

Division of Public Health

Agreement Addendum

FY 24-25

Union County Consolidated Human Services
 Agency, Division of Public Health

Local Health Department Legal Name

Chronic Disease and Injury /
 Cancer Prevention and Control

DPH Section / Branch Name

452 Breast and Cervical Cancer

Activity Number and Description

Lisa M. Brown, 919-707-5326
 lisa.m.brown@dhhs.nc.gov

DPH Program Contact
 (name, phone number, and email)

06/01/2024 – 05/31/2025

Service Period

DPH Program Signature **Date**
 (only required for a negotiable Agreement Addendum)

07/01/2024 – 06/30/2025

Payment Period

- Original Agreement Addendum
 Agreement Addendum Revision # 1

I. Background:

No change.

II. Purpose:

As requested by the Local Health Department, this Agreement Addendum Revision #1 provides additional funding to increase the screening targets as listed in Section III. Scope of Work and Deliverables below.

III. Scope of Work and Deliverables:

As of January 1, 2025, this Agreement Addendum Revision #1 replaces Paragraph 1. Provided Services with the following:

- Provided Services.** The Local Health Department (LHD) shall provide breast and cervical cancer screening services and/or diagnostic services, and patient navigation-only (PN only) services to NC BCCCP-enrolled women according to the following two tables:

Breast and Cervical Cancer Screening and/or Diagnostic Services Provided	Number of NC BCCCP-Enrolled Women		
	State-Funded	Federally Funded	Tax Donation-Funded
June 1, 2024–May 31, 2025	25		
July 1, 2024–May 31, 2025		25	
January 1, 2025–May 31, 2025			25

Health Director Signature (use blue ink or verifiable digital signature) _____

Date _____

LHD to complete: [For DPH to contact in case follow-up information is needed.]	LHD program contact name: _____ Phone and email address: _____
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Signature on this page signifies you have read and accepted all pages of this document.

Patient Navigation Only Services (assistance with completing the Medicaid application)	Number of NC BCCCP-Enrolled Women
Service Period	State-Funded
June 1, 2024–May 31, 2025	3

IV. Performance Measures / Reporting Requirements:

As of January 1, 2025, this Agreement Addendum Revision #1 adds Paragraph 5. as follows:

5. Reporting Required Subcontract Information

In accordance with revised NCDHHS guidelines effective October 1, 2024, the LHD must provide the information listed below for every subcontract receiving funding from the LHD to carry out any or all of this Agreement Addendum’s work.

This information is not to be returned with the signed Agreement Addendum (AA) but is to be provided to DPH when the entities are known by the LHD.

- a. Subcontracts are contracts or agreements issued by the LHD to a vendor (“Subcontractor”) or a pass-through entity (“Subrecipient”).
 - 1. Subcontractors are vendors hired by the LHD via a contract to provide a good or service required by the LHD to perform or accomplish specific work outlined in the executed AA. For example, if the LHD needed to build a data system to satisfy an AA’s reporting requirements, the vendor hired by the LHD to build the data system would be a Subcontractor. (However, not all Vendors are considered Subcontractors. Entities performing general administrative services for the LHD (e.g., certified professional accountants) are not considered Subcontractors.
 - 2. Subrecipients of the LHD are those that receive DPH pass-through funding from the LHD via a contract or agreement for them to carry out all or a portion of the programmatic responsibilities outlined in the executed AA. (Subrecipients are also referred to as Subgrantees in NCAC.)

The following information must be submitted via Smartsheet for review prior to the entity being awarded a contract or agreement from the LHD:

- Organization or Individual’s Name (if an individual, include the person’s title)
- EIN or Tax ID
- Street Address or PO Box
- City, State and ZIP Code
- Contact Name
- Contact Email
- Contact Telephone
- Fiscal Year End Date (of the entity)
- State whether the entity is functioning as a pass-through entity Subcontractor or Subrecipient of the LHD.

V. Performance Monitoring and Quality Assurance:

No change.

VI. Funding Guidelines or Restrictions:

As of January 1, 2025, this Agreement Addendum Revision #1 makes the following changes:

Replaces Paragraph 1. in its entirety with the following:

1. **Federal Funding Requirements:** where federal grant dollars received by the Division of Public Health (DPH) are passed through to the Local Health Department (LHD) for all or any part of this Agreement Addendum (AA).
 - a. Requirements for Pass-through Entities: In compliance with 2 CFR §200.331 – *Requirements for pass-through entities*, DPH provides Federal Award Reporting Supplements (FASs) to the LHD receiving federally funded AAs.
 1. **Definition:** A FAS discloses the required elements of a single federal award. FASs address elements of federal funding sources only; state funding elements will not be included in the FAS. An AA funded by more than one federal award will receive a disclosure FAS for each federal award.
 2. **Frequency:** An FAS will be generated as DPH receives information for federal grants. FASs will be issued to the LHD throughout the state fiscal year. For a federally funded AA, an FAS will accompany the original AA. If an AA is revised and if the revision affects federal funds, the AA Revision will include an FAS. FASs can also be sent to the LHD even if no change is needed to an AA. In those instances, the FAS will be sent to provide newly received federal grant information for funds already allocated in the existing AA.
 - b. Required Reporting Certifications: Per the revised Uniform Guidance, 2 CFR 200, if awarded federal pass-through funds, the LHD as well as all subrecipients of the LHD must certify the following whenever 1) applying for funds, 2) requesting payment, and 3) submitting financial reports:

“I certify to the best of my knowledge and belief that the information provided herein is true, complete, and accurate. I am aware that the provision of false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812.”

Adds Subparagraph 5. to Paragraph 2.a., as follows:

5. For services provided between January 1, 2025 and May 31, 2025:

The \$325 *per capita* reimbursement for each woman enrolled and served will be funded with federal, state appropriations, or tax donations funds. Tax donation funds are contributions by individuals for early detection of breast and cervical cancer distributed to the Cancer and Prevention and Control Branch by the State Treasurer on a quarterly basis to be used in accordance with the Branch’s policies and procedure.

Activity 452	AA	133300 2B03100 20G0167001	Total Allocated	133300 2B03355 2000400000	Total Allocated	133300 2B05599 2000000000	Total Allocated	133300 2B05599 2000000000	Total Allocated	Proposed Total	New Total
Service Period		07/01-05/31		01/01-05/31		06/01-05/31		06/02-05/31			
Payment Period		08/01-06/30		02/01-01/01		07/01-06/30		07/02-06/30			
01 Alamance		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
D1 Albemarle		0	\$48,750.00	0	\$0.00	0	\$29,250.00	0	\$150.00	0	78,150
02 Alexander		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
04 Anson		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
D2 Appalachian	* 1	0	\$8,125.00	16,250	\$0.00	0	\$3,250.00	0	\$150.00	16,250	27,775
07 Beaufort	* 1	0	\$14,625.00	8,125	\$0.00	0	\$13,000.00	0	\$150.00	8,125	35,900
09 Bladen		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
10 Brunswick		0	\$26,000.00	0	\$0.00	0	\$26,000.00	0	\$150.00	0	52,150
11 Buncombe		0	\$130,000.00	0	\$0.00	0	\$102,375.00	0	\$150.00	0	232,525
12 Burke		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
13 Cabarrus		0	\$26,000.00	0	\$0.00	0	\$16,250.00	0	\$150.00	0	42,400
14 Caldwell		0	\$21,125.00	0	\$0.00	0	\$11,375.00	0	\$150.00	0	32,650
16 Carteret	* 1	0	\$8,125.00	6,500	\$0.00	0	\$6,500.00	0	\$150.00	6,500	21,275
17 Caswell		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
18 Catawba		0	\$21,125.00	0	\$0.00	0	\$16,250.00	0	\$150.00	0	37,525
19 Chatham		0	\$8,125.00	0	\$0.00	0	\$4,875.00	0	\$150.00	0	13,150
20 Cherokee		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
22 Clay		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
23 Cleveland		0	\$19,500.00	0	\$0.00	0	\$13,000.00	0	\$150.00	0	32,650
24 Columbus		0	\$6,500.00	0	\$0.00	0	\$4,875.00	0	\$150.00	0	11,525
25 Craven	* 1	0	\$11,375.00	3,250	\$0.00	0	\$8,125.00	0	\$150.00	3,250	22,900
26 Cumberland		0	\$22,750.00	0	\$0.00	0	\$16,250.00	0	\$150.00	0	39,150
28 Dare		0	\$14,625.00	0	\$0.00	0	\$11,375.00	0	\$150.00	0	26,150
29 Davidson		0	\$26,000.00	0	\$0.00	0	\$17,875.00	0	\$150.00	0	44,025
30 Davie		0	\$11,375.00	0	\$0.00	0	\$8,125.00	0	\$150.00	0	19,650
31 Duplin	* 1	0	\$13,000.00	32,500	\$0.00	0	\$8,125.00	0	\$150.00	32,500	53,775
32 Durham		0	\$8,125.00	0	\$0.00	0	\$6,500.00	0	\$150.00	0	14,775
33 Edgecombe		0	\$1,300.00	0	\$0.00	0	\$1,625.00	0	\$150.00	0	3,075
D7 Foothills		0	\$39,000.00	0	\$0.00	0	\$26,000.00	0	\$150.00	0	65,150
34 Forsyth		0	\$21,125.00	0	\$0.00	0	\$14,625.00	0	\$150.00	0	35,900
35 Franklin		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
36 Gaston		0	\$22,750.00	0	\$0.00	0	\$14,625.00	0	\$150.00	0	37,525
38 Graham		0	\$4,875.00	0	\$0.00	0	\$3,250.00	0	\$150.00	0	8,275
D3 Gran-Vance		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
40 Greene	* 1	0	\$4,875.00	1,625	\$0.00	0	\$3,250.00	0	\$150.00	1,625	9,900
41 Guilford		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
42 Halifax		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
43 Harnett		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
44 Haywood		0	\$3,250.00	0	\$0.00	0	\$3,250.00	0	\$150.00	0	6,650
45 Henderson	* 1	0	\$9,750.00	3,250	\$0.00	0	\$8,125.00	0	\$150.00	3,250	21,275
47 Hoke		0	\$6,500.00	0	\$0.00	0	\$4,875.00	0	\$150.00	0	11,525
48 Hyde		0	\$4,875.00	0	\$0.00	0	\$3,250.00	0	\$150.00	0	8,275
49 Iredell		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
50 Jackson	* 1	0	\$11,375.00	3,250	\$0.00	0	\$8,125.00	0	\$150.00	3,250	22,900
51 Johnston		0	\$29,250.00	0	\$0.00	0	\$17,875.00	0	\$150.00	0	47,275
52 Jones		0	\$4,875.00	0	\$0.00	0	\$3,250.00	0	\$150.00	0	8,275
53 Lee		0	\$4,875.00	0	\$0.00	0	\$3,250.00	0	\$150.00	0	8,275
54 Lenoir	* 1	0	\$8,125.00	3,250	\$0.00	0	\$4,875.00	0	\$150.00	3,250	16,400
55 Lincoln		0	\$16,250.00	0	\$0.00	0	\$11,375.00	0	\$150.00	0	27,775
56 Macon		0	\$8,125.00	0	\$0.00	0	\$8,125.00	0	\$150.00	0	16,400
57 Madison		0	\$8,125.00	0	\$0.00	0	\$8,125.00	0	\$150.00	0	16,400
D4 M-T-W		0	\$8,125.00	0	\$0.00	0	\$6,500.00	0	\$200.00	0	14,825

60 Mecklenburg	*	1	0	\$97,500.00	13,000	\$0.00	0	\$65,000.00	0	\$150.00	13,000	175,650
62 Montgomery			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
63 Moore			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
64 Nash			0	\$27,300.00	0	\$0.00	0	\$17,875.00	0	\$150.00	0	45,325
65 New Hanover	*	1	0	\$11,375.00	4,875	\$0.00	0	\$8,125.00	0	\$150.00	4,875	24,525
66 Northampton			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
67 Onslow	*	1	0	\$12,350.00	8,125	\$0.00	0	\$8,125.00	0	\$150.00	8,125	28,750
68 Orange	*	1	0	\$4,875.00	11,375	\$0.00	0	\$3,250.00	0	\$150.00	11,375	19,650
69 Pamlico	*	1	0	\$4,875.00	1,950	\$0.00	0	\$4,875.00	0	\$150.00	1,950	11,850
71 Pender			0	\$6,500.00	0	\$0.00	0	\$4,875.00	0	\$150.00	0	11,525
73 Person			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
74 Pitt	*	1	0	\$20,800.00	16,250	\$0.00	0	\$14,625.00	0	\$150.00	16,250	51,825
75 Polk			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
76 Randolph			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
77 Richmond	*	1	0	\$9,425.00	4,875	\$0.00	0	\$5,200.00	0	\$150.00	4,875	19,650
78 Robeson			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
79 Rockingham			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
80 Rowan			0	\$9,425.00	0	\$0.00	0	\$6,825.00	0	\$150.00	0	16,400
82 Sampson	*	1	0	\$7,475.00	6,500	\$0.00	0	\$5,525.00	0	\$150.00	6,500	19,650
83 Scotland			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
84 Stanly			0	\$5,850.00	0	\$0.00	0	\$3,900.00	0	\$150.00	0	9,900
85 Stokes			0	\$6,500.00	0	\$0.00	0	\$4,875.00	0	\$150.00	0	11,525
86 Surry			0	\$26,000.00	0	\$0.00	0	\$17,875.00	0	\$150.00	0	44,025
87 Swain			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
D6 Toe River			0	\$8,125.00	0	\$0.00	0	\$4,875.00	0	\$150.00	0	13,150
88 Transylvania			0	\$4,875.00	0	\$0.00	0	\$3,250.00	0	\$150.00	0	8,275
90 Union	*	1	0	\$8,125.00	8,125	\$0.00	0	\$8,125.00	0	\$150.00	8,125	24,525
92 Wake			0	\$71,500.00	0	\$0.00	0	\$52,000.00	0	\$150.00	0	123,650
93 Warren			0	\$3,250.00	0	\$0.00	0	\$4,875.00	0	\$150.00	0	8,275
96 Wayne	*	1	0	\$30,550.00	14,950	\$0.00	0	\$19,500.00	0	\$150.00	14,950	65,150
97 Wilkes	*	1	0	\$11,375.00	9,750	\$0.00	0	\$8,125.00	0	\$150.00	9,750	29,400
98 Wilson	*	1	0	\$10,400.00	8,125	\$0.00	0	\$6,500.00	0	\$150.00	8,125	25,175
99 Yadkin			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
00 Yancey			0	\$1,950.00	0	\$0.00	0	\$1,625.00	0	\$150.00	0	3,725
Totals			0	1,063,075	185,900	0	0	757,575	0	9,200	185,900	2,015,750

Sign and Date - DPH Program Administrator <i>Ciara Rukse</i> 11/25/24	Sign and Date - DPH Section Chief <i>Savanya K. Thompson</i> 11/26/2024
Sign and Date - DPH Budget Office – ATC Coordinator <i>Sarah Ruffin</i> 11/26/2024	Sign and Date - DPH Budget Officer <i>April Johnson</i> 12/6/2024

SL 11/26/24