



Invitation for Bid No. 2025-029

Union County Government Center First Floor Finishes and Lobby Renovation

Due Date: February 27, 2025
Time: 3:30 PM Local Time
Receipt Location: Union County Government Center
Procurement and Contract Management
500 N. Main Street
7th Floor Conference Room
Monroe, NC 28112

(Non)-Mandatory Pre-Bid Conference and Site Visit

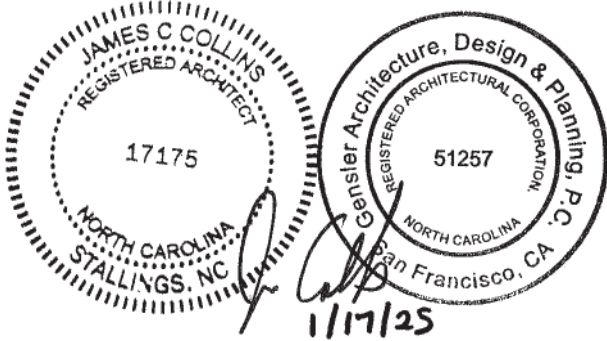
Date: February 04, 2025
Time: 2:00 Local time
Location: Union County Government Center – Lobby
500 North Main Street
Monroe, NC 28112

Procurement Representative:

Corey Brooks, CLGPO
Senior Procurement Specialist
Procurement and Contract Management
(704) 283-3683
corey.brooks@unioncountync.gov

Prepared by:

Gensler
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101 South Tryon Street
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704.377.2725



ARCHITECT
Gensler

Corporate
License # 51257

James C Collins
License # 17175

Architectural Sections

UNION COUNTY, NORTH CAROLINA

Union County Government Center First Floor Finishes and Lobby Renovation
IFB 2025-029

ADVERTISEMENT FOR BID

Sealed Bids for **Union County Government Center First Floor Finishes and Lobby Renovation** will be **received by Union County Procurement and Contract Management *until 3:30 PM local time on February 27, 2025***, at the Union County Government Center, 500 N. Main Street, Suite 709, Monroe, NC 28112 at which time the Bids will be publicly opened and read. Late bids will not be accepted.

If a Bid is sent by mail or other delivery system, the sealed envelope containing the Bid shall be enclosed in a separate package plainly marked on the outside with the notation "**BID ENCLOSED – 2025-029**" and shall be addressed to Union County Procurement and Contract Management, Corey Brooks, 500 North Main Street, Suite 709, Monroe, NC 28112.

A Non-Mandatory Pre-Bid meeting will be held on **February 04, 2025, at 2:00 PM** local time at Union County Government Center Lobby 500 North Main Street Monroe, NC 28112 Attendance at this meeting is strongly encouraged.

Scope of Work: Project scope consists of renovation of main lobby, employee entry, corridors, commissioner's room, board room and adjacent spaces. Renovation includes replacement of flooring, ceiling and wall finishes, new security desk in new location, new turnstiles and new exterior doors at main lobby.

Bid will be received for a single prime, lump sum Contract.

All questions about the meaning or intent of the Bidding Documents are to be submitted in writing to the Procurement contact person listed on the cover page (corey.brooks@unioncountync.gov). Deadline for questions is 5:00 PM local time on February 13, 2025. Questions will be addressed via Addenda no later than 4 days prior to bid date.

The Issuing Office for the Bidding Documents is:

Gensler
101 South Tryon Street
Suite 2100
Charlotte NC 28280

Bidding Documents may be viewed and ordered online by registering with Duncan Parnell via their bid room <https://bidroom.duncan-parnell.com/>. Registration with Duncan Parnell is required to obtain the bid documents and be added to the official Plan Holder's List. Addenda notification will be sent to those buying full sets from Duncan Parnell via their bid room. The cost of bid documents and shipping is non-refundable. If you need any assistance ordering or getting registered on <https://bidroom.duncan-parnell.com/> please contact: Michaela Bruinius at constech@duncan-parnell.com or 704-526-1856.

Costs of the Bidding Documents and shipping are non-refundable, and are as follows:

- Download (PDF) \$146.00 plus tax
- Printed Set (black and white): \$194.00 plus tax

Partial sets of Bidding Documents will not be available from the Issuing Office. Neither Owner nor Architect/Engineer will be responsible for full or partial sets of Bidding Documents, including Addenda if any, obtained from sources other than the Issuing Office or Duncan-Parnell.

Bidders must have a license to do work as a contractor in the State of North Carolina, as set forth under Article 1 chapter 87 of the North Carolina General statutes. The bidder's North Carolina Contractor license number shall be designated on the outside of the sealed envelope containing the Bid.

Bidders are required to provide a non-collusion affidavit, as set forth in the bidding documents.

As provided by statute, a deposit of cash, cashier's check or certified check on some bank or trust company insured by the Federal Deposit insurance Company, or a bid bond executed by corporate surety licensed under the laws of North Carolina to execute such bonds in the amount of 5% of the bid must accompany each bid. The payee shall be "**Union County**". Said deposit shall guarantee that the Agreement will be entered into by the successful bidder if award is made. Such deposit may be held by Union County until the successful bidder has executed and delivered all required Contract documents to Union County.

Bidders should note the provisions of the Supplementary instruction to bidders contained in the Bid Documents regarding minority participation. Union County encourages good faith effort outreach as described in the Union County MBE and Small business Outreach Plan. Compliance with Union County Minority and Small Business Guidelines and Outreach Plan goals apply. Bidders shall submit a completed identification of Minority Participation form and either an Affidavit A or Affidavit B, as applicable along with their Bid.

The Owner reserves the right to reject any or all bids, including without limitation, nonconforming, nonresponsive, unbalanced, or conditional Bids. Owner further reserve the right to reject the Bid and Bidder whom they find, after reasonable inquiry and evaluation, to not be responsible. Owner may also reject the Bid and Bidder if the Owner believes that it would not be in the best interest of the Project to make an award to that Bidder. Owner also reserves the right to waive all informalities and technicalities not involving price, time, or changes in the Work and to negotiate, as allowed by law, contract terms with the Successful Bidder.

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