

Eddie Cathey Sheriff of Union County

3370 Presson Road
Monroe, North Carolina 28112



Telephone: (704) 283-3789
Fax: (704) 292-2700

Email: eddiecathey@co.union.nc.us

To: Brian Matthews, County Manager
From: Sheriff Eddie Cathey, Union County Sheriff
Cc: Patrick Niland, Deputy County Manager
Dorothy Thomas, Public Safety Finance Administrator
Cheryl Wright, Director, Procurement

Date: March 31, 2025

Re: Exemption of RFP Process – ACL Carolina Inc.

Pursuant to Union County Government Procurement Policy, Section 3.5, which states, in part, "Because there are no statutory requirements applicable to the procurement of such services, an Assistant County Manager (ACM) or the County Manager may exempt a service from the RFP process for good cause and when in the best interests of Union County. "The exemption of any such service exceeding \$50,000 shall be reported to the Board of Commissioners at its next regular meeting and shall include the justification for exemption."

BACKGROUND: The Union County Sheriff's Office requests an exemption of the RFP process for Firing Range Clean up Service from ACL Carolina Inc. to provide lead cleanup services for Union County Sheriff's Office Firing Range Training Facility.

Upon receiving your approval, this service will be provided for a term of 12 months (1 yr.) for a total cost of \$81,000.00. The cost obligation of \$81,000.00 includes Quarterly Cleanings for \$12,750.00 (\$51,000.00 total) and a Monthly cleaning for \$3,750.00 (\$30,000.00 total). The lead remediation prevents Sheriff's Office employees from being exposed to possibly toxic levels of lead that may be generated through normal mandated firearms training. Lead toxicity cannot be reversed once a person has been exposed.

We have checked the market and determined that the price for this highly specialized lead cleanup service from ACL Carolina Inc. is reasonable and in the best interest of the County.

I respectfully request exemption of the RFP process to award a contract/agreement to ACL Carolina Inc. to provide the services listed above.

A handwritten signature in blue ink that reads "Brian Matthews".

Brian Matthews, County Manager

A handwritten date in blue ink that reads "4/1/25".

Date