



Union County, NC Board of Commissioners Meeting Minutes

Union County Government
Center 500 North Main Street Monroe, North Carolina
www.unioncountync.gov

Approved: December 2, 2024

Monday, November 18, 2024

6:00 PM

Board Room, First Floor

Closed Session - 5:15 PM

24-800 Closed Session

Present: Chairman J. R. Rowell, Vice Chair Brian W. Helms, Commissioner Clancy C. Baucom; Commissioner Melissa M. Merrell (joined the meeting at approximately 5:25 p.m., and Commissioner David Williams)

Absent: None

At approximately 5:15 p.m., Chairman J. R. Rowell, called the regular meeting to order, and, in open session, in the first floor conference room, moved that the Board enter into closed session for the following purposes:

1) pursuant to G.S. 143-318.11(a)(3), to consult with an attorney in order to preserve the attorney-client privilege; and

2) pursuant to G.S. 143-318.11(a)(5), to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.

The motion passed by a vote of four to one as follows:

Chairman J. R. Rowell	Aye
Vice Chair Brian W. Helms	Aye
Commissioner Clancy Baucom	Aye
Commissioner David Williams	Aye

Commissioner Melissa Merrell was not present at this time (joined the meeting at approximately 5:25 p.m.).

At the conclusion of the closed session at approximately 5:45 p.m., Chairman Rowell moved that the Board conclude the closed session and return to open session. The motion passed by a unanimous vote as follows:

Chairman J. R. Rowell	Aye
Vice Chair Brian W. Helms	Aye
Commissioner Clancy Baucom	Aye
Commissioner Melissa M. Merrell	Aye
Commissioner David Williams	Aye

At approximately 5:45 p.m., Chairman Rowell moved that the Board take a recess to reconvene at 6:00 p.m. in the Board's meeting chamber. The motion passed by a unanimous vote as follows:

Chairman J. R. Rowell	Aye
Vice Chair Brian W. Helms	Aye
Commissioner Clancy Baucom	Aye
Commissioner Melissa M. Merrell	Aye
Commissioner David Williams	Aye

Opening of Meeting - 6:00 PM

Invocation - Commissioner David Williams

Pledge of Allegiance – Chairman Rowell led the body and audience in reciting the Pledge of Allegiance to the flag of the United States of America.

Informal Comments

Chairman Rowell announced that no one had registered to address the Board during informal comments. He asked if there was anyone in the audience who had not registered who wished to speak during informal comments.

Public Hearing(s)

None

Recognition of Outgoing Commissioners

[24-827](#) Recognition of Outgoing Commissioners

Chairman Rowell expressed his personal appreciation to Commissioner David Williams for his service on the Board of Commissioners. He noted that Commissioner Williams is now the longest-serving member of this Board and expressed that Commissioner Williams has been a tremendous help to him during his time of service on the Board of Commissioners.

On behalf of the Board of Commissioners, Chairman Rowell presented Commissioner Williams with a plaque with the following inscription:

PRESENTED THIS 18TH DAY OF NOVEMBER, 2024

BY

THE UNION COUNTY BOARD OF COMMISSIONERS

TO

DAVID H. WILLIAMS

FOR YOUR DEDICATED AND FAITHFUL SERVICE
TO THE CITIZENS OF UNION COUNTY
AS A MEMBER OF THE
UNION COUNTY BOARD OF COMMISSIONERS

December 7, 2020 – December 2, 2024

Vice Chair

December 6, 2021 – December 5, 2022

Commissioner Williams was photographed with the Chairman.

Vice Chair Brian W. Helms presented Chairman Rowell with a gavel engraved with his dates of service on the Board of Commissioners and a plaque with the following inscribed message:

PRESENTED THIS 18TH DAY OF NOVEMBER, 2024

BY

THE UNION COUNTY BOARD OF COMMISSIONERS

TO

J. R. ROWELL

FOR YOUR DEDICATED AND FAITHFUL SERVICE
TO THE CITIZENS OF UNION COUNTY
AS A MEMBER OF THE
UNION COUNTY BOARD OF COMMISSIONERS

November 6, 2023 – December 2, 2024

Chairman:

December 4, 2023 – December 2, 2024

Chairman Rowell was photographed with Vice Chair Brian W. Helms.

Consent Agenda

Brian W. Matthews, County Manager, explained that the agenda published on the County's website included an item that was not included on the agenda the Commissioners received – Item #24-782 Contract Amendment – Historic Courthouse. He explained that the contract amendment is associated with the Phase II work that is being done which is predominantly roof repair work.

Mr. Matthews said as a means of being transparent, staff wanted the public to be aware that it is requested that this item be included on the consent agenda.

Chairman Rowell moved to add Item 24-782 Contract Amendment – Historic Courthouse Renovation, Phase II, to the Consent Agenda. The motion passed by a unanimous vote as follows:

Chairman Rowell	Aye
Vice Chair Brian W. Helms	Aye
Commissioner Clancy C. Baucom	Aye
Commissioner Melissa M. Merrell	Aye
Commissioner David H. Williams	Aye

Vice Chair Brian W. Helms moved to approve the Consent Agenda as amended. The motion passed by a unanimous vote as follows:

Chairman Rowell	Aye
Vice Chair Brian W. Helms	Aye
Commissioner Clancy C. Baucom	Aye
Commissioner Melissa M. Merrell	Aye
Commissioner David H. Williams	Aye

24-757 **Task Order – Joe Kerr Sub-basin Manhole Rehabilitation**

ACTION: 1) Accepted the scope of services for the design, bidding, and construction administration of the Joe Kerr Sub-basin Manhole Rehabilitation project in the Six Mile Creek wastewater collection system basin as shown in Task Order 2020-23 with Hydrostructures, P.A. in the amount of \$54,000.00 and 2) authorized the County Manager to negotiate and execute an agreement substantially consistent with this agenda item.

The FY2025 Capital Improvement Plan, as approved by the Board of County Commissioners (BOCC), includes an annual allocation in the Wastewater Rehab & Renewal Program to assess, prioritize, and rehabilitate sanitary sewer collection system infrastructure to maintain the collection system. The Joe Kerr wastewater collection sub-basin is located in the Six Mile Creek wastewater collection basin. The Six Mile Creek basin connects to Charlotte Water's McAlpine wastewater collection and treatment system. Reduction in inflow/infiltration (I&I) through manhole rehab will reduce the County's costs for Charlotte Water to provide

treatment of wastewater from the Six Mile Creek collection system. This project involves the rehab of manholes located in the Amber Meadows, Hunter Oaks, Longview, Marvin Creek, Somerset, and Tullamore subdivisions based on a condition assessment evaluation.

On January 3, 2022, the BOCC approved Hydrostructures Task Order 2020-10 for engineering services for flow monitoring and I&I analysis in the Six Mile Creek wastewater collection system in the amount of \$64,500.00. The BOCC also approved CPO No. 294 in the amount of \$100,000.00 for the purpose of funding the engineering services task order.

Task Order 2020-23 provides for the design, bidding, and construction administration of the Joe Kerr Sub-basin Manhole Rehabilitation project. The scope of services for the work in Task Order 2020-23 has been reviewed by UCW engineering staff and is appropriate for the project. These services are to be provided on an hourly, not-to-exceed basis in the amount of \$54,000.00.

Funding is available within the adopted Capital Improvement Plan to support the engineering services as shown in Hydrostructures Task Order 2020-23 in the amount of \$54,000.00.

24-778

Resolution – Twelve Mile Creek WRF 9 MGD – NCDEQ-DWI Funding Offer Modification

ACTION: 1) Adopted resolution to accept 2023 Appropriations Act (S.L. 2023-134) Funding Offer Modification in the amount of \$25,610,000.00 from the North Carolina Department of Environmental Quality Division of Water Infrastructure, 2) authorize the County Manager to execute all necessary documentation to effectuate acceptance of the funding, and 3) adopt Capital Project Ordinance (CPO) No. 335D for the Twelve Mile Creek WRF 9 MGD Expansion project to appropriate additional NCDEQ-DWI funding in the amount of \$390,000.00 to the project for an increased total project budget of \$56,390,000.00.

The Capital Improvement Program, as adopted by the Board of County Commissioners (BOCC), includes an allocation for the design and construction of the Twelve Mile Creek WRF Expansion to 9 MGD as part of the Twelve Mile Creek WWTP System Improvements Program outlined in the Comprehensive Water and Wastewater Master Plan. The expansion to 9 MGD is necessary to serve the current and future wastewater treatment needs in the Twelve Mile Creek wastewater collection system.

The total funding for this project was \$56,000,000.00. Of this total, \$25,220,000.00 was sourced from the 2023 Appropriations Act (S.L. 2023-134), which was based on the \$26,000,000.00 earmark Union County received from S.L. 2023-134, minus a 3% administrative fee (\$780,000.00) for NCDEQ-DWI. Following the appropriation of this funding, S.L. 2024-1 was enacted to modify provisions of the 2023 Appropriations Act. S.L. 2024-

1 reduced the NCDEQ-DWI administrative fee from 3% to 1.5%. This reduction of administration fee from \$780,000.00 to \$390,000.00 increased total available funding for Union County to \$25,610,000.00.

This resolution acknowledges receipt of a Funding Offer Modification and accepts the terms of the Funding Offer Modification in the amount of \$25,610,000.00 from the 2023 Appropriations Act (S.L. 2023-134) to assist eligible units of government with meeting their water/wastewater infrastructure needs. The funds will be used for the Twelve Mile Creek WRF 9.0 MGD Expansion project. CPO No. 335D is needed to appropriate the additional \$390,000.00 from the 2023 Appropriations Act.

CPO No. 335D appropriates the additional \$390,000.00 to the Twelve Mile Creek WRF 9 MGD Expansion project budget. Once construction of the project commences, the County will submit requests for reimbursement to the State on a recurring basis until the \$25,610,000.00 in funding is exhausted.



OFFICE OF THE COMMISSIONERS AND MANAGER

500 N. Main St., Room 921 • Monroe, NC 28112 • Phone (704)283-3810 • Fax (704)282-0121

RESOLUTION BY UNION COUNTY BOARD OF COMMISSIONERS (GOVERNING BODY OF RECIPIENT)

WHEREAS, Union County has received a Directed Projects grant from the 2023 Appropriations Act, Session Law 2023-134, administered through the Drinking Water Reserve and Wastewater Reserve to assist eligible units of government with meeting their water/wastewater infrastructure needs, and

WHEREAS, Union County has a total of \$26,000,000.00 earmarked under S.L. 2023-134, with 3% of this amount initially set aside for DWI administration fee, resulting in an initial available funding amount of \$25,220,000.00, and

WHEREAS, S.L. 2024-1 reduced the DWI administration fee to 1.5%, thus increasing the total available funding for Union County to \$25,610,000.00 from \$25,220,000.00, and

WHEREAS, all assurances and conditions from the previous Funding Offer for the project remain in effect, and

WHEREAS, Union County intends to perform said Project in accordance with the agreed scope of work,


NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF UNION:

That Union County does hereby accept the 2023 Appropriations Act Directed Projects Grant funding offer modification of \$25,610,000.00.

That Union County does hereby give assurance to NCDEQ that any Conditions or Assurances contained in the Letter of Intent to Fund and Award Offer will be adhered to.

That Brian Matthews, County Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with the Project; to make the assurances as contained above; and to execute such other documents as may be required by NCDEQ Division of Water Infrastructure.

Adopted this the 18th day of November, 2024, at Monroe, North Carolina.



J.R. Rowell, Chairman
Union County Board of Commissioners

Date: November 18, 2024

UNION COUNTY, NORTH CAROLINA
2024-2025
CAPITAL PROJECT ORDINANCE #335D

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF UNION COUNTY, NORTH CAROLINA:

Section I. That for the purpose of providing funds, together with any other available funds, for the following projects:

12 Mile Creek Exp 7.5-9 MGD

Including the replacement of equipment, the acquisition and construction of new facilities, the acquisition and installation of necessary furnishings and equipment and the acquisition of interests in real property required therefore an additional \$390,000 is hereby appropriated for total project cost of \$56,390,000.

Section II. That it is estimated that the following revenues will be available during the construction period to meet the appropriations in Section I, as set forth in the following schedule:

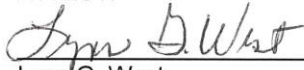
Transfer from W&S Operating Fund	\$4,929,367
Transfer from System Development Fees	\$14,752,916
Revenue Bond Proceeds	\$11,097,717
State Grant	\$25,610,000

Section III. The attached CPO #335D chart is incorporated herein showing appropriations to date, additions as of this capital project ordinance, and the total appropriation.

Section IV. That the finance officer is authorized from time to time to transfer as a loan from the General Fund or unspent County proceeds in the Capital Projects Funds, cash in an amount necessary to meet obligations until such time as financing is arranged, at which time repayment will be made and the finance officer is authorized to sign the Declaration of Official Intent to Reimburse Expenditures as required by Internal Revenue Service regulations.

Section V. This capital project ordinance is adopted and effective this 18th day of November, 2024.

ATTEST:



Lynn G. West,
Clerk to the Board



J.R. Rowell
Chairman, Union County Board of Commissioners



CAPITAL PROJECT ORDINANCE AMENDMENT 335D

BUDGET				REQUESTED BY			
Water and Sewer CIP Fund				Water			
FISCAL YEAR				DATE			
FY 2025				November 18, 2024			
PROJECT SOURCES				PROJECT USES			
Source Description and Code	Project To Date	Requested Amendment	Revised Project	Project Description and Code	Project To Date	Requested Amendment	Revised Project
IFT from SDFS CRF	14,752,916	-	14,752,916	12 Mile Creek Exp 7.5 - 9 MGD	56,000,000	390,000	56,390,000
IFT from Water/Sewer Oper Fd	4,929,367	-	4,929,367				
Revenue Bond Proceeds	11,097,717		11,097,717				
State Grant	25,220,000	390,000	25,610,000				
Total	56,000,000	390,000	56,390,000	Total	56,000,000	390,000	56,390,000

EXPLANATION: NCDEQ award approval for Twelve Mile Creek WRF 9 MGD increases the state appropriation available to us from \$25,220,000 to \$25,610,000
NCDEQ's administrative fee on the \$26M allocation was reduced from 3% to 1.5%.

DATE: _____

APPROVED BY: _____

BOCC Chairman/County Manager
Lynn West/Clerk to the Board

FOR FINANCE POSTING PURPOSES ONLY							
PROJECT SOURCES				PROJECT USES			
Source Description and Code	Project To Date	Requested Amendment	Revised Project	Project Description and Code	Project To Date	Requested Amendment	Revised Project
12 Mile Creek Exp 7.5 - 9 MGD IFT from SDFS CRF 60185531-4063	14,752,916	-	14,752,916	12 Mile Creek Exp 7.5 - 9 MGD A&E 60185531-5594	7,700,461	-	7,700,461
12 Mile Creek Exp 7.5 - 9 MGD IFT from Water/Sewer Oper Fd 60185531-4061	4,929,367	-	4,929,367	12 Mile Creek Exp 7.5 - 9 MGD Construction 60185531-5595	23,079,539		23,079,539
12 Mile Creek Exp 7.5 - 9 MGD Revenue Bond Proceeds 60185531-4720	11,097,717		11,097,717	12 Mile Creek Exp 7.5 - 9 MGD Construction 60185331-5595-11051	25,220,000	390,000	25,610,000
12 Mile Creek Exp 7.5 - 9 MGD State Grant 60185531-4432-11051	25,220,000	390,000	25,610,000		-	-	-
Total	56,000,000	390,000	56,390,000	Total	56,000,000	390,000	56,390,000

Prepared By VA
Posted By
Date

Number 335D

24-779

Purchase – Vehicles

ACTION: Authorized the County Manager to 1) negotiate and execute an agreement substantially consistent with this agenda item, 2) exercise any renewal or extension term options set forth in the Agreement, and 3) terminate the Agreement if deemed in the best interest of the County, each in the County Manager's discretion.

N.C.G.S 143-129(e)(3) and N.C.G.S 143-129(e)(9) allow local governments to

make purchases through a competitively bid North Carolina Statewide Term Contract or a Group Purchasing Program.

The purchase of three (3) 2025 Chevrolet Tahoe 1FL/LS PPV 9C1 4WD CK10706 will be made using North Carolina Statewide Term Contract #2510A as quoted by Capital Chevrolet. The Procurement and Contract Management Department has vetted this contract and purchase amount.

The anticipated cost for the three (3) Chevrolet Tahoes is \$162,122.94 and is budgeted accordingly for FY2025.

24-635

Kerr Farm Historic Landmark Designation

ACTION: Adopted an Ordinance Designating as a Historic Landmark Property Known as The Kerr Family Farm.

The Union County Historic Preservation Commission received an application from the owner of the Kerr Family Farm to consider designating the residential structure built in 1961 and two parcels totaling approximately 3.863 acres. The Historic Preservation Commission conducted a historic survey and research report and has recommended that the house and property be designated as a historic landmark. In addition, the Village of Marvin has passed a resolution in support of historic designation for the Kerr Family Farm.

The BOCC conducted a public hearing on September 3, 2024, and received no comments on the proposed designation.

The Union County Historic Preservation Commission conducted a public hearing on November 7, 2024. No concerns were voiced by the public during the hearing. However, one member did raise a concern about designating a ranch-style house as a historic landmark.

AN ORDINANCE DESIGNATING AS A HISTORIC LANDMARK PROPERTY
KNOWN AS THE KERR FAMILY FARM

WHEREAS, on November 2, 1992, the Union County Board of County Commissioners (hereinafter, the “Board”) adopted a historic preservation ordinance entitled “Ordinance Creating Union County Historic Preservation Commission,” as subsequently amended and codified into Chapter 22 of the Union County Code (hereinafter referred to as the “Ordinance”); and

WHEREAS, the Ordinance provides for the designation of historic landmarks by the Board upon recommendation and findings by the Union County Historic Preservation Commission (hereinafter, the “Historic Preservation Commission” or “Commission”); and

WHEREAS, the Kerr Family Farm property is part of one of the last historic farmsteads in Western Union County, with farming on the property dating back to the late 19th century; and

WHEREAS, in 2012, the Union County Board of Commissioners designated the property directly adjacent to the subject Kerr Family Farm property as a historic landmark, as that property was historically used along with this Kerr Family Farm property as one working farm; and

WHEREAS, the designation of this Kerr Family Farm property would complete the historic farm’s designation as a historic landmark; and

WHEREAS, the Kerr Family Farm property subject to designation herein includes a basic ranch style house made of brick built circa 1961, with such house consisting of 1784 square feet, three bedrooms, 2 bathrooms, a kitchen, dining room, living room, family room, and original windows and doors, including a large picture window which is an iconic mid-20th century feature; and

WHEREAS, this Kerr Family Farm property consists of two parcels, totaling approximately 3.863 acres, which preserve the traditional agrarian nature of the property in a rapidly urbanizing section of western Union County; and

WHEREAS, the North Carolina Department of Natural and Cultural Resources provided comments to the Commission for minor considerations to add to the Historic Preservation Commission’s report that recommends that the Kerr Family Farm possesses the requisite significance and integrity for landmark designation; and

WHEREAS, the Historic Preservation Commission has found the Kerr Family Farm to be of special significance in terms of its historical, prehistorical, architectural or cultural importance and to possess integrity of design, setting, workmanship, materials, feeling and/or association; and

WHEREAS, the Historic Preservation Commission has recommended designation of the Kerr Family Farm as a historic landmark, and the Commission has otherwise complied with all applicable requirements of the Ordinance regarding establishment of a historic landmark; and

WHEREAS, on June 10, 2024, the Village of Marvin Council resolved to authorize the Board to designate the Kerr Family Farm as a historic landmark pursuant to the aforementioned Ordinance.


NOW, THEREFORE, BE IT ORDAINED by the Union County Board of Commissioners as follows:

1. The Kerr Family Farm is located at 9614 Joe Kerr Road, Marvin, North Carolina 28173, on two parcels of land referenced as Union County Tax Parcels 06-222-003D and 06-222-408, and as further described in deed book 6771, page 204, and D145, Page 655, Union County Registry ("Kerr Family Farm Property"). The owner of the Kerr Family Farm is Daisy Paulette Kerr. In accordance with the requirements of the Ordinance, the Kerr Family Farm is hereby designated as a historic landmark. For purposes of this designation, the "Kerr Family Farm" shall refer to the Kerr Family Farm Property land, as well as the circa 1961 home located on the Kerr Family Farm Property.
2. From and after the designation of the Kerr Family Farm as a historic landmark, no exterior portion of any building or other structure (including masonry walls, fences, light fixtures, steps and pavement, or other appurtenant features), nor any above-ground utility structure nor any type of outdoor advertising sign of the Kerr Family Farm, as set forth in Section 1 of this ordinance above, shall be erected, altered, restored, moved or demolished on such landmark until after an application for a certificate of appropriateness has been submitted to and approved by the Historic Preservation Commission. The waiting period specified in Chapter 160D, Article 9, Part 4 of the North Carolina General Statutes shall be observed prior to any demolition of the house on the Kerr Family Farm.
3. Upon consent by the owner, the Historic Preservation Commission may post a suitable sign on the property comprising the Kerr Family Farm, indicating its designation as a historic landmark. If the owner(s) objects to such sign, the Commission may place the sign on a nearby right-of-way.
4. Nothing in this ordinance shall be construed to prevent the ordinary maintenance or repair of any exterior architectural feature on the Kerr Family Farm which does not involve a change in design, materials, or outer appearance thereof, nor to prevent the construction, reconstruction, alteration, restoration, or demolition of any such feature which the building inspector or similar official shall certify is required by the public safety because of an

unsafe or dangerous condition. Nothing herein shall be construed to prevent a property owner from making use of his property not prohibited by other statutes, ordinance, or regulations. Nothing in this ordinance shall be construed to prevent the maintenance or in the event of an emergency, the immediate restoration of any existing above-ground utility structure without approval by the Commission.

5. Upon adoption of this ordinance, the Historic Preservation Commission shall provide written notice of landmark status to the owner(s) and occupants of the Kerr Family Farm. The Commission shall also file a copy of this ordinance, and any subsequent amendments hereto, in the office of the Register of Deeds for Union County, requesting that the designated landmark be indexed according to the name of the owner(s) of the property in the grantee and grantor indexes in the Register of Deeds office. The Commission shall file a second copy of this ordinance, and any subsequent amendments hereto, with the Village Clerk to the Village of Marvin Council for the purpose of public inspection at any reasonable time. The Commission shall provide a third copy of this ordinance, and any subsequent amendments hereto, to the Union County Building Code Enforcement Department. Finally, the Historic Preservation Commission shall also provide notice of the designation of the Kerr Family Farm as a historic landmark to the Union County Tax Administrator's office.
6. This ordinance shall be effective upon adoption.

Adopted this the 18th day of November, 2024.



J.R. Rowell, Chair
Union County Board of Commissioners

24-786

74X Express Bus Service Multi-Year Agreement with Indian Trail

ACTION: 1) Reaffirmed support for express bus service and 2) Supported five-year interlocal agreement with Indian Trail.

In FY2004, Union County began contracting with the City of Charlotte to provide regional transit express bus service (74X) between Union County and Charlotte through the Charlotte Area Transit Authority (CATS) to reduce vehicular traffic on the roadways in Mecklenburg County. The Charlotte Area Transit System (CATS) provides peak hour weekday express bus service from Indian Trail to uptown Charlotte based on terms set forth in a Regional Transit Services Agreement between the City of Charlotte and Union County.

Several residents and the mayor of Indian Trail spoke in favor of the service at the November 4 Board of Commissioners meeting, citing the reduced stress, congestion, and pollution benefits of the service. Staff have prepared a five-year interlocal agreement with Indian Trail, to formalize the funding partnership through June 20, 2030. The interlocal agreement will be executed in the next two months.

24-769

NCDA Agricultural Development and Farmland Preservation Trust Fund Grant

ACTION: Authorized the County Manager 1) to submit the associated grant application and make necessary assurances and certifications associated with the grant application, 2) upon award of the grant, to negotiate and execute an agreement, and 3) upon receipt of the grant funds, to recognize, receive, and appropriate the awarded amount to the appropriate Department budget, all as substantially consistent with this agenda item.

The North Carolina Department of Agriculture (NCDA) Agricultural Development and Farmland Preservation Trust Fund (ADFPTF) grants are restricted to public or public-private enterprise programs that will promote profitable and sustainable farms by assisting in developing and implementing plans for the production of agriculture-related business activities. The proposed grant funding request will be used for the support of The Union County Food Innovation Center (BARN Project). Grant funds will be used to increase commissary kitchen equipment capacity for increased production and usage by clientele, and other additional amenities needed for the facility. County matching funds needed for the ADFPTF have already been met.

24-768

Memorandum of Agreement between the Public Health Authority of Cabarrus County d.b.a. Cabarrus Health Alliance and Union County Health Department

ACTION: 1) Authorized the County Manager to negotiate and execute an

agreement substantially consistent with this agenda item, 2) recognize, receive, and appropriate \$88,633 in funding from the Cabarrus Health Alliance to the Community Support and Outreach Division's FY2025 Budget, and 3) approve Budget Amendment #12.

Union County Human Services Agency, along with Catawba County, Gaston County, Mecklenburg County, and Rowan County, were approached in January 2023 by Cabarrus Health Alliance (CHA) regarding our interest in participating in a regional grant initiative in which they were applying. CHA will provide leadership and maintain fiduciary responsibilities associated with the Racial & Ethnic Approaches to Community Health (REACH) program's grant funding, which has been in place since 1999 through the National Center for Chronic Disease Prevention and Health Promotion. The purpose of the 5-year REACH program is to improve health, prevent chronic disease (i.e., hypertension, heart disease, type 2 diabetes, and obesity), and reduce health disparities in local communities. The grant strategies for year two include:

- Food and nutrition security through the promotion of food service and nutrition guidelines and the expansion of existing fruit and vegetable vouchers incentive.
- Safe and accessible physical activity.
- Tobacco prevention and control policies.

Since these are shared goals of our Human Services Agency and consistent with our current work efforts in Union County, it is advantageous for us to be a partner county in the regional initiative and gain the benefit of the available funding. Year two funding, which is eligible for expenses from September 30, 2024, through September 29, 2025, will go towards funding current staff time conducting activities, training and education efforts, marketing and communication, and operational expenses such as meetings and outreach events.

Following are a few examples of how these funds are used:

- Nutrition: Enhance accessibility to the Farmer's Market for WIC and Senior Nutrition program participants w/ coupons for fresh, locally grown fruits & vegetables and create a communication campaign to promote this. In addition, assist our community partners with creating on-site food pantries and emergency management plans.
- Tobacco Prevention: Enhance Tobacco Prevention and Intervention via media campaigns, policy implementation around point of sales (geared toward youth), and workplace cessation. Continue education & work in local schools to prevent vaping and e-cigarette consumption.
- Physical Activity: Conduct data collection through focus groups & walkability assessments; replace signs where needed (with NCDOT) that highlight trails, parks, greenways, bicycle paths, sidewalks, etc. Work with local Parks and Recreation & Planning departments to promote & increase outside physical activity & activity-friendly routes in priority communities.

The CHA submitted the grant application in early April 2023 and the grant was awarded in September 2023. The CHA will receive \$1,021,899 annually for five years. As a partner County in this regional effort, Union County received a subaward of \$126,618 the first year and will receive \$88,633 per year for the next 4 years of the grant.

Union County will receive \$88,633 per year for the next 4 years from the Cabarrus Health Alliance. No County funding is required or requested.

BUDGET AMENDMENT

BUDGET	<u>General Fund</u>	REQUESTED BY	<u>Stephanie Starr</u>
FISCAL YEAR	<u>FY 2025</u>	DATE	<u>October 31, 2024</u>

INCREASE

Description

Intergovernmental Revenue - REACH Contract	<u>88,633</u>
Personnel & Operating Expenses	<u>88,633</u>
	<u> </u>
	<u> </u>

DECREASE

Description

	<u> </u>
	<u> </u>
	<u> </u>
	<u> </u>

Explanation: The Community Support and Outreach (CSO) department is receiving their annual allocation for the REACH grant, providing funding for personnel and operating costs within the department.

DATE 11/18/2024

APPROVED BY Bd of Comm/County Manager
Lynn West/Clerk to the Board

FOR POSTING PURPOSES ONLY

DEBIT

<u>Code</u>	<u>Account</u>	<u>Amount</u>
10130700-5121-11477	Personnel (5121-5138)	<u>52,500</u>
10130700-5313-11477	Education	<u>3,500</u>
10130700-5311-11477	Travel	<u>1,809</u>
10130700-5312-11477	Travel Subsistence	<u>2,500</u>
10130700-5220-11477	Food and Provisions	<u>2,000</u>
10130700-5260-11477	Printing/Office Supplies	<u>5,000</u>
10130700-5381-11477	Professional Services	<u>9,824</u>
10130700-5370-11477	Advertising	<u>10,000</u>
10130700-5265-11477	Office Computer Equipment	<u>1,500</u>
		<u> </u>
		<u> </u>
		<u> </u>
	Total	<u>88,633</u>
	Prepared By	<u>JBH</u>
	Posted By	<u> </u>
	Date	<u> </u>

CREDIT

<u>Code</u>	<u>Account</u>	
10130700-4290-11477	Dept Intergovern. Receipts	<u>88,633</u>
		<u> </u>
		<u> </u>
		<u> </u>
		<u> </u>
		<u> </u>
		<u> </u>
		<u> </u>
		<u> </u>
		<u> </u>
		<u> </u>
	Total	<u>88,633</u>
	Number	<u>12</u>

24-776

Contract Amendment – Senior Nutrition Program American Rescue Plan Act Title III C Nutrition Funding

ACTION: Authorized the County Manager to 1) negotiate and execute an agreement substantially consistent with this agenda item, 2) exercise any renewal or extension term options set forth in the Agreement, and 3) terminate the Agreement if deemed in the best interest of the County, each in the County Manager's discretion.

On March 11, 2021, the American Rescue Plan was signed into law and provided \$750 million specifically for Senior Nutrition services across the country. These funds were to be used to meet one or more of the following priority areas: 1) Innovation; 2) Increasing service access to hard to reach, underserved, or high-risk populations; 3) Increasing capacity of the organization to conduct services to intended populations. Our local region, managed by Centralina Area on Aging, received \$2,815,56 in ARPA Title III C Nutrition Funding. The Union County Senior Nutrition Program (UCSN) applied for funding in March 2022 and received \$270,000. These funds were used to support staffing, food, and transportation needs. An additional \$32,500 was allocated to UCSN in December 2023. These funds were used for meals. An additional \$31,950 in ARPA Title IIIC Nutrition Funding was received in July 2024 to be used for salaries and other operational expenses. The funds were scheduled to expire on September 30, 2024. The NC Division of Aging applied for and received an ARPA no cost, 12-month extension from the Administration for Community living (ACL). This extends the contract agreement through September 30, 2025. We seek approval to amend the contract, reflecting the new expiration date.

24-781

Contract Amendment – WIC Program Nutritionist

ACTION: Authorized the County Manager to 1) negotiate and execute an agreement substantially consistent with this agenda item, 2) exercise any renewal or extension term options set forth in the Agreement, and 3) terminate the Agreement if deemed in the best interest of the County, each in the County Manager's discretion. (*Note: Budget Amendment was not included in the approved actions.)

The Special Supplemental Nutrition Program for Women, Infants and Children (WIC) is part of the Union County Human Services Agency's Community Support and Outreach Division. WIC serves to safeguard the health of low-to-moderate income pregnant, postpartum, and breastfeeding women, infants and children up to age five (5) who are at nutritional risk. The WIC program provides nutritious foods to supplement diets, referrals to health care and education on healthy eating from specially trained WIC nutritionists. As a result of COVID-19 and other current events, many families have been faced with economic

hardships, leading to a significant sustained increase in the need for WIC services. In FY2020, our clinic served an average caseload of 2,909 clients per month. Year-to-date in FY2025, our monthly average increased to 4,260 clients, representing a growth of over 46%. To ensure that clients and new applicants are served in accordance with Federal regulations, we have contracted with Nutrition Plus, who provides us with one FTE of a WIC Nutritionist. Our original contract with Nutrition Plus, Contract #7982, was executed on December 1, 2022 with a not to exceed amount of \$25,000; an amendment was approved on April 13, 2023 adding \$24,500 to the not to exceed amount of \$25,000, for a total of \$49,500. Neither of these required board action. On July 17, 2023, the BOCC approved a contract amendment, which increased the not to exceed amount on the contract from \$49,500 to \$107,500 and extended the contract end date to June 30, 2024. An amendment was approved on January 25, 2024 adding \$31,040, which did not require board action and increased the not to exceed amount to \$138,540. On June 17, 2024, the BOCC approved a contract amendment, which increased the not to exceed amount on the contract from \$138,540 to \$163,540 and extended the term through September 30, 2024. To address the sustained high need, the North Carolina Department of Health and Human Services (NC DHHS) has continually adjusted the allocation of funds to WIC clinics that serve more than 100% of the caseload assigned by the state. Consequently, Union County WIC received an overall funding boost for FY2025. As a result, we utilized \$17,349 from the initial AA increase to increase the not to exceed on the Nutrition Plus of Greenville, Inc. contract from \$163,540 to \$180,889 and extended the contract expiration date with Nutrition Plus from September 30, 2024 to June 30, 2025. This did not require board action. An additional WIC AA increase of \$47,250 was announced on September 30, 2024 and we are requesting to increase the not to exceed amount from \$180,889 to \$228,139.

The Human Services Agency Community Support and Outreach Division has utilized the contractual services of Nutrition Plus for WIC Program Nutritionist since December 2022. Nutrition Plus of Greenville, Inc has been effective and efficient in meeting our service needs.

The anticipated annual cost for this service is \$47,250 and is budgeted accordingly for FY2025.

24-777

FY2024-25 Tax Bill Correction Report for October 2024

ACTION: Approved FY 2024-25 Tax Bill Correction Reports for October 2024.

In accordance with North Carolina General Statutes 102-312 and 105-325, the Board of County Commissioners is authorized to make and approve certain changes to property tax records. Approval of such changes may result in either a release, refund, or discovery of ad valorem taxes. The report provides detailed information on all tax bills

that were modified. Included in the report for each correction is the parcel number or property key, owner name, reason for the change, original value, original tax, corrected value, corrected tax, and refund, if applicable. October Refund amount = \$22,828.53

24-788

Contract – Tax Data Analysis and Customer Portal Tools

ACTION: Authorized the County Manager to 1) negotiate and execute an agreement substantially consistent with this agenda item, 2) exercise any renewal or extension term options set forth in the Agreement, and 3) terminate the Agreement if deemed in the best interest of the County, each in the County Manager's discretion.

The Procurement Department partnered with Tax Administration to issue Request for Proposal 2024-075 Property Tax Data Analysis and Customer Portal. On May 9, 2024, one proposal was received and reviewed by an evaluation team in accordance with applicable evaluation criteria for this project. As a result, the team requests approval to enter into a contract with the top scoring/ranked offeror, Schneider Geospatial, LLC , to provide data analysis and customer portal technology services. This contract has an initial term of three years with two, one-year renewal options at the sole discretion of the County and is subject to annual budget appropriation.

The anticipated prorated first year cost for this service is \$73,290. The cost for the service in year two will be \$120,744. Each subsequent year will have an annual increase of 5%. Since this contract contains an initial three-year term and two optional one-year renewals, a total of \$593,708 is estimated to be spent. Funding is available in the adopted FY2025 budget with future expenditures subject to annual BOCC budget appropriation.

24-785

2025 Countywide Reappraisal – Proposed Schedule of Values, Rules, and Standards Order of Adoption

ACTION: 1) Issued the Order Adopting the Final Uniform Schedules of Values, Standards, and Rules for the 2025 General Reappraisal of Real Property at its True Value and its Present-Use Value and 2) direct the Clerk to publish the notice of this order required by North Carolina General Statute 105-317 in a newspaper of general circulation in Union County for four consecutive weeks beginning Wednesday, November 20, 2024.

The Union County Tax Administrator's office is undertaking a countywide general reappraisal effective January 1, 2025. In order to facilitate this process, the Board of County Commissioners, as required by North Carolina General Statutes, must adopt a new Schedule of Values, Rules, and Standards to be used in the reappraisal process.

The proposed schedule was delivered to the Commissioners on October 21, 2024, followed by a public hearing on November 4, 2024. The proposed Schedule of Values, Rules, and Standards is designed to capture current real property values as determined by local real estate market activity since the last general reappraisal in 2021.

ORDER ADOPTING FINAL UNIFORM SCHEDULES OF VALUES, STANDARDS, AND RULES FOR 2025 GENERAL REAPPRAISAL OF REAL PROPERTY AT ITS TRUE VALUE AND ITS PRESENT-USE VALUE

WHEREAS, pursuant to G. S. § 105-286, Union County will reappraise all real property in accordance with the provisions of G. S. § 105-283 and G. S. § 105-317; and

WHEREAS, pursuant to the provisions of G. S. 105-317, the Tax Administrator for Union County has submitted proposed uniform schedules of values, standards, and rules to the Union County Board of Commissioners; and

WHEREAS, the Board has caused to be published in a newspaper having general circulation in Union County a notice stating that the proposed uniform schedules of values, standards, and rules have been submitted to the Board of Commissioners and indicating the time and place of a public hearing on the proposed uniform schedules of values, standards, and rules; and

WHEREAS, a public hearing was held at the appointed time and place; and

WHEREAS, the Board of Commissioners now approves the final uniform schedules of values, standards and rules, and desires to adopt them by order pursuant to the provisions of G. S. § 105-317.

NOW, THEREFORE, IT IS HEREBY ORDERED BY THE UNION COUNTY BOARD OF COMMISSIONERS that the final uniform schedules of values, standards, and rules as presented to the Union County Board of Commissioners on October 21, 2024, are hereby adopted and approved for use in appraising real property at its true value and at its present-use value as of January 1, 2025. A notice of the adoption of this Order shall be published once a week for four successive weeks in a newspaper having general circulation in Union County. The final schedules shall be available for public inspection at the Office of the Tax Administrator, 500 North Main Street, Suite 236, Monroe, NC.

This 18th day of November, 2024.

24-772 Purchase – Replacement/Expansion Vehicles

ACTION: Authorized the County Manager to 1) negotiate and execute an agreement substantially consistent with this agenda item, 2) exercise any renewal or extension term options set forth in the Agreement, and 3) terminate the Agreement if deemed in the best interest of the County, each in the County Manager's discretion.

Fleet requests approval to purchase nine (9) replacement and/or expansion vehicles. Eight of the vehicles are replacement for existing assets that have met their use life in accordance with the vehicle replacement policy and were

approved for replacement in the FY2025 budget. One (1) vehicle is an expansion which was budgeted for in FY2024 by UC Water for a Field Service Administration vehicle, these funds have been rolled into FY2025. A summary of the replacement and expansion vehicles is below:

Replacements

- (1) 2024 Ford F-150 Super Cab 2WD – Replaces 26-15, Building Code Enforcement, \$38,307.31
- (1) 2024 Ford F-150 Super Cab 2WD – Replaces 32-15, Building Code Enforcement, \$38,307.31
- (1) 2024 Ford F-150 Super Cab 2WD – Replaces 43-13, Building Code Enforcement, \$38,307.31
- (1) 2024 Ford F-150 Super Cab 2WD – Replaces 27-13, Building Code Enforcement, \$38,307.31
- (1) 2024 Ford F-150 Super Cab 2WD – Replaces 33-15, Building Code Enforcement, \$38,307.31
- (1) 2024 Ford F-150 Super Cab 2WD – Replaces 28-15, Building Code Enforcement, \$38,307.31
- (1) 2024 Ford F-150 Super Cab 2WD – Replaces 09-15, Building Code Enforcement, \$38,307.31
- (1) 2024 Ford F-150 Super Cab 2WD – Replaces 57-16, Building Code Enforcement, \$41,816.72

Expansion

- 2024 Ford F-150 V8 Crew Cab 4WD - Union County Water, \$44,317.75

N.C.G.S 143-129(e)(3) and N.C.G.S 143-129(e)(9) allow local governments to make purchases through a competitively bid North Carolina Statewide Term Contract or a Group Purchasing Program.

The purchase of the vehicles will be made vehicles will be purchased using the North Carolina Statewide Term Contract 2510A quoted by Performance Ford. The Procurement Department has vetted this contract and purchase amount.

The anticipated cost for the vehicles is \$354,285.64 and is budgeted accordingly for FY2025.

24-774

Purchase – Replacement/Expansion Vehicles

Authorized the County Manager to 1) negotiate and execute an agreement substantially consistent with this agenda item, 2) exercise any renewal or extension term options set forth in the Agreement, and 3) terminate the

Agreement if deemed in the best interest of the County, each in the County Manager's discretion.

Fleet requests approval to purchase five (5) replacement and/or expansion vehicles. Four (4) of the vehicles are replacements for existing assets that have met their use life in accordance with the vehicle replacement policy and were approved for replacement in the FY2025 budget. One (1) vehicle is an expansion which was approved in the FY2025 budget. A summary of the replacement and expansion vehicles is below:

Replacements

- 2025 Ford F350 Super Cab 4x4 DRW Service Body - Replaces 07-14, UC Water, \$69,209.70
- 2025 Ford F250 Super Cab 4x4 - Replaces 38-13, UC Water, \$47,905.81
- 2025 Ford F550 Super Cab 4x4 DRW Service Body - Replaces 05-14, UC Water, \$90,771.33
- 2025 Ford F350 Crew Cab 4x4 - Replaces 48-07, Solid Waste, \$52,672.50 Expansion
- 2025 Ford F350 Crew Cab 4x4 SRW KUV - Expansion, UC Water, \$73,990.70

N.C.G.S 143-129(e)(3) and N.C.G.S 143-129(e)(9) allow local governments to make purchases through a competitively bid North Carolina Statewide Term Contract or a Group Purchasing Program.

The purchase of the vehicles will be made using North Carolina Statewide Term Contract #2510A as quoted by Piedmont Trucks. The Procurement Department has vetted this contract and purchase amount.

The anticipated cost for the vehicles is \$334,550.04 and is budgeted according for FY2025.

24-784

American Rescue Plan Act (ARPA) Special Revenue Grant Project Ordinance and Budget Amendment

- 1) Adopted Special Revenue Grant Project Ordinance #77E for Union County American Rescue Plan Act (ARPA) of 2021 Amendment #5 and 2) adopted Budget Amendment #14

The American Rescue Plan Act (ARPA) was enacted on March 11, 2021, and provided a total grant allocation of \$46.5 million in Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) to Union County through the U.S. Treasury. The funding is dispersed in two tranches, and Union County has received both tranches. In January 2022, with input from the County's Recovery Act Committee, the Board of Commissioners broadly allocated these funds by priority grouping. Based on this direction, the Management Team created an internal Oversight Committee to govern the expenditure of these funds and establish project criteria for County agencies and departments to submit their

funding requests for consideration. The grant project ordinance amendment establishes all the appropriations for the projects that have been previously approved by the Board of Commissioners as of September 19, 2022, and changes that were noted in the presentation to the Board at May 15, 2023, and February 9, 2024, meetings.

The grant project ordinance expires on December 31, 2026, or when all ARPA/CSLFRF funds have been obligated and expended by the County, whichever occurs sooner. The changes incorporated in this amendment reflect a reconciliation completed by staff of projected expenditures on various projects to ensure that all funds are obligated appropriately by the December 31, 2024, which is the U.S. Treasury's deadline for obligating these funds.

- Decrease the allocation for Restoring Public Sector Capacity (\$13,539,197)
- Decrease the allocation for Completing Access to Broadband (CAB) (\$488,689)
- Decrease the allocation for Covid-19 Mitigation for Public Health (\$147,938)
- Increase the allocation for Program Administration (\$1,950,000)
\$46,589,799 from federal grant resources

**Special Revenue Grant Project Ordinance Amendment #5
Union County American Rescue Plan Act of 2021:
Coronavirus State and Local Fiscal Recovery Funds**

77E

BE IT ORDAINED by the Board of County Commissioners of Union County, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1: This ordinance is to establish a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARPNC SLFRF). Union County (County) has received \$46,589,799 of SLFRF funds. These funds may be used for the following categories of expenditures, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Section 2: The County has elected to allocate \$46,589,799, and expend all its ARPNC SLFRF funds for the provision of government services. The attached SR0#77E chart is incorporated herein showing appropriations to date, additions as of this special revenue ordinance, and the total appropriation.

Section 3: The following amounts are appropriated for the projects and authorized for expenditures:

Priority Grouping	Department	Project	Expenditure Category	Cost Object	Appropriation of ARPA/SLFRF Funds
Revenue Replacement	General Administration Function	Services for period of July 1, 2021 through December 31, 2024	6.1	Salaries and Benefits	\$10,000,000
Revenue Replacement Sub-Total					\$10,000,000
Public Sector Workforce: Rehiring Public Sector Staff	General Administration Function	Services for period of March 3, 2021 through December 31, 2024	3.2	Salaries and Benefits	\$3,249,407
	Cooperative Extension	Services for period of March 3, 2021 through December 31, 2024	3.2	Salaries and Benefits	\$270,784
	Cultural and Recreational	Services for period of March 3, 2021 through December 31, 2024	3.2	Salaries and Benefits	\$947,744
	Human Service	Services for period of March 3, 2021 through December 31, 2024	3.2	Salaries and Benefits	\$7,974,587
	Public Safety	Services for period of March 3, 2021 through December 31, 2024	3.2	Salaries and Benefits	\$1,096,675
Public Sector Workforce: Rehiring Public Sector Staff Sub-Total					\$13,539,197

COVID-19 Mitigation	Public Health	Nine (9) COVID-19 Response Staff	3.1	Salaries, Benefits and Operating Supplies	\$147,938
	Sheriff's Office	Four(4) Detention Officers	3.1	Salaries, Benefits and Operating Supplies	\$800,000
	Emergency Management	Hotel Costs Reimbursement to Community Shelter	1.9	Payment to Other Agencies	\$123,175
	Emergency Management	Two (2) Digital LED Message Sign Trailers	1.7	Capital Equipment	\$31,200
	County Manager' Office/Human Resources	Employee COVID-19 Health Insurance Claims	1.6	Medical Expense	\$2,500,000
COVID-19 Mitigation Sub-Total					\$3,602,313
	Union County Water	Crooked Creek	5.11	Infrastructure	\$16,000,000
	Environmental Health	Well Testing	5.16	Infrastructure	\$9,600
	Information Technology	Broadband	5.20	Contractual Services/Payment to Other Gov't Agencies	\$1,488,689
Strategic Investments in County Services Administration Sub-Total					\$17,498,289
Administration	County Manager' Office	Local Disaster Recovery Manager	7.1	Salaries, Benefits and Operating Supplies	\$566,062
	Finance	Grants Accountant	7.1	Salaries, Benefits and Operating Supplies	\$502,588
	Procurement	Procurement Specialist	7.1	Salaries, Benefits and Operating Supplies	\$375,856
	County Manager Office	Grants Specialist	7.3	Salaries, Benefits	\$124,851
	County Manager Office	Management Consultant	7.1	Salaries, Benefits	\$380,643
Administration Sub-Total					\$1,950,000
Total					\$46,589,799

Section 4: The following revenues are anticipated to be available to complete the project:
ARPA/CSLFRF Funds: \$46,589,799

Section 5: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements, including payroll documentation and effort certifications, in accordance with 2 CFR 200.430 & 2 CFR 200.431.

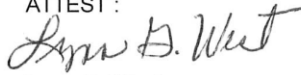
Section 6: The Finance Officer is hereby directed to report the financial status of the project to the governing board on a semi-annually basis.

Section 7: Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer and to the Clerk to Board of County Commissioners.

Section 8: This grant project ordinance expires on December 31, 2026, or when all the ARPA/CSLFRF funds have been obligated and expended by the County, whichever occurs sooner.

Section 9: At the completion of this grant project ordinance the Finance Officer is hereby directed to close out the ARPNC SLFRF funds.

ATTEST :

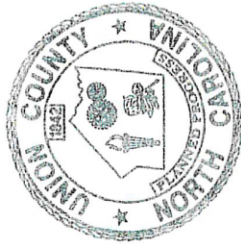


Lynn G. West ,
Clerk to the Board



Chairman,

Union County Board of Commissioners



**SPECIAL REVENUE ORDINANCE AMENDMENT
COUNTY MANAGER APPROVED**

BUDGET	<u>General SRO Fund</u>	REQUESTED BY	<u>Clayton Voigner</u>
FISCAL YEAR	<u>2024-2025</u>	DATE	<u>November 18, 2024</u>

PROJECT SOURCES				PROJECT USES			
Source Description and Code	Project To Date	Requested Amendment	Revised Project	Project Description and Code	Project To Date	Requested Amendment	Revised Project
Federal Grant	46,589,799	-	46,589,799	Operating Expenses	46,589,799	-	46,589,799
			-				-
					-		
							-
	46,589,799	-	46,589,799		46,589,799	-	46,589,799

EXPLANATION: To re-appropriate ARPA funding based on County needs BOCC approval 11/18/2024.

DATE: _____

APPROVED BY: _____
Bd of Comm/County Manager
Lynn West/Clerk to the Board

FOR FINANCE POSTING PURPOSES ONLY

PROJECT SOURCES				PROJECT USES			
Source Description and Code	Project To Date	Requested Amendment	Revised Project	Project Description and Code	Project To Date	Requested Amendment	Revised Project
See Attached							
Totals	-	-	# -	Totals	-	-	-

Prepared By HS
Posted By _____
Date _____

Number SRO 77E

DEPARTMENT	ORG	OBJECT	PROJECT	TYPE	SUBROLLUP SUBROLLUP DESCRIPTION	Project to Date	Requested Amendment	Revised Project
Public Health	30030552	4321	10040	R	1.90 Public Health - Payroll	150,000.00	(2,062.00)	147,938.00
Public Health	30030552	5121	10040	E	1.90 Public Health - Payroll	95,996.00	13,065.00	109,061.00
Public Health	30030552	5131	10040	E	1.90 Public Health - Payroll	7,341.00	419.00	7,760.00
Public Health	30030552	5134	10040	E	1.90 Public Health - Payroll	4,798.00	626.00	5,424.00
Public Health	30030552	5136	10040	E	1.90 Public Health - Payroll	13,525.00	832.00	14,357.00
Public Health	30030552	5136	10040	E	1.90 Public Health - Payroll	-	61.00	61.00
Public Health	30030552	5171	10040	E	1.90 Public Health - Payroll	2,654.00	(2,654.00)	-
Public Health	30030552	5173	10040	E	1.90 Public Health - Payroll	2,259.00	(2,259.00)	-
Public Health	30030552	5182	10040	E	1.90 Public Health - Payroll	739.00	(381.00)	358.00
Public Health	30030552	5183	10040	E	1.90 Public Health - Payroll	22,050.00	(11,498.00)	10,552.00
Public Health	30030552	5187	10040	E	1.90 Public Health - Payroll	639.00	(273.00)	366.00
Public Health	30030552	5220	10040	E	1.90 Public Health - Payroll	-	-	-
Sheriff's Office	30030553	4321	10040	R	1.40 Prevention in Congregate Settings	799,999.00	-	799,999.00
Sheriff's Office	30030553	5121	10040	E	1.40 Prevention in Congregate Settings	550,584.00	-	550,584.00
Sheriff's Office	30030553	5122	10040	E	1.40 Prevention in Congregate Settings	20,000.00	-	20,000.00
Sheriff's Office	30030553	5131	10040	E	1.40 Prevention in Congregate Settings	43,669.00	-	43,669.00
Sheriff's Office	30030553	5134	10040	E	1.40 Prevention in Congregate Settings	28,542.00	-	28,542.00
Sheriff's Office	30030553	5136	10040	E	1.40 Prevention in Congregate Settings	81,473.00	-	81,473.00
Sheriff's Office	30030553	5138	10040	E	1.40 Prevention in Congregate Settings	250.00	-	250.00
Sheriff's Office	30030553	5171	10040	E	1.40 Prevention in Congregate Settings	6,390.00	-	6,390.00
Sheriff's Office	30030553	5173	10040	E	1.40 Prevention in Congregate Settings	3,918.00	-	3,918.00
Sheriff's Office	30030553	5182	10040	E	1.40 Prevention in Congregate Settings	1,283.00	-	1,283.00
Sheriff's Office	30030553	5183	10040	E	1.40 Prevention in Congregate Settings	38,237.00	-	38,237.00
Sheriff's Office	30030553	5187	10040	E	1.40 Prevention in Congregate Settings	1,108.00	-	1,108.00
Sheriff's Office	30030553	5260	10040	E	1.40 Prevention in Congregate Settings	24,545.00	-	24,545.00
Sheriff's Office	30030553	5290	10040	E	1.40 Prevention in Congregate Settings	-	-	-
Sheriff's Office	30030553	5550	10040	E	1.40 Prevention in Congregate Settings	-	-	-
Public Communications	30030554	4321	10040	R	7.10 Administrative Expenses	-	-	-
Public Communications	30030554	5354	10040	E	7.10 Administrative Expenses	533,736.00	\$ 537,821.00	1,071,557.00
County Manager's Office	30030555	4321	10040	R	7.10 Administrative Expenses	353,761.00	418,071.00	771,832.00
County Manager's Office	30030555	5121	10040	E	7.10 Administrative Expenses	26,934.00	31,250.00	58,184.00
County Manager's Office	30030555	5131	10040	E	7.10 Administrative Expenses	17,603.00	20,400.00	38,003.00
County Manager's Office	30030555	5134	10040	E	7.10 Administrative Expenses	46,506.00	57,100.00	103,606.00
County Manager's Office	30030555	5136	10040	E	7.10 Administrative Expenses	400.00	40.00	40.00
County Manager's Office	30030555	5138	10040	E	7.10 Administrative Expenses	-	-	-
County Manager's Office	30030555	5173	10040	E	7.10 Administrative Expenses	2,750.00	2,000.00	4,750.00
County Manager's Office	30030555	5182	10040	E	7.10 Administrative Expenses	79,163.00	6,000.00	85,163.00
County Manager's Office	30030555	5183	10040	E	7.10 Administrative Expenses	2,374.00	3,000.00	5,374.00
County Manager's Office	30030555	5187	10040	E	7.10 Administrative Expenses	1,275.00	1,275.00	1,275.00
County Manager's Office	30030555	5265	10040	E	7.10 Administrative Expenses	400.00	400.00	400.00
County Manager's Office	30030555	5290	10040	E	7.10 Administrative Expenses	1,930.00	1,930.00	1,930.00
County Manager's Office	30030555	5354	10040	E	7.10 Administrative Expenses	1,000.00	1,000.00	1,000.00
County Manager's Office	30030555	5313	10040	E	7.10 Administrative Expenses	463,994.00	38,593.00	502,587.00
County Manager's Office	30030556	4321	10040	R	7.10 Administrative Expenses	291,674.00	45,976.00	337,650.00
Finance	30030556	5121	10040	E	7.10 Administrative Expenses	22,184.00	4,000.00	26,184.00
Finance	30030556	5131	10040	E	7.10 Administrative Expenses	14,500.00	2,000.00	16,500.00
Finance	30030556	5134	10040	E	7.10 Administrative Expenses	38,813.00	9,892.00	48,705.00
Finance	30030556	5136	10040	E	7.10 Administrative Expenses	60.00	-	60.00
Finance	30030556	5138	10040	E	7.10 Administrative Expenses	4,050.00	(4,050.00)	-
Finance	30030556	5173	10040	E	7.10 Administrative Expenses	-	-	-

Finance	30030556	5182	10040 E	7.10 Administrative Expenses	2,750.00	1,499.00	4,249.00
Finance	30030556	5183	10040 E	7.10 Administrative Expenses	82,985.00	(20,724.00)	62,261.00
Finance	30030556	5187	10040 E	7.10 Administrative Expenses	2,373.00	-	2,373.00
Finance	30030556	5265	10040 E	7.10 Administrative Expenses	1,275.00	-	1,275.00
Finance	30030556	5290	10040 E	7.10 Administrative Expenses	400.00	-	400.00
Finance	30030556	5354	10040 E	7.10 Administrative Expenses	1,930.00	-	1,930.00
Finance	30030556	5313	10040 E	7.10 Administrative Expenses	1,000.00	-	1,000.00
Procurement	30030557	4321	10040 R	7.10 Administrative Expenses	515,070.00	(139,214.00)	375,856.00
Procurement	30030557	5121	10040 E	7.10 Administrative Expenses	334,672.00	(71,612.00)	263,060.00
Procurement	30030557	5131	10040 E	7.10 Administrative Expenses	25,473.00	(5,345.00)	20,128.00
Procurement	30030557	5134	10040 E	7.10 Administrative Expenses	16,649.00	(3,494.00)	13,155.00
Procurement	30030557	5136	10040 E	7.10 Administrative Expenses	44,074.00	(8,213.00)	35,861.00
Procurement	30030557	5138	10040 E	7.10 Administrative Expenses	40.00	-	40.00
Procurement	30030557	5173	10040 E	7.10 Administrative Expenses	2,476.00	(2,476.00)	-
Procurement	30030557	5182	10040 E	7.10 Administrative Expenses	2,750.00	-	2,750.00
Procurement	30030557	5183	10040 E	7.10 Administrative Expenses	81,957.00	(47,574.00)	34,383.00
Procurement	30030557	5187	10040 E	7.10 Administrative Expenses	2,374.00	(500.00)	1,874.00
Procurement	30030557	5265	10040 E	7.10 Administrative Expenses	1,275.00	-	1,275.00
Procurement	30030557	5290	10040 E	7.10 Administrative Expenses	400.00	-	400.00
Procurement	30030557	5354	10040 E	7.10 Administrative Expenses	1,930.00	-	1,930.00
Procurement	30030557	5313	10040 E	7.10 Administrative Expenses	1,000.00	-	1,000.00
Library	30030558	4321	10040 R	6.10 Provision of Government Services	-	-	-
Library	30030558	5040	10040 E	6.10 Provision of Government Services	154,375.00	-	154,375.00
Emergency Management	30030559	4321	10040 R	6.10 Provision of Government Services	123,175.00	-	123,175.00
Emergency Management	30030559	5699	10040 E	6.10 Provision of Government Services	31,200.00	-	31,200.00
Emergency Management	30030559	5550	10040 E	6.10 Provision of Government Services	-	-	-
Emergency Management	30030559	5540	10040 E	6.10 Provision of Government Services	-	-	-
Emergency Management	30030559	5550	10040 E	6.10 Provision of Government Services	-	-	-
Emergency Management	30030560	4321	10040 R	6.10 Provision of Government Services	-	-	-
Emergency Management	30030560	5040	10040 E	6.10 Provision of Government Services	-	-	-
Emergency Management	30030561	4321	10040 R	6.10 Provision of Government Services	-	-	-
Emergency Management	30030561	5040	10040 E	6.10 Provision of Government Services	-	-	-
Information Technology	30030562	4321	10040 R	5.20 Broadband	1,500,000.00	(11,311.00)	1,488,689.00
Information Technology	30030562	5699	10040 E	5.20 Broadband	1,500,000.00	(11,311.00)	1,488,689.00
Manager's Office	30030551	4321	10040 R	1.60 Employee Medical Expenses/Covid Claims	2,500,000.00	-	2,500,000.00
Manager's Office	30030551	5383	10040 E	1.60 Employee Medical Expenses/Covid Claims	2,500,000.00	-	2,500,000.00
Unallocated	30030551	4321	10040 R	Transfer to GF	23,963,025.00	(423,827.00)	23,539,198.00
Unallocated	30030551	5299	10040 E	TBD	-	-	-
Unallocated	30030551	5010	10040 E	6.10 Transfer to GF	10,000,000	-	10,000,000.00
Unallocated	30030551	5010	10040 E	3.20 Transfer to GF	13,963,024	(423,827.00)	13,539,197.00
Environmental Health	30030563	4321	10040 R	5.16 Well Testing Fees	9,600.00	-	9,600.00
Environmental Health	30030563	5381	10040 E	5.16 Well Testing Fees	9,600.00	-	9,600.00
Water and Sewer	30030564	5064	10040 E	5.11 Yadkin Distribution Line -762 Zone	-	-	-
Water and Sewer	30030564	4321	10040 R	5.11 Yadkin Distribution Line -762 Zone	-	-	-
Water and Sewer	30030564	5064	10040 E	5.11 Indian Trail - Emerald Woods Water Line	-	-	-
Water and Sewer	30030564	4321	10040 R	5.11 Indian Trail - Emerald Woods Water Line	-	-	-
Water and Sewer	30030564	5064	10040 E	5.11 Crooked Creek-Interceptor Project	16,000,000.00	-	16,000,000.00
Water and Sewer	30030564	4321	10040 R	5.11 Crooked Creek-Interceptor Project	16,000,000.00	-	16,000,000.00
				Total Revenue	46,589,799.00	-	46,589,799.00
				Total Expenditures	46,589,799.00	-	46,589,799.00

BUDGET AMENDMENT

BUDGET General Fund REQUESTED BY Clayton Voignier
 FISCAL YEAR FY 2025 DATE November 18, 2024

INCREASE

Description

ARPA Enabled - to be reallocated	510,538
ARPA GF Fund Balance	510,538

DECREASE

Description

Interfund Transfers from Special Revenue Fund	423,827
ARPA Enabled - to be reallocated	423,827

Explanation: Reduce Interfund transfers from Special Revenue fund for ARPA Rehiring of Public Sector Staff and correct ARPA year end budget roll

DATE 11/18/2024

APPROVED BY Bd of Comm/County Manager
Lynn West/Clerk to the Board

FOR POSTING PURPOSES ONLY

DEBIT

Code	Account	Amount
10110400-4031	IFT from Special Revenue Fund	423,827
10110400-5299-10055	ARPA Enabled - to be reallocated	510,538

Total 934,365

Prepared By bl
 Posted By _____
 Date _____

CREDIT

Code	Account	Amount
10110400-5299-10055	ARPA Enabled - to be reallocate	423,827
10110400-4991	Fund Balance Appropriated	510,538

Total 934,365

Number 14

Policy – Public Record Request Policy

ACTION: 1) Adopted the Public Record Request Policy and 2) authorized the County Manager or designee to update the Policy as needed in consultation with the County Attorney or designee.

The Public Record Request Policy provides a uniform process for managing, processing and responding to public records requests in compliance with the North Carolina Public Records Act (N.C.G.S. Chapter 132) and all applicable confidentiality laws.

While the County has maintained a Public Records Request Policy for many years, this revised version includes guidelines for assessing a special service charge in certain circumstances. Specifically, when fulfilling a public records request requires a significant amount of staff time, clerical support, or information technology assistance, the County may assess a service charge as permitted by N.C.G.S. §132-6.2(b).

Under the revised policy, requests estimated to require more than four hours of collective staff time will incur a reasonable fee of \$40 per hour for any time beyond the initial four hours. This fee will apply to tasks necessary to fulfill requests, such as locating, collecting, sorting, copying, and preparing the records for release.

Some records, such as well and septic records, and records managed by the Fire Marshal's Office, already require a fee to process regardless of staff time required to produce them.

Revenues from special service charges will be appropriated in the Public Communications budget annually.



Public Record Request Policy

Policy Purpose

This policy provides a uniform process for managing, processing and responding to public records requests in compliance with the North Carolina Public Records Act (N.C.G.S. Chapter 132) and all applicable confidentiality laws. Circumstances may vary and each records request should be evaluated on a case-by-case basis.

In the event of a conflict between this policy and local, state, or federal law, the applicable law shall supersede this policy.

Introduction to Public Record Requests

Chapter 132 of the North Carolina General Statutes (the "Public Records Act" or the "Act") sets forth the general requirements for Union County's response to public records requests. A public records request is a request to inspect, or obtain a copy of, any public record. Under the Act, every custodian of a public record shall permit inspection and examination of the public record. The Act requires a response to a public records request "as promptly as possible," but it does not set forth a required time limit to provide a response. What constitutes a reasonable or prompt response will depend on the nature of the request and the available personnel and other resources available to the agency that receives the request.

General Definition of "Public Record"

The definition of what constitutes a "public record" under the Act is construed very broadly, with the Act essentially defining "public records" to include all documents and materials (regardless of physical form/characteristics or where stored) made or received in connection with the transaction of public business. This includes all records related to County business, unless there is a statutory exception from required public disclosure.

Types of Exceptions to Public Records Disclosure

- Confidential Records | Government records which the law provides cannot be disclosed to the public and may only be disclosed to certain persons or entities with express authorization. A non-exhaustive list of examples of such records include the following:
 - Personnel file documents (see top five exceptions below for additional detail)
 - Medical documents (see top five exceptions below for additional detail)
 - Trade secrets (as defined by statute)
 - Social services records
 - Certain library records
 - Engineering seals related to building code permits

- Non-Public Records (non-confidential) | Government records which may be disclosed to the public in the discretion of the records custodian. A non-exhaustive list of examples of such records include the following:
 - Criminal investigation records
 - Economic development records
 - Public security records
 - Informal bids prior to award
 - Information of minors participating in local government park programs
- Blended Public Records with Confidential and Non-Public Information | Information contained within an otherwise public record which is either:
 - Confidential | This information **must** be redacted from a public record prior to release to the public; or
 - Non-public (non-confidential) | This information **may** be redacted (in the record custodian's discretion) from the public record prior to release to the public.

Public Record Requests Requiring Creation of Records or Research

The Act provides that a response is not required to a public records request which requires creating or compiling a record that does not exist. This means there is no requirement to create a record that has been requested if the record does not already exist. For example, this could be a database or list the County does not already create and maintain. If it does not already exist, the County is not required to create and provide that record. There is also no requirement that a public records custodian perform research or answer questions in response to a broad request for records that does not identify the records being requested with some reasonable particularity. The records custodian must be able to reasonably identify responsive records based upon the request. This means records requests should be specific in scope and nature, which will allow the records custodian to efficiently search for any records responsive to the request.

Top Five Exceptions from Public Records Disclosure

There are a number of exceptions to the required disclosure of public records. There are many exceptions which may be specific to one department or function. However, there are a number of record types which different departments may encounter with some frequency. Below is a top-five list of common exceptions for records or information under public records law.

1. **Personnel File Information** | Other than the basic list of information with respect to each county employee which is public, such as employee name, age, position, title, and salary (the entire list of public information is set forth in G.S. § 153-98(b)), personnel file information is considered confidential. Personnel file information is construed very broadly and includes most information about county employees.
2. **Social Security Numbers and Other Personal Identifying Information** | This is information, including social security numbers, as identified in G.S. § 132-1.10 and other sections of the Public Records Act, which is confidential and must be redacted from an otherwise public record prior to release. The exception does not include phone numbers or email addresses.



3. **Trial Preparation Materials** | These are confidential documents and information which were prepared in anticipation of litigation. These may include records created prior to the actual commencement of a legal action.
4. **Criminal Investigation Records** | These are non-public records (unless specified as public in G.S. §§ 132-1.4 or 132-1.4A) compiled by law enforcement agencies for the purpose of attempting to prevent or solve violations of the law. Law enforcement agencies include not only the Sheriff's Office, but any department or unit responsible for investigating, preventing, or solving violations of the law, such as Building Code Enforcement, Zoning, and Environmental Health.
5. **Medical Information** | Medical records of employees, medical records of public health patients, certain other public health records, and emergency medical services records (which may include certain parts of 911 call information) are all considered confidential records.

Union County Process for Response to Public Records Requests

The process for responding to public records requests is generally as follows:

1. Any person, resident or nonresident, may request public records from the County.
2. Persons requesting public records are not required to state the purpose for which they are requesting the record.
3. Public records requests made to any County employee or County Department shall be directed to Public Communications.
4. The County's preferred method for receiving public records requests is via unioncountync.nextrequest.com. Per North Carolina law, however, there is no requirement for the method of making or submitting a request. Requests can be made verbally, in writing, by fax, or by email. Departments receiving requests may ask individual requesters to submit their requests via an approved Internet facing request form, but may not deny a request based upon the format submitted. Request(s) may also be made to the County via U.S. mail, e-mail, fax, or hand delivery.
5. The requestor shall receive a response as soon as reasonably possible, based on the specificity and scope of the request. North Carolina law does not dictate a required timeframe for responding to a records request.
6. A log shall be maintained to track all public records requests the County receives. This log will be used to assist in managing requests and to support the efficient use of County resources. It will include such information as the status of the County's response, the date the documents are produced and the fees and payments, if any, associated with the production. Records requests and related responses will be kept in accordance with the County's approved and adopted records retention schedule. Public Communications shall oversee the storage of records requests, responses, and invoices for records.
7. In most cases, records are provided electronically at no cost to the requestor. However, fees may be imposed for the actual costs to Union County of producing the records. Fees may also be charged for certified copies of documents. Further, when a records request response requires significant staff effort to process, clerical aid or information technology assistance, a special service charge is applied, as further explained below, pursuant to NCGS §132-6.2(b). If paper copies are requested, the County will provide copies to the requestor for a fee of \$0.50 per page, or at the currently prevailing rate as determined by the County. If mailing is requested, the cost of postage will be



charged. The County may require prepayment of paper copying and postage fees if the total fees exceed \$100.00.

8. The County may respond to simple records requests before more complex, time-consuming requests that require further review prior to release as a result of the number of records, or redaction required in order to fulfill the request.
9. Complex records requests, requests that result in a large number of records, and records that need redaction are reviewed on a first-come, first-served basis.
10. When a Public Records Request response requires significant staff effort to process, clerical aid or information technology assistance, a special service charge may be applied, pursuant to NCGS §132-6.2(b) and other applicable law. Some records, such as well and septic records, and records managed by the Fire Marshal's Office, require a fee to process regardless of staff time required to produce them. These fees are listed on unioncountync.nextrequest.com.
11. All records are reviewed prior to release.
12. Once records have been reviewed and are ready for release, Public Communications documents the request as resolved.

Request Scope

All requests, to the extent possible, should include the following information:

1. Date of the request
2. Name of the requester (First Name and Last Name)
3. Phone number of the requester
4. Mailing address of the requester
5. Email address of the requester (if available)
6. A description of the requested records with sufficient detail to enable the location of the requested information to be determined. This may include:
 - a. Custodian of the record
 - b. Name or title of the record
 - c. Date or date range of the record(s)The preferred medium or format for record delivery or inspection. (The available formats may be limited for records that require redaction. Union County must ensure that the records are redacted in a manner that ensures the requester cannot determine the confidential information through image manipulation or removal of field protections.)

If an email address is provided, the requested records will be provided in electronic format, unless otherwise requested. No records request should be refused for failure to provide this information, unless the requester fails to provide a method by which the County may contact them or fails to provide any description of the records requested such that the County is entirely unable to identify which records are sought.

Special Service Charges

Pursuant to NCGS §132-6.2(b) and other applicable law, Union County may charge a special service charge for any request that requires extensive use of information technology or extensive clerical or supervisory assistance by County personnel.



If a request is estimated to take more than four hours of collective staff time to produce, the County will charge a reasonable fee of \$40 per hour (in excess of the initial four hours) to search, locate, collect, sort, copy, and prepare the records to be produced.

The special service charge will be in addition to any copying fees that are assessed. An estimated or not-to-exceed amount for a special service charge will be provided to the requester in advance. Payment must be obtained prior to responding to the request. If costs exceed the estimate, the requestor will be notified, and additional approval and payment will be obtained, prior to the completion of the request.

Multiple requests regarding the same topic made within a short period of time (five business days) from the same individual or organization will be treated as a single request for the purposes of determining whether special service fees are levied. A public records request is not continuing in nature and only applies to public records that exist as of the date the request is submitted. If additional records are created after the date of requestor's original request, then the requestor must submit a new public records request.

Applicability

This policy applies to all records requests received by Union County or its departments, with the exception of the Sheriff's Office and Board of Elections, which process records requests received by their departments. All internal and departmental procedures must comply with this policy.

Updates

This policy may be updated from time to time by the Manager or designee in consultation with the County Attorney or designee.

Adopted by the Board of Commissioners on November 18, 2024



24-748 Minutes for Approval

ACTION: Approved minutes of the regular meetings of November 20, 2023, and May 6, 2024

24-782 Contract Amendment – Historic Courthouse (This item was added to the consent agenda during the meeting.)

ACTION: Authorized the County Manager to 1) negotiate and execute an agreement substantially consistent with this agenda item, 2) exercise any renewal or extension term options set forth in the Agreement, and 3) terminate the Agreement if deemed in the best interest of the County, each in the County Manager's discretion.

The Union County Historic Courthouse is an example of Victorian civic architecture. It is a large two-story brick structure with a low hip roof surmounted by a large cupola. The original section, built in 1886, consisted of a five-bay main block with a two-bay wing on each side. In 1922, the building was increased by the construction of two additional three-bay wings on the north and south. All the architectural details of the original section were reproduced in the wings to such an extent that on the exterior there is no indication that the whole building was not constructed at one time. Walter Robbs, a Michael Graves Company, performed an assessment of the condition and produced a report with recommendations for corrective repairs and a proposed phasing plan. The scope of work includes but is not limited to Strengthening low roof, replacing low outriggers, adding anchors and supplemental steel to existing steel beams, supplementing framing under mechanical units, replacing EPDM roof, replacing decking as required and refurbishing trim, replacing east and west portico roofs with lead-coated copper roofing, slate facing, flashing, etc., refurbishing wrought iron railing, refurbishing windows, doors and portico woodwork, and repairing and providing proper drainage for foundations.

The Facilities and Fleet Management Department has utilized the contractual services of Walter Robbs, a Michael Graves Company, for architectural design services for phase 1A and phase 1B on the Historic Courthouse Restoration and Renovation project since December 3, 2019. The company has effectively and efficiently met our service needs, and we are requesting to begin phase II of the project.

The anticipated cost for this service is \$199,270.00 and is budgeted accordingly for FY2025.

Information Only

Human Resources Reports for October 2024

ACTION: No action required. Information only.

These reports include all new hires, separations from service, and retirements for Union County Local Government for the month of October 2024.

**UNION COUNTY PERSONNEL REPORT
REPORT OF NEW HIRES**

October 2024

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>
BOARD OF ELECTIONS		
RACHEL S ABRAHAM	10/7/24	ONE STOP OFFICE SUPPORT
CONNIE ABRAM-MIMS	10/7/24	ONE STOP OFFICE SUPPORT
JANET K BECKER	10/7/24	ONE STOP OFFICE SUPPORT
SHARON R BLAND-DAVIS	10/7/24	ONE STOP OFFICE SUPPORT
DOROTHY B BRANSON	10/7/24	ONE STOP OFFICE SUPPORT
PAMELA G BUIE	10/7/24	ONE STOP OFFICE SUPPORT
CINDY T CARTER	10/7/24	ONE STOP OFFICE SUPPORT
TERESA A COLE	10/7/24	ONE STOP OFFICE SUPPORT
JOHN L COOPER	10/7/24	ONE STOP OFFICE SUPPORT
CLARA CORDERO	10/7/24	ONE STOP OFFICE SUPPORT
ANTHONY CURRY	10/7/24	ONE STOP OFFICE SUPPORT
JOANN DOYLE	10/7/24	ONE STOP OFFICE SUPPORT
EUNICE C DYLE	10/7/24	ONE STOP OFFICE SUPPORT
THOMAS M EVANS	10/7/24	ONE STOP OFFICE SUPPORT
EMMA J FARMER	10/7/24	ONE STOP OFFICE SUPPORT
RONNIE E FARMER	10/7/24	ONE STOP OFFICE SUPPORT
ANTHONY S FERRIN	10/7/24	ONE STOP OFFICE SUPPORT
ILISA N FERRIN	10/7/24	ONE STOP OFFICE SUPPORT
LOUISE M FLYNN	10/7/24	ONE STOP OFFICE SUPPORT
LOUISE A FRANKLIN	10/7/24	ONE STOP OFFICE SUPPORT
DONALD L GOODWIN	10/7/24	ONE STOP OFFICE SUPPORT
WENDY B GRAVELY	10/7/24	ONE STOP OFFICE SUPPORT
VICTORIAN N GREEN	10/7/24	ONE STOP OFFICE SUPPORT
NATORIAN L GREEN	10/7/24	ONE STOP OFFICE SUPPORT
DEVONA R HAGAN	10/7/24	ONE STOP OFFICE SUPPORT
BYRON M HAILEY	10/7/24	ONE STOP OFFICE SUPPORT
KAREN R HART	10/7/24	ONE STOP OFFICE SUPPORT
LYNN K HELMS	10/7/24	ONE STOP OFFICE SUPPORT
STEPHANIE R HILL	10/7/24	ONE STOP OFFICE SUPPORT
KELLI J HILL	10/7/24	ONE STOP OFFICE SUPPORT
CHERYO L JOHNSON	10/7/24	ONE STOP OFFICE SUPPORT
RICKY A JONES	10/7/24	ONE STOP OFFICE SUPPORT
TIA L JONES-WASHINGTON	10/7/24	ONE STOP OFFICE SUPPORT
LINDA M MAC CONNACHIE	10/7/24	ONE STOP OFFICE SUPPORT
LORETTA C MACIEJEWSKI	10/7/24	ONE STOP OFFICE SUPPORT
KEVON R MAKELL	10/7/24	ONE STOP OFFICE SUPPORT

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>
JONI J MANGUM	10/7/24	ONE STOP OFFICE SUPPORT
DORTHY T MATHIS	10/7/24	ONE STOP OFFICE SUPPORT
BARBARA D MCCREERY	10/7/24	ONE STOP OFFICE SUPPORT
EDITH L MCRAE	10/7/24	ONE STOP OFFICE SUPPORT
JENNIFER MELENDEZ	10/7/24	ONE STOP OFFICE SUPPORT
JEFFERY W MERRIOTT	10/7/24	ONE STOP OFFICE SUPPORT
JASON S MICHEL	10/7/24	ONE STOP OFFICE SUPPORT
REGINA G MORRIS	10/7/24	ONE STOP OFFICE SUPPORT
ROBERT A PARKER	10/7/24	ONE STOP OFFICE SUPPORT
JAMES G PRUDHOMME	10/7/24	ONE STOP OFFICE SUPPORT
PRAKASH RAO	10/7/24	ONE STOP OFFICE SUPPORT
LINNEA L REALON	10/7/24	ONE STOP OFFICE SUPPORT
LYNN A RIVERA	10/7/24	ONE STOP OFFICE SUPPORT
SHELIA T RODRIGUEZ	10/7/24	ONE STOP OFFICE SUPPORT
YVONNE E SAVAGE	10/7/24	ONE STOP OFFICE SUPPORT
RACHEL N SMALL	10/7/24	ONE STOP OFFICE SUPPORT
JULIE E SPELLINGS	10/7/24	ONE STOP OFFICE SUPPORT
DAVID G SURRATT	10/7/24	ONE STOP OFFICE SUPPORT
HELEN G THOMAS	10/7/24	ONE STOP OFFICE SUPPORT
VICKIE B TUGGLE	10/7/24	ONE STOP OFFICE SUPPORT
JAMES H WALKER	10/7/24	ONE STOP OFFICE SUPPORT
ROSHELE A WALKER	10/7/24	ONE STOP OFFICE SUPPORT
LINDA M WOODARD	10/7/24	ONE STOP OFFICE SUPPORT
GEORGE I WORTH	10/7/24	ONE STOP OFFICE SUPPORT
GAIL A ZIZZO	10/7/24	ONE STOP OFFICE SUPPORT
RICHARD T SNEED	10/11/24	ONE STOP OFFICE SUPPORT
ALISON M BROADWAY	10/15/24	ONE STOP OFFICE SUPPORT
OSDILA G BULL	10/15/24	ONE STOP OFFICE SUPPORT
ELSA A CHACON	10/15/24	ONE STOP OFFICE SUPPORT
GINA L CLARK	10/15/24	ONE STOP OFFICE SUPPORT
DEBORAH A CROSSMAN	10/15/24	ONE STOP OFFICE SUPPORT
JANICE L GILLESPIE	10/15/24	ONE STOP OFFICE SUPPORT
CYNTHIA P GREENE	10/15/24	ONE STOP OFFICE SUPPORT
JACKIE B KIMREY	10/15/24	ONE STOP OFFICE SUPPORT
JULIE B LAU	10/15/24	ONE STOP OFFICE SUPPORT
JUDY K LONG	10/15/24	ONE STOP OFFICE SUPPORT
PEGGY MARCOTTE	10/15/24	ONE STOP OFFICE SUPPORT
SANDRA W SMITH	10/15/24	ONE STOP OFFICE SUPPORT
STEPHANIE D THIEM	10/15/24	ONE STOP OFFICE SUPPORT
JENNIFER H WATSON	10/15/24	ONE STOP OFFICE SUPPORT
GINA R WILLIAMS	10/15/24	ONE STOP OFFICE SUPPORT

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>
LORI L WINCHESTER	10/15/24	ONE STOP OFFICE SUPPORT
DEBORAH R YALE	10/15/24	ONE STOP OFFICE SUPPORT
TAMMY S ESAROVE	10/17/24	ONE STOP OFFICE SUPPORT
BELINDA L PALMER	10/17/24	ONE STOP OFFICE SUPPORT
JILLIAN K VINES	10/17/24	ONE STOP OFFICE SUPPORT
MARTHA T CLARK	10/18/24	ONE STOP OFFICE SUPPORT
JASMINE N LOPEZ-HAYES	10/18/24	ONE STOP OFFICE SUPPORT
CHRISTINE M ADAMS	10/21/24	ONE STOP OFFICE SUPPORT
JOE W BRANDENBURG	10/21/24	ONE STOP OFFICE SUPPORT
PETER CORDERO	10/21/24	ONE STOP OFFICE SUPPORT
BRADLEY R CRAVER	10/21/24	ONE STOP OFFICE SUPPORT
DIANNA M EVANS	10/21/24	ONE STOP OFFICE SUPPORT
MICHEL R GREENE	10/21/24	ONE STOP OFFICE SUPPORT
HOPE B HUNTER	10/21/24	ONE STOP OFFICE SUPPORT
SANDRA K INGRAHAM	10/21/24	ONE STOP OFFICE SUPPORT
BARBARA J KATONA	10/21/24	ONE STOP OFFICE SUPPORT
ALLISON M KELSEY	10/21/24	ONE STOP OFFICE SUPPORT
BARBARA A NUTSCH	10/21/24	ONE STOP OFFICE SUPPORT
MICHELE D POLLARD-COONS	10/21/24	ONE STOP OFFICE SUPPORT
PLEASANT T ROPER	10/21/24	ONE STOP OFFICE SUPPORT
RUSSELL D SECREST	10/21/24	ONE STOP OFFICE SUPPORT
WESLEY N SECREST	10/21/24	ONE STOP OFFICE SUPPORT
ROBYN VAN HOOK	10/21/24	ONE STOP OFFICE SUPPORT
LARRY W WEBSTER	10/21/24	ONE STOP OFFICE SUPPORT
REBECCA A BAKER	10/22/24	ONE STOP OFFICE SUPPORT
ELIZABETH B COOKE	10/22/24	ONE STOP OFFICE SUPPORT
CAROLYN M BURROUGHS	10/25/24	ONE STOP OFFICE SUPPORT
EMERGENCY MANAGEMENT		
LUKAS MUSSELWHITE	10/7/24	ASST EMERG MGMT COORDINATOR
ENVIRONMENTAL HEALTH		
JULIA CIFONE	10/7/24	ENVIRONMENTAL HEALTH SPEC
FLEET MANAGEMENT		
TERRANCE L COLLINS	10/21/24	AUTOMOTIVE MECHANIC
HS - COMMUNITY SUP & OUTREACH		
ASHLEY L GRIFFITH	10/21/24	ELIGIBILITY SPECIALIST
HS - SOCIAL SERVICES		
EMILY B HARRELL	10/7/24	BEHAVIORAL HEALTH THERAPIST
MEGAN V SZAL	10/21/24	SCHOOL SOCIAL WORKER
HS - TRANSPORTATION		
KEVIN P FONSECA	10/7/24	TRANSPORTATION DRIVER

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>
SHERIFF/JAIL/FAC 80.5 HRS		
ANTHONY J KEATING	10/7/24	DETENTION OFFICER
MATTHEW J ALEXANDER	10/21/24	DEPUTY SHERIFF
ANDREW D FERGUSON	10/21/24	DETENTION OFFICER
DEVIN J SIMPSON	10/21/24	DEPUTY SHERIFF
SHERIFF/JAIL/FACILITIES		
SCOTT J BRESLIN	10/21/24	DEPUTY SHERIFF
ERIKA R MCCOLLUM	10/21/24	ANIMAL CARE SPECIALIST
SOLID WASTE		
DARIEN M NOEL	10/21/24	UTILITY SITE ATTENDANT
UCW - BUSINESS OPERATIONS		
KANVEE WORASAN	10/21/24	SENIOR CUSTOMER SERVICE SPEC
UCW - PLANNING & RESOURCE MGMT		
NATHAN E LINDHOLM	10/7/24	ENGINEER
UCW - WATER & WASTEWATER OPS		
DAVID M DRAPER	10/7/24	UTILITY MAINT ELECTRICIAN
ZACHARY D MCCALLISTER	10/21/24	UTILITY TECHNICIAN I

**UNION COUNTY PERSONNEL REPORT
REPORT OF RETIREES AND SEPARATIONS FROM SERVICE**

October 2024

<u>Name</u>	<u>Hire Date</u>	<u>Separation Date</u>	<u>Position</u>
RETIREEES			
HS - COMMUNITY SUP & OUTREACH			
SHEILA S GREGORY	2/18/02	10/31/24	ELIGIBILITY SPECIALIST
SEPARATION FROM SERVICE			
911 COMMUNICATIONS			
WHITNEY D BOLICK	1/23/17	10/11/24	TELECOMMUNICATOR III PT
LESLIE D BARNWELL	5/24/21	10/11/24	TELECOMMUNICATOR I PT
BRITNEY L HINSON	8/12/24	10/18/24	TELECOMMUNICATOR I
FACILITIES MANAGEMENT			
ALEXANDER W VINCENT	10/11/21	10/24/24	ELECTRICIAN
FINANCE			
AMY L HOLLINGSWORTH	9/28/20	10/16/24	ASSISTANT DIRECTOR, FINANCE
FLEET MANAGEMENT			
TYLER E MCCOLLUM	1/19/21	10/8/24	EMRG VHCL EQUIP TECHNICIAN
HS - COMMUNITY SUP & OUTREACH			
HEATHER L HORNE	10/14/19	10/31/24	HUMAN SERVICES PROGRAM MANAGER
HS - SOCIAL SERVICES			
SHERRI D PRESSLEY	1/17/12	10/29/24	ADMINISTRATIVE PROFESSIONAL II
PROCUREMENT			
ERICK PERJUSTE	6/20/22	10/10/24	PROCUREMENT SPECIALIST
PUBLIC LIBRARY			
MEGAN F BREVARD	3/25/24	10/23/24	LIBRARY SUPERVISOR
SHERIFF/JAIL/FAC 80.5 HRS			
MATTHEW W SLOVER	5/28/19	10/3/24	DEPUTY SHERIFF
SHERIFF/JAIL/FACILITIES			
LESLIE M FURR	1/3/22	10/21/24	DETENTION OFFICER
KRISTEN L ANZALDUA	10/24/22	10/1/24	ENVIRONMENTAL PATROL OFFICER
UCW - BUSINESS OPERATIONS			
RORY C HOPKE	12/4/23	10/18/24	CUSTOMER SERVICE SPECIALIST
UCW - ENGINEERING			
WILLIAM S HUNEYCUTT	9/27/21	10/18/24	SENIOR ENGINEER PT
UCW - WATER & WASTEWATER OPS			
JOHN K BARNES	3/13/23	10/18/24	UTILITY TECHNICIAN I
PATRICIA L MYERS	1/2/24	10/28/24	WASTEWATER TRT PLANT OP I

Business

24-783

Conditional Rezoning 2024-CZ-004 Stevens

Chairman Rowell recognized Bjorn Hansen, Senior Planner – Long Range Planning, to address this item.

Mr. Hansen stated this item was a follow-up from the public hearing conducted at the November 4, 2024, meeting for rezoning petition CZ-2024-002 which is a conditional rezoning. He stated that the applicant was present and explained that the request was to rezone portions of several parcels.

Mr. Hansen noted a difference compared to the meeting on November 4, 2024, that there is a potential amendment to the conditions that show #5 that would be limiting the uses on the property as opposed to just the site plan which could potentially have some different types of uses that could utilize the site as laid out. He said this would limit it to the septic tank installation and servicing and portable toilet servicing businesses. Mr. Hansen stated that this is a condition that the applicant has agreed to if the Board chooses to include it in the rezoning. He said it does not change the site plan in any way.

He displayed a copy of the site plan pointing out several houses on different parcels up towards New Salem Road. He referenced the location of the County's new water treatment plant to the east and the location of the business. He displayed photographs of views along the road of the businesses along with an aerial of the site.

Mr. Hansen stated no one spoke in favor of or in opposition to the rezoning at the November 4, 2024, meeting.

Chairman Rowell asked if the Commissioners had any questions for the applicants or for Mr. Hansen.

Jason Kay, County Attorney, asked the applicant, Christopher Stevens, to come to the podium, to answer questions and affirm what has been laid out in writing regarding the changed condition.

Commissioner Baucom asked Mr. Stevens if he was the applicant. Mr. Stevens responded, "Yes, sir."

Commissioner Baucom asked Mr. Stevens if he consented to the conditions set forth on the computer screen, including the condition limiting the use on of the property to septic tank servicing and portable toilet servicing businesses.

Mr. Stevens responded, "Yes, sir."

Commissioner Baucom asked Mr. Stevens if he had agreed to the conditions in writing.

Mr. Stevens responded, "Yes, sir."

Commissioner Baucom moved to adopt the Ordinance Approving Revision to the Official Zoning Map of Union County, North Carolina, and adopt the consistency and reasonableness statement for approval.

The motion passed by a vote of three to two as follows:

Chairman Rowell	Aye
Vice Chair Brian W. Helms	Nay
Commissioner Baucom	Aye
Commissioner Merrell	Aye
Commissioner Williams	Nay

**ORDINANCE APPROVING REVISION TO THE OFFICIAL ZONING MAP OF UNION
COUNTY, NORTH CAROLINA**

WHEREAS, the Union County Board of County Commissioners (the "Board") heretofore enacted the "Unified Development Ordinance of Union County, North Carolina," including any amendments thereto (the "UDO") and the official Union County Zoning Map ("Zoning Map"); and

WHEREAS, Union County has received a rezoning petition (CZ-2024-004) submitted by Christopher Stevens (the "Applicant") requesting a revision of the Union County Zoning Map by rezoning a 5.471 acre portion of land appearing on the tax map as portions of tax parcels 08-051-007C and 08-051-007H ("Tract 1") from RA-40 to Light Industrial (LI), with Conditions, including consolidating the aforementioned portions of such parcels; creating a new 1.529 acre parcel from a portion of the parcel of land appearing on the tax map as tax parcel 08-051-007C ("Tract 2"), which will remain RA-40; consolidating a portion of a parcel of land appearing on the tax map as tax parcel 08-051-007C with the entire existing parcel 08-0510-007G, to create a new 2.618 parcel ("Tract 3"), which will remain RA-40; and consolidating portions of land appearing on the tax map as portions of tax parcels 08-051-007H and 08-051-007C to create a new 0.919 parcel ("Tract 4"), which will remain RA-40; with all such parcels in the Goose Creek Township ("Rezoning Petition").and


WHEREAS, the Union County Land Use Board considered and made a recommendation concerning approval or denial of the Rezoning Petition; and

WHEREAS, the Board has determined that approval of the Rezoning Petition and rezoning of Tract 1 from RA-40 to Light Industrial (LI) with Conditions is reasonable and in the public interest, including for those reasons set forth in the contemporaneously adopted consistency and reasonableness statement.

NOW, THEREFORE, BE IT ORDAINED by the Union County Board of Commissioners as follows:

1. The Zoning Map is hereby amended by rezoning Tract 1 from RA-40 to Light Industrial (LI) with Conditions.
2. The conditions accepted by the Applicant are hereby approved and incorporated into the Light Industrial (LI) with Conditions rezoning of Tract 1.
3. This ordinance is effective upon adoption.

Adopted this 18th day of November, 2024.



J.R. Rowell
Chairman, Union County Board of Commissioners

CONSISTENCY AND REASONABLENESS STATEMENT FOR APPROVAL OF THE
PROPOSED AMENDMENT (THE PROPOSAL IS INCONSISTENT WITH THE CURRENT
PLAN) (CZ-2024-004)

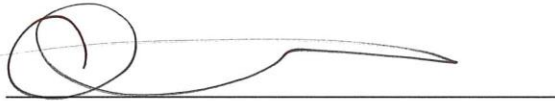
Pursuant to N.C.G.S. § 160D-605, the Union County Board of Commissioners (the “Board”) does hereby find and determine that adoption of the proposed map amendment is inconsistent with the currently adopted Union County Comprehensive Plan (the “Plan”). The Board declares that adoption of the proposed map amendment is deemed an amendment to the Plan, including any future land-use map in the Plan. The adoption of the proposed map amendment (i) takes into account the need to amend the zoning map to meet the needs of the community, and (ii) is reasonable and in the public interest because:

1. There is an existing business which has been on the property for twenty-two years performing. The existing business will now be contained on one proposed parcel through this action, thereby providing flexibility for the business.
2. The current use of a property less than one-third of a mile away from the subject property is as a water treatment plant. Such utility use is consistent with a light industrial zoning district; thus, existing nearby uses not only include residential uses, but an existing use that is consistent with a light industrial zoning district as well.
3. The benefits to the community at large, the neighbors, and the property owner of the proposed rezoning outweigh any detriments to the neighbors and others caused by the rezoning. The benefits of this rezoning include allowing for full compliance of a long-standing existing use of the property, with the potential for a modest expansion of such use; the diversification of land use by allowing an industrial use on the property, and the ability for the community and neighbors to have ready access to the existing services, as well as any other services, established on the property. The potential detriments of the use established by this rezoning, such as any increased light exposure on surrounding properties and increased traffic, are ameliorated by the fact that most of this use is existing. Additionally, there are required setbacks and screening required for the property to minimize impacts on neighbors. Additionally, the conditional nature of the rezoning limits the types of uses that would otherwise be allowed in a light industrial-zoned district. Thus, the aforementioned benefits outweigh any detriments caused by the rezoning.
4. The use set forth under the conditions would meet Union County development standards.

Rezoning Application Conditions for Conditional Rezoning (Stevens 2024-CZ-004)

I, Christopher Stevens, do hereby agree to the following conditions associated with conditional rezoning petition 2024-CZ-004, associated with my application for conditional rezoning dated October 13, 2023:

1. Limited to stie plan dated October 16, 2024;
2. Bring all buildings into compliance with building code, zoning, and environmental health requirements;
3. Five-year vesting of development rights;
4. Development will meet all requirements of the Union County Unified Development Ordinance; and
5. The uses on the property are limited to septic tank servicing and portable toilet servicing businesses.



Applicant

11-18-2024

Date

County Manager's Comments

Brian Matthews, County Manager, expressed appreciation to both Chairman Rowell and Commissioner Williams for their service on the Board of Commissioners. Mr. Matthews said it had been an honor to work with both Chairman Rowell and Commissioner Williams. He referred to the length of tonight's meeting noting that it had been a record meeting.

Commissioners' Comments

Chairman Rowell stated that it had been an honor for him to serve the residents of Union County. He said it had been great serving with his colleagues on the Board; Brian Matthews; County Manager; Clerk to the Board Lynn West; Deputy County Manager Patrick Niland; Assistant County Manager Clayton Voignier; County Attorney Jason Kay; Liz Cooper; Adrienne Rorie; Lee Jenson; and Bjorn Hansen. He expressed appreciation to the members of law enforcement and County employees.

Vice Chair Brian W. Helms expressed appreciation to the Town of Indian Trail for its partnership on the 74X Express Bus Service, which was discussed at the November 4, 2024, Board of Commissioners' meeting. He said the Town's commitment to this item made it much easier for the Board of Commissioners. He said the agreement was approved on the Consent Agenda tonight.

The Vice-Chair congratulated Commissioner Williams on his four years of service to the County. He stated that while the two of them have not always agreed, but where they have agreed, there had been strong collaboration. He said he had enjoyed sparring with Commissioner Williams from time to time on the items on which they had not agreed. He expressed appreciation to Commissioner Williams for his service.

Vice Chair Brian W. Helms addressed Chairman Rowell stating it was somewhat an odd road how he had joined the Board of Commissioners. He stated that he had appreciated serving with Chairman Rowell and he had brought an element of humor that he appreciated. He said he appreciated the Chairman's commitment to Union County and everything that the Chairman has done.

The Vice-Chair expressed appreciation to the staff and their commitment to the County.

Commissioner Merrell echoed the comments of Vice Chair Brian W. Helms in thanking Commissioner Williams for his four years of service on the Board. She stated that Commissioner Williams had done great works.

She expressed appreciation to Chairman Rowell for stepping up and filling the vacancy to lead the Board.

Commissioner Merrell wished Chairman Rowell and Commissioner Williams the very best in whatever they pursue after serving on the Board.

Commissioner Merrell wished everyone a Happy Thanksgiving and safe travels.

Chairman Rowell wished Commissioner Williams a Happy Birthday today. Commissioner Williams said as he is saying goodbye at his final Commissioners' meeting, he felt most especially a deep sense of gratitude. He stated serving the community had been an honor and a labor of love.

He added that working with fellow Commissioners, staff, and citizens had been his privilege. He said he was very thankful for all of the amazing people that he would otherwise not have the opportunity to work with and get to know so well.

Commissioner Williams said he was grateful to have had a part, sometimes a leading one, in many initiatives that have benefitted the County. He stated that early in his term, the Board made the decision to hire a County veterinarian resulting in reduced euthanasia rates, increased adoptions, and also providing the agricultural community with a critical large animal resource. He said they eliminated the cost of outside veterinary care for the Sheriff's canines as well as the shelter animals by bringing that important service in-house. He said they started regularly spaying and neutering animals and took the bold step of prohibiting fluoride from County-controlled water systems and the Board did it months before a Federal Judge ruled that the water fluoridation at the EPA's recommended standard presents "an unreasonable risk to the health of children." He shared that he did indeed believe the Board's action on this item would prove to be very prescient and he thought they see with each passing day that history is on our side with this issue.

He stated that by reversing a portion of the clawback period for unused sewer capacity, the Board took an important step in better management of what all can agree is a finite and expensive resource.

Commissioner Williams shared that he was proud to have played a leading role in establishing the County's pump station policy that new pump stations are now approved or denied in public by the Board.

He said along with his former colleague Commissioner Richard Helms, they spearheaded a revision of the Unified Development Ordinance (UDO) in 2021 that removed floodplains and stream buffers from the County's density calculation when determining maximum site density (MSD) in all R and RA zoning districts. Commissioner Williams stated that he has steadfastly defended freedom of speech and assembly for everyone ensuring that the County remains a place where all voices are heard and respected.

He said that he felt he has been an advocate of Finance Best Practices and transparency. He stated his approach to Board duties on this Board, as well as the other Boards on which he has served, has kept forefront in his mind the duties of diligence, loyalty, and generally a strong sense of fiduciary responsibility. Commissioner Williams said he has consistently voted against high-density rezoning while also advocating for the adequate water and sewer infrastructure the County requires to meet its growing needs. Additionally, he stated, early in his term that he, along with others, pressed Charlotte Regional Transportation Planning Organization (CRTPO) for a reallocation of the Federal 5307 formula. He said by doing that they tripled the County's annual federal allotment to One Million Dollars, significantly

enhancing the County's capacity to address the citizens' transportation needs. He added that he has resisted federal and state encroachments on our freedoms and challenged unfunded mandates when they came from Raleigh or Washington. Commissioner Williams shared that he has been deeply moved by the many expressions of support that he has received in person, by email, by telephone, or by text message. He said he wanted everyone to know that those messages have helped to buoy his spirits; and they have helped encourage him to do the service for the County that he feels he has been called to do. He expressed appreciation to all who have reached out to him for these past four years to give that encouragement. He stressed that it has been very, very much appreciated.

He shared that as he steps down, he wanted to leave everyone with a few thoughts: Never underestimate the power of a single individual to effect change. Indeed, history is full of instances where one person or a small group of people have made a big difference. While standing alone can appear daunting at times, dissent often leads to critical deliberation and improved outcomes. Commissioner Williams said he could think of several incidences where this exactly has happened during his four-year tenure.

He stated that, as Bismark once said "Politics is the art of the possible." He encouraged his colleagues, the new Board, and candidates for public office in general to embrace the possible, and there will be some better outcomes.

Commissioner Williams expressed his thanks to Union County citizens for the opportunity they have given him to serve this wonderful county. He said it is something he will carry with him.

Commissioner Baucom echoed the words of his colleagues. He congratulated Chairman Rowell and Commissioner Williams for their service. He said it takes a special person to step up, and he has learned that fast. He stated he appreciated Commissioner Williams' words and stated that Commissioner Williams was good at bringing thought-provoking words from time to time. He reiterated the phrase used by Commissioner Williams to never underestimate the power of an individual, which he truly believes.

Jason Kay, County Attorney, also expressed appreciation to Chairman Rowell and Commissioner Williams for their work on the Board and assured those who might not know that serving on the Board of Commissioners is a hard job. He said sometimes Commissioners receive thanks, and sometimes they receive the opposite of thanks, but they persevere in difficult decisions, and anyone who serves in this role deserves recognition and credit. He said not only the Commissioners, but also their families bear a burden for their service as well.

Adjournment

At approximately 6:25 p.m., Chairman Rowell announced that this concluded the regular meeting, and he moved to adjourn the regular meeting. The motion passed by a unanimous vote as follows:

Chairman Rowell	Aye
Vice Chair Brian W. Helms	Aye

Commissioner Baucom
Commissioner Merrell
Commissioner Williams

Aye
Aye
Aye