



December 17, 2024

Mr. Brian Matthews
Union County Manager
500 North Main Street, Suite 918
Monroe NC 28112

RE: Request to transfer funds allocated to HVAC Braswell project to Campus Improvements project

Dear Mr. Matthews,

In April 2023, the Union County Board of County Commissioners allocated to South Piedmont Community College a total of \$1,179,273 for these projects:

Phase 1 Campus Improvements	\$641,273.00
Building A Restrooms	\$238,000.00
Braswell HVAC Controls	\$300,000.00
Total	\$1,179,273.00

Approval is requested to transfer \$123,731 from Braswell HVAC Controls to Phase 1 Campus Improvements, decreasing Braswell HVAC Controls to \$176,269 and increasing Phase 1 Campus Improvements to \$765,004.

Please let me know if further information is needed.

Sincerely,

A handwritten signature in black ink that reads 'Michelle Brock'.

Michelle Brock
Interim President
South Piedmont Community College
mbrock@spcc.edu