

**RESOLUTION APPROVING AN INVOICE FROM, AND PAYMENT TO,  
CREECH AND ASSOCIATES, PLLC IN THE AMOUNT OF TWENTY  
THOUSAND DOLLARS (\$20,000.00) FOR DESIGN SERVICES AT THE UNION  
COUNTY SHERIFF'S OFFICE CRIME LAB RENOVATION**

WHEREAS, Union County Facilities Department authorized CREECH AND ASSOCIATES, PLLC on January 5<sup>th</sup>, 2024 to provide design services at the Union County Sheriff's Office Crime Lab; and

WHEREAS, CREECH AND ASSOCIATES, PLLC performed such services between January 5<sup>th</sup>, 2024 and May 31<sup>st</sup>, 2024 ; and

WHEREAS, although there were sufficient funds in the Union County Sheriff's Office Expansion project ordinance to cover the work performed by CREECH AND ASSOCIATES, PLLC, there was no purchase order or agreement entered into to authorize the work and an associated payment obligation; and

WHEREAS, CREECH AND ASSOCIATES, PLLC submitted an invoice for the work completed for design services at the Union County Sheriff's Office Crime Lab in the amount of Twenty Thousand Dollars (\$20,000.00) on May 31, 2024; and

WHEREAS, although the work was satisfactorily completed, the Union County finance officer appropriately disapproved payment under the invoice because there was no properly authorized contract or purchase order which allowed payment for this work under the encumbrance for design services at the Union County Sheriff's Office CSI Lab; and

WHEREAS, pursuant to N.C.G.S. 159-28(c), the Board of Commissioners (the "Board") may approve an invoice that has been disapproved by the finance officer so long as there is an appropriation in the associated budget or project ordinance and there is an unencumbered balance that is more than the amount to be paid under the disapproved invoice; and

WHEREAS, there is a greater amount unencumbered left in the appropriation for the design services at the Union County Sheriff's Office Crime Lab than the amount of the invoice for work performed by CREECH AND ASSOCIATES, PLLC; and

WHEREAS, the Board desires to approve the invoice to allow CREECH AND ASSOCIATES, PLLC to be paid for work that was satisfactorily performed pursuant to direction from Union County.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Union County, North Carolina as follows:

- (1) The invoice from, and associated payment to, CREECH AND ASSOCIATES, PLLC in the amount of Twenty Thousand Dollars (\$20,000) for work performed in the design services at the Union County Sheriff's Office Crime Lab for the Facilities and Fleet Management Department is approved.

(2) The Board is approving payment of this invoice for the following reasons:  
(i) CREECH AND ASSOCIATES, PLLC satisfactorily performed the work associated with this invoice under the belief it was properly authorized to perform the work through authorization from the Facilities and Fleet Management Department; (ii) staff acted in good faith in authorizing CREECH AND ASSOCIATES, PLLC to perform the work; and (iii) there were sufficient funds in the Union County Sheriff's Office Expansion project ordinance to pay for the work performed.

(3) The Chairman shall sign the certificate on the check or draft given in payment of the invoice.

(4) This resolution shall take effect immediately upon its passage.

Adopted the 11th day of August, 2025.

Attest:

\_\_\_\_\_  
Lynn G. West, Clerk

\_\_\_\_\_  
Melissa Merrell, Chair  
Union County Board of Commission

\_\_\_\_\_ moved the passage of the foregoing resolution, which was included on the Consent Agenda, and the resolution was passed as follows:

AYES: [Commissioners voting in the affirmative]

NAYS: [Commissioners voting in the negative]

.....  
I hereby verify that the foregoing resolution was duly adopted at a meeting of the Union County Board of Commissioners duly called and held on August 11th, 2025, and that a quorum was present and acting throughout such meeting.

Dated this 11th day of August, 2025.

[SEAL]

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Lynn G. West,  
Clerk to the Board of Commissioners  
Union County, North Carolina