

Eddie Cathey Sheriff of Union County

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To: Brian Matthews, County Manager
From: Sheriff Eddie Cathey, Union County Sheriff
Cc: Patrick Niland, Deputy County Manager
Dorothy Thomas, Public Safety Finance Administrator
Corey Brooks, Director, Procurement

Date: April 7, 2026

Re: Exemption of RFP Process – ACL Carolina, Inc.

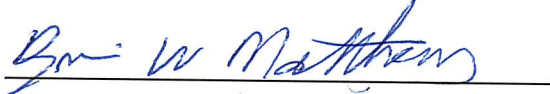
Pursuant to Union County Government Procurement Policy, Section 3.5, which states, in part, "Because there are no statutory requirements applicable to the procurement of such services, an Assistant County Manager (ACM) or the County Manager may exempt a service from the RFP process for good cause and when in the best interests of Union County. "The exemption of any such service exceeding \$50,000 shall be reported to the Board of Commissioners at its next regular meeting and shall include the justification for exemption."

BACKGROUND: The Union County Sheriff's Office (UCSO) requests an exemption of the Request for Proposal (RFP) process for a multi-year service agreement with **ACL Carolina Inc.** for recurring cleaning services at the UCSO Firing Range.

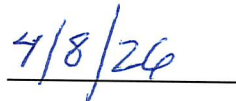
These services are essential for maintaining a safe and compliant training environment for officers. The work includes removal of debris and **lead-contaminated materials** using heavy-duty, specialized equipment. Maintaining a clean and safe firing range is critical to officer safety, environmental compliance, and uninterrupted training operations.

The purchase of the firing range cleaning services will be made using **ACL Carolina Inc. Job #76711490 and Job #76709360**, which have been vetted by the Procurement Department for compliance and pricing.

Upon approval, ACL Carolina Inc. will provide recurring cleaning services for a multi-year term. The anticipated total cost is **\$288,000.00**, which is fully budgeted for **FY26–FY28**.



Brian Matthews, County Manager



Date