisdictional approvals, including:
 - The ENGINEER will prepare permit applications for applicable construction and development activities. This includes zoning permits, which are required for all construction projects and are issued by the Planning Department for compliance with zoning regulations for new construction, renovations, and accessory structures. In addition, the ENGINEER will prepare environmental permit applications, as required, for activities such as construction or modifications to existing structures, in coordination with the Department of Environmental Quality (DEQ).
- North Carolina Department of Transportation (NCDOT) Encroachment Permit, where the Project impacts state-maintained roadways.
- Environmental permitting support for stream and wetland crossings, including:
 - ENGINEER will delineate jurisdictional streams and wetland boundaries in the Project corridors according to the 1987 US Army Corps of Engineers (USACE) Wetland Delineation Manual, significant nexus (Rapanos) forms, and Navigable Water Protection Rule of 2020 as needed. Jurisdictional areas will be flagged in the field for confirmation by USACE and/or the NC Division of Water Resources (DWR). Upon completion of the site visits, ENGINEER will prepare a Preliminary Jurisdictional Determination request and will contact a representative of USACE to schedule a site visit to approve the delineation for the construction package. This Task includes a one-day site visit for the construction package with the USACE (and DWR as applicable) representative to verify and approve ENGINEER's delineation. Upon confirmation by USACE, ENGINEER will engage a licensed surveyor to survey the delineation flagging and will incorporate this information in the overall Project survey.
 - Delineation support including GPS data collection, coordination with the surveyor to ensure features are accurately mapped, desktop review of threatened and endangered species and habitat, and
- A Floodplain Development Permit (FDP) from Union County and the Town of Stallings is anticipated based on the current understanding of the pump station location and the proposed gravity sewer and force main alignments. It is assumed that an FDP will be required and that no Letters of Map Revision (LOMR) or Conditional Letters of Map Revision (CLOMR) will be necessary
- An Environmental Assessment (EA) is assumed to not be required for the Project.
- Stream, creek, and wetland crossings associated with the gravity sewer are assumed to be constructed primarily using open-cut trenching methods, qualifying the crossings for

Nationwide Permits rather than Individual Permits, and mitigation fees and services are not included in this Scope of Work.

This Scope of Work assumes one (1) environmental field visit; additional field visits, expanded delineation efforts, or agency-requested revisions beyond the assumed permitting pathway are not included.

ENGINEER shall advance payment of all required permitting, review, and application fees associated with the Project and shall be reimbursed by the OWNER. The permit fee is estimated at \$8,100 and is included in the total Project cost as an allowance.

503 **Agency Meetings and Coordination**

ENGINEER will coordinate with the regulatory agencies as necessary throughout the permit application and review process. This shall include up to two regulatory agency meetings. As part of this subtask, once the permit applications are submitted, ENGINEER shall maintain contact with the regulatory agencies to monitor and, where possible, facilitate the review process.

TASK 600 BIDDING AND AWARD

ENGINEER shall perform the following services related to Bidding and Award. One bidding phase for a single construction contract is included. This Scope of Work assumes that a pre-qualification process for bidders and a re-bid will not be required.

- 601 Assist OWNER in advertising for construction and maintain a record of prospective bidders to whom Contract Documents have been issued, attend and conduct a pre-bid conference and receive and process deposits for Contract Documents.
- 602 Prepare addenda as appropriate to interpret, clarify, or further define the Contract Documents. Addenda may be issued by ENGINEER or OWNER. Provide one hard copy of the Contract Documents and an electronic copy in PDF format to the Owner.
- 603 Consult with and advise OWNER to determine the acceptability of substitute materials and equipment proposed by Contractor(s) when substitution prior to the contract award is allowed by the Contract Documents.
- 604 Attend and conduct the bid opening and prepare certified bid tabulation. Evaluate bids or proposals and assemble contracts for construction, materials, equipment, and services. Assist OWNER in contract award process.

PART 3.0 ADDITIONAL SERVICES (NOT BUDGETED):

ENGINEER agrees to perform out-of-scope services as requested by OWNER and as may be determined throughout the life of this Project. If the need for such services is identified, ENGINEER will prepare an amendment to this Task Order or a new Task Order that will include a scope, fee, and schedule and will submit to OWNER for approval. If approved, Additional Services will be performed upon execution of a Task Order Amendment or new Task Order.

PART 4.0 OWNER'S RESPONSIBILITIES:

The responsibilities of OWNER as described in this Task Order 8686-08 are as follows:

- Provide ENGINEER with reasonably available existing pump station operation data, records, record drawings, operations manuals, etc.
- Arrange for access to sites reasonably.
- OWNER shall provide a compiled set of review comments within two (2) weeks of receipt of deliverables.

PART 5.0 PERIOD OF SERVICE:

ENGINEER shall complete the services described herein with the following assumed schedule:

- Full Survey and SUE Completion: 3 months from NTP
- 60% Design Submittal: 2.5 months from Full Survey and SUE Completion
- 90% Design Submittal: 2.5 months from receipt of OWNER review comments on the 60% Design Submittal
- 100% (Final) Design Submittal: 2 months from receipt of OWNER review comments on the 90% Design Submittal
- Receive all Permit approvals: 4 months from 100% (Final) Design Submittal
- Receive all Easements: 12 months from 90% Design Submittal
- Bid-Ready Package: 2 months from permit and easement completion

The above schedule assumes that development of easement plats will occur after the 90% design submittal. ENGINEER assumes that none of the easements will require condemnation. ENGINEER is not responsible for any delays due to permit agency requirements or approvals, easement acquisition, or any other items that are outside of ENGINEER's control. If materially significant schedule delays occur, OWNER and Engineer will negotiate in good faith concerning a compensation adjustment for ENGINEER.

PART 6.0 PAYMENTS TO THE ENGINEER:

As complete compensation for the engineering services described in the Agreement and Task Order 8686-08, ENGINEER will be paid on a per diem (hourly not to exceed (HNTE)) basis for the services listed herein. The HNTE fee for this scope of services is \$644,640 as complete compensation for the services described in Tasks 100 through 600.

All hourly work fee will be charged monthly based upon the personnel classifications performing the work and corresponding hourly rate set forth in the attached estimated hourly fee breakdown incorporated herein by reference as Attachment A. Labor and expenses for this task order will be invoiced according to Attachment C, which is attached and incorporated herein by reference. Subconsultant services will be invoiced as set forth in Attachment B, which is attached and incorporated herein by reference, and Section 6.1.5 of the Agreement.

ENGINEER shall not exceed the established Upper Limit of Compensation for the Project. However, the ENGINEER is not bound to individual task-level budget limits and may reallocate funds between tasks as necessary to effectively complete the scope of services, provided the overall Upper Limit is not exceeded.

UC Water		
Forest Park - Gravity Sewer and Force Main Replacement		
Task Number	Task Name	Estimated Task Amount
100	Project Management and Initiation	\$53,510
200	Field Review	\$48,080
300	Survey & Mapping	\$210,562
400	Design	\$199,218
500	Permitting	\$110,190
600	Bidding and Award	\$23,080
	Total	\$644,640

PART 7.0 OTHER:

None

This Task Order is executed this _____.

UNION COUNTY,
NORTH CAROLINA

By: _____

By: _____

Name: _____

Name: Glendon J. Fetterolf, P.E.

Title: _____

Title: Associate

Address: 500 N. Main Street

Address: 4600 Park Road, Ste. 240

Monroe, NC 28112

Charlotte, NC 28209

Approved as to Legal Form: BTI

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Deputy Finance Officer



Figure 1: General Gravity Sewer and Force Main Alignment

Union County Water

Forest Park Gravity Sewer and Force Main Replacement Design

		Subject Matter Expert	Officer/Technical Specialist III	Principal/Associate /Technical Specialist II/Project Manager IV	Project Manager III/ Technical Specialist I	Professional III/Project Manager II	Professional II/Financial Accounting	Professional I	Designer Drafter	Senior Project Administration	Project Administration	Total Hours	Total Labor Dollars	Other Direct Costs/Expenses	Permitting Allowance	Subconsultant Services (with 10% Markup)	Total Cost	
Classification	2026 Billing Rates	\$325	\$310	\$275	\$240	\$205	\$165	\$140	\$130	\$145	\$115							
Task Number	Task Name																	
Task 100	Project Management and Initiation	6	16	27	71	29	6	32	4		80	271	\$52,510	\$1,000			\$53,510	
Task 200	Field Review		24	44	24	36	72	18				218	\$47,080	\$1,000			\$48,080	
Task 300	Survey and Mapping			16	31	30		116	6		8	207	\$34,810	\$1,000		\$174,752	\$210,562	
Task 400	Design		50	30	52	103	105	415	413	58	32	1258	\$199,218	\$500			\$199,218	
Task 500	Permitting		12	82	27	20	24	434		12		599	\$110,190	\$2,500	\$8,100		\$110,190	
Task 600	Bidding and Award				14	24		48			28	126	\$23,080	\$1,000			\$23,080	
Total Hours		6.00	102.00	199.00	219.00	242.00	207.00	1063.00	423.00	70.00	148.00							2679.00
Total Project Cost																	\$644,640	

Attachment B
Subconsultants Cost

	Qty	Unit Cost	Markup	Cost
Survey Services	1	\$ 142,200.00	10%	\$156,420.00
Geotechnical Drilling and Laboratory Testing Services	1	\$16,665.00	10%	\$18,332.00
Total Subconsultants Cost	\$174,752.00			

Attachment C

2026 HOURLY RATE & COMPENSATION SCHEDULE

Hourly Billing Rates

<u>Classification:</u>	<u>2026 Billing Rates</u>
Subject Matter Expert	\$325
Officer/Technical Specialist III	\$310
Principal/ Associate/ Technical Specialist II/ Project Manager IV	\$275
Project Manager III/ Technical Specialist I	\$240
Professional III/Project Manager II	\$205
Project Manager I	\$185
Professional II/Financial Accounting	\$165
Professional I	\$140
Senior Designer	\$155
Designer Drafter	\$130
Senior Project Administration	\$145
Project Administration	\$115

- 1) The above rates include salary costs, overhead, and profit.
- 2) Hourly rates shall be reviewed in December of each year by ENGINEER, and adjusted, subject to OWNER's approval, to reflect the appropriate rates and charges for the next calendar year. In January of each year, ENGINEER will submit to OWNER for approval proposed hourly rates for the following year.
- 3) Reimbursable project expenses (such as printing, postage/shipping, etc.), incurred under Hourly or Per Diem will be billed to OWNER at cost. All vehicle mileage shall be billed at rates allowed by IRS.
- 4) Subconsultants employed by ENGINEER will be billed to the OWNER at cost plus 10% markup.
- 5) Approval of adjusted Hourly rates by OWNER does not affect cost ceilings for compensation under the Agreement for professional services, or currently open Task Orders/Purchase Orders.
- 6) Notwithstanding anything herein to the contrary, reimbursable project expenses, as referenced above, shall be limited to the Reimbursable Expenses set forth in Section 6.1.5 of the Agreement.